

**Village of Glenbeulah  
May 8, 2024, Minutes**

**DRAFT COPY**

**Present:** Daun, Schubert, DeTroye, Olm, Schaefer, and Bertram

**Absent:**

**Guests:** Tim from JSM, Kathy Olm, Ken Weiss, Kari Mooney, Dan Merten, and Scott Starnitcky,

Daun opened the May 8, 2024, board meeting at 7:05PM.

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the April 10, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Schaefer and seconded by Olm, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

**Citizen Comment**

None

**Old Business:**

**USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project**

Daun and Bertram met with the accountant to assess dollars to water, sewer, and village for the project. Daun spoke to Jason from Northeast Asphalt and the landscaping should start early next week. There are a few issues to be addressed where the curb is lower than the storm sewer and one area that the curb is cracked. These will be taken care of. There is also a dip on Otis Street. That is the area that a hole was dug 15' to hook onto a lateral. This area will be repaired next year. Waiting another year for any settling.

**Alley Vacation**

There are four non-developed alleys that will be submitted to the attorney to write up a resolution. Property owners on each side will acquire 50% of the alley.

**Hall Security – JSM Communications**

Tim from JSM explained the costs and explained what he proposed. Discussion was held that badge scanners have no benefit for what needs to be secured. He will provide a quote to have to secured accesses to the pump door – one external and one internal. Also, provide a camera monitoring system. Other proposals will be gotten as well.

**Village Tools**

Nothing to report – on hold.

### **Dam Inspection**

Daun has not heard back from Scott Schram from Strategic Municipal Services prior to the meeting.

### **Floodplain ordinance/NFIP program**

The DNR is drafting a floodplain ordinance, and the draft was not received prior to the meeting.

### **Pickleball court**

Daun met with Greg from the county regarding repair of the cracks in the tennis and basketball court area. He said the base should have been taken down all the way when they were resurfaced. Crack repair can be done, but he does not see it lasting but a year if done. He suggested the pickleball court be set on the area on the back side of the basketball/tennis area. In a motion by Schaefer and seconded by Olm, the pickleball will be replaced in the area on the backside of the existing basketball/tennis court. All necessary net and posts will be purchased and installed. Motion carried.

### **Utility Clerk- Village employee**

DeTroye commented that she has not received any resume or applications to date for the Village employee and a few for the Utility clerk. All applications are due by 5/24 and the interview process will start.

### **Village Equipment – small tractor**

There is a small tractor at Weiss Implement that Daun will try and push the dumpster down with. By pushing and compacting the dumpster, the village saves approximately two dumpsters a month – approx. \$520.00 savings. Discussion was also held about other usages. No action taken at this time.

## **NEW BUSINESS**

### **Fire Dept/emergency Responders general business – bylaws**

The EMS log was reviewed. Discussion was held on the bylaws regarding the term of the fire chief. Daun referred back to ordinance 5.02(2) that the village appoints the chief. Lengthy discussion was held, either the ordinance needs to be changed or the bylaws. Daun will talk to the attorney for a recommendation.

### **Plan Commission**

There will not be a meeting on the 15th if no one comes before Commissioner Whyte by Saturday noon.

### **Building Permits**

The permits were reviewed and in a motion by Olm and seconded by DeTroye, were approved. Motion carried.

### **TIF District**

None

### **Law Enforcement**

The log was reviewed.

## **Operator License**

In a motion by Olm and seconded by Schubert, three operator's licenses for the RStore were approved. The expiration date was pushed to June 30, 2025.

## **Hall/Park Rental**

It was asked if the park/hall rental could be waived for board members and employees. Bertram contacted surrounding municipalities and only one municipality waived for the employees, because they were the ones setting up for the event. At this time the village will continue to charge everyone except the Elkhart Lake – Glenbeulah School and nonprofits.

## **Village Truck Repair**

The village truck has a dent by the fender and tailgate. Daun contacted Theel auto for a quote to repair. He will contact our insurance company for a possible claim and get another quote.

## **Park sinks and faucets**

A quote was received to replace the cracked sinks and faucets in the park restrooms for \$905.58. In a motion by Schubert and seconded by Olm, the sinks and faucets will be replaced. There will be an additional charge for replacing the shut off. Motion carried.

## **Committee Reports**

- Schubert asked about additional mulch and lime screenings for the walkway. She will contact Expedition Log Homes.
- This Saturday Spring Valley 4H will be helping with the cemetery cleanup.
- Daun was approached by a gentleman requesting permission to clean headstones at the cemetery. He does this at no charge. The board agreed to allow.
- A resident was looking for a fence permit,- the fence ordinance was passed onto the inspector on April 30<sup>th</sup>.
- The City of Plymouth sent the final copy of the DNR conditional monitoring plan. In a motion by DeTroye and seconded by Olm the village agreed with the plan. Motion carried.

## **Invoices**

In a motion by DeTroye and seconded by Olm, the May invoices were approved. Motion carried.

Meeting adjourned at 9:34 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer