

CAUCUS - JANUARY 10, 2024

Draft copy to be approved at the February Village Board Meeting.

Representation of Village Residents: Paul Olm, Michele Bertram, Doug Daun, Alyssa DeTroye, Barb Schaefer, Kathy Olm, Janet Biskobing, Mike Mooney, and Kari Mooney

Daun opened the Caucus at 7:00PM and announced there were two trustee positions up for re-election.

Bertram distributed ballots for the trustee positions. The ballots were tallied, and the results were: Alyssa DeTroye -9 Amanda Schubert - 8. The top two nominations: Alyssa DeTroye and Amanda Schubert will be sent paperwork. All paperwork must be received back within 5 days of receipt to be on the spring ballot.

Caucus was closed at 7:04PM.

Respectfully submitted.

Michele Bertram

**Village of Glenbeulah
January 10, 2024, Minutes**

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Olm, and Bertram

Absent: Schubert

Guests: Mike Mooney, Kari Mooney, Dave from the Plymouth Review, Kathy Olm, and Janet Biskobing

Daun opened the January 10, 2024, board meeting at 7:04PM immediately after the Caucus.

Approval of Minutes

Daun asked the Board if there were questions or changes to the December 13, 2023, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. Daun pointed out a typo under yard waste equipment reimbursement. It should read “to pay a portion” In a motion by Olm and seconded by Schaefer, the minutes were approved with the correction. Motion carried.

Treasurer’s Report

In a motion by Schaefer and seconded by DeTroye, the treasurers report was approved. Motion carried. The report was signed by Trustee DeTroye. A budget resolution for 2023 will need to be done at next month’s meeting.

Citizen Comment

None

Old Business

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Daun and Bertram did the USDA loan pre-close on Tuesday 1/8/24 and the close will happen on 1/12/24. There will be retainages left and loan closing fees that will be left to pay in the next few months. Those invoices will be sent to the USDA for payment from loan proceeds. Engineer Vandoske is working on the resident charges for lateral and driveway charges. Once the numbers are received, the residents will be sent an invoice with the option of payment in full or the special assessment option.

Barb Schaefer – Meyer Park

Ms. Schaefer reported that the geese have been a nuisance. They are working on distraction fences until the prairie is established.

Cemetery

Nothing to report.

Alley Vacation

Olm has been in contact with Engineer Vandoske to start the surveying.

JSM Proposal – locks

The proposal was approved at the December meeting, but Daun went back and asked if there is a way to lower the cost. He is working with JSM.

New Business:

Fire Dept/Emergency Responders general business

No logs were received in time of the meeting. DeTroye commented that all the paperwork for the hose grant has been completed.

Plan Commission

Olm stated that there will be a meeting on 1/17/24 at 6:30PM.

Building Permits

The permit was passed around and in a motion by Olm and seconded by DeTroye, the permit was approved. Motion carried.

TIF District

None

Law Enforcement

The log was reviewed.

Operator License – R Store

In a motion by Schaefer and seconded by Olm, the license was approved. Motion carried.

Landfill reduction request intercommunity incinerator

A draft copy was received from the City of Plymouth and in a motion by Olm and seconded by Schafer it was approved. Motion carried.

Utility Clerk – Village employee

In a motion by DeTroye and seconded by Schaefer the board moved into closed session at 7:24PM. Roll call vote: DeTroye- aye, Schaefer – aye; Olm – aye; Motion carried. In a motion by Olm and seconded by DeTroye, open session resumed at 7:46PM. Roll call vote: DeTroye- aye, Schaefer – aye; Olm – aye; Motion carried. The village will be looking for a utility clerk to work with Don Ditter.

Correspondence for the month

None

Committee Reports

None

Invoices

In a motion by Olm and seconded by Schaefer, the January invoices were approved. Motion carried.

Meeting adjourned at 7:59 PM in a motion by Olm and seconded by DeTroye. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
February 14, 2024, Minutes**

DRAFT COPY

Present: Daun, Schubert, DeTroye, Schaefer, Olm, and Bertram

Absent:

Guests: Mike Mooney, Kari Mooney, Sarah from the Plymouth Review, Kathy Olm, Angie Roth, Isaiah Freis, Adam Konz, Tad Matzdorf, MK Whyte, Ken Weiss, Adam Englebretson, and Janet Biskobing

Daun opened the February 14, 2024, board meeting at 7:12PM.

Approval of Minutes

Daun asked the Board if there were questions or changes to the January 10, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

Kari Mooney requested copies of the agenda be provided to the audience for future meetings.

The agenda was rearranged to accommodate the audience.

New Business:

Dr. Adam Englebretson, Elkhart Lake Glenbeulah School District

Dr, Adam Englebretson, Superintendent of the Elkhart Lake Glenbeulah School District, presented a presentation for the upcoming referendum. The existing referendum will be ending at the end of the 2023-2024 school year. The district is asking for \$7M over the next 4 years to maintain current programs and services. The referendum will be on the April ballot.

Fire Dept/emergency Responders general business – Liquor License

The Fire Department responded to 9 calls for the month of January. Training was equipment familiarization and pump drills. Two teams are signed up for the Eastern WI bowling tournament in March. Cabinets and countertops for the office for more storage have been ordered. Structural gloves have been ordered for all members. The seafood party is March 1st. Fudgienuckles has a chili cook off fundraiser scheduled. Harter's Disposal will donate a 6-yard dumpster for the seafood raffle. The bylaws are still at the attorney's office for review. In a motion by Olm and seconded by Schubert, the temporary liquor license was approved. Motion carried. In a motion by DeTroye and seconded by Olm, four operators license for the department were approved. Motion carried.

The EMS responded to 27 calls in December and 17 calls in January. The new Defibs are in service. On April 6th they will be doing a joint brat fry with the Elkhart Lake Lions Club.

Plan Commission

MK Wyte stated there will be a meeting 2/21 at 6:30PM,

Building Permits

The permit was reviewed and in a motion by DeTroye and seconded by Schaefer, was approved. Motion carried.

TIF District

None

Law Enforcement

The log was reviewed.

Operator License

In a motion by Olm and seconded by DeTroye, an operator license for the R Store and Fudgienuckles were approved. Motion carried.

Village Tools

Schubert is working with Mike Mooney, village employee, on tools for general maintenance. Costs will be gotten and will be brought back for next month's meeting.

Overtime hours

Any overtime hours will need to be paid at time and a half. Daun reported this should rarely happen, but sometimes winter plowing may be the cause of this to happen.

Dam Inspection

The DNR is requesting the Village to perform a dam inspection. We will try and contact the firm that did this previously.

Old Business:**USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project**

Daun and Engineer Vanoske met with Kruczek Construction to finalize numbers. The landscaping funding was withheld until this spring.

Barb Schaefer – Meyer Park

Ms. Schaefer provided a walkway proposal to get to the prairie and a platform deck. The Master Gardeners of Sheboygan picked up the prairie project again for this year. Olm requested the deck be 12x12 instead of 10x10. Schaefer will pursue another stewardship grant with Sheboygan County for the projects. Adam Konz volunteered to dig the walkway in the upcoming months. Donations are welcome – please reach out to Trustee Schaefer to donate.

Cemetery

Nothing to report.

Alley Vacation

Olm is working with Engineer Vandoske and most of the surveying is completed. A few minor issues are still being worked out. There are two alleys that were being considered to being

abandoned that will no longer be done. One is by the "old school" – this is the waterway for the storm sewer. The other would be East Appleton to the mill pond.

JSM Proposal – locks

The proposal was approved at the December meeting, however Daun went back to JSM and asked if they could still lower the costs. It was for 3 modules and the wiring from the existing system in the fire department. They came back and said they would include 4 modules. Schubert does not see the value in the system vs the cost. Discussion was held. Other options will be sought and presented at future meetings.

Utility Clerk – Village employee

In a motion by DeTroye and seconded by Schaefer, the board moved into closed session at 8:47PM. Roll call vote: DeTroye- aye, Schaefer – aye; Olm – aye; Schubert 0 aye. Motion carried. In a motion by DeTroye and seconded by Schubert, open session resumed at 9:14PM. Roll call vote: DeTroye- aye, Schaefer – aye; Olm – aye; Schubert – aye. Motion carried. No action taken.

Correspondence for the month

None

Committee Reports

Daun presented to the board small tractor options for maintenance for the village to include clearing hydrants. This will be put on the agenda for next month's meeting.

Invoices

In a motion by DeTroye and seconded by Schubert, the February invoices were approved. Motion carried.

Meeting adjourned at 9:23 PM in a motion by Olm and seconded by DeTroye. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
March 13, 2024, Minutes**

DRAFT COPY

Present: Schubert, DeTroye, Schaefer, Olm, and Bertram

Absent: Daun,

Guests: Mike Mooney, Dave from the Plymouth Review, Kathy Olm, Janet Biskobing

DeTroye opened the March 13, 2024, board meeting at 7:00PM.

Approval of Minutes

DeTroye asked the Board if there were questions or changes to the February 14, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Nothing to report.

Alley Vacation

Olm is still working with Engineer Vandoske to complete the surveying.

JSM Proposal – locks

Discussion was held about rescinding the December motion to accept the proposal. Olm read Roberts Rule 35.1. In a motion by Schubert and seconded by Schaefer, the December motion was rescinded. Motion carried. Other options for securing the building will be looked into.

Village Tools

Nothing to report.

Dam Inspection

The village is required to hire a service to inspect the dam per the DNR. Daun contacted Municipal Services – the same company that did the inspection the last time. He will meet with them before the next board meeting.

Utility Clerk – Village employee

Nothing to report – the board did not go into closed session.

NEW BUSINESS

Fire Dept/emergency Responders general business – bylaws

The Fire Department responded to 5 calls for the month of February. Drill for February were pumping, controlled grass burns and station duties. Three members reported to Two Rivers to help search for missing toddler. The Memorial Day softball tournament has been postponed. New structural gloves have arrived and been distributed. Thank you to Fudgienuckles for holding a chili cookoff as a fundraiser for the department. The annual seafood raffle was a huge success and thanked all supporters. The bylaws were completed by Attorney Bauer. The board would like an additional month to review before approving.

The EMS responded to 17 calls in February. Unit 982 is out of service for the week of March 11 while it is getting work done to it by Theel Auto. Equipment was moved to 980 for the time being. On April 6th they will be doing a joint brat fry with the Elkhart Lake Lions Club.

Plan Commission - appointment

Olm stated that Ron Biskobing and Ken Weiss will be up for reappointment in April. No meeting will be held on the 21st if no one comes before Commissioner Whyte by Saturday noon.

Building Permits

The permit was reviewed and in a motion by Olm and seconded by Schubert, was approved. Motion carried.

TIF District

None

Law Enforcement

The log was reviewed.

Operator License

In a motion by Schubert and seconded by Olm, operator licenses for the R Store and Fudgienuckles were approved. Motion carried.

Budget Resolution

In a motion by Olm and seconded by Schaefer, budget resolution 2023-9 was approved. Motion carried. Trustee DeTroye signed the resolution.

Village Equipment – small tractor

Discussion was held on the cost vs feasibility of the purchase of this equipment. President Daun has the information, so in his absence this topic will remain on the agenda for next month.

Correspondence for the month

- Bertram received an email and phone call from the DNR stating our flood plain ordinance from 1991 needs to be revised. Sheboygan County flood plain maps are being redrawn. Trustee Schaefer and Bertram will contract the DNR and ask more questions about how to proceed in updating the ordinance.
- Trustee Schubert accepted Michael Mooney's letter of resignation. His last day of being the village employee will be May 30th.

Committee Reports

- Trustee Schaefer reported on the parks – the osprey tower has been installed at Meyer Park. Two generous donations were accepted from Paul and Kathy Olm and Ron and Janet Biskobing.
- Discussion was held on converting the tennis court to be tennis/pickle ball courts. The cost would be approximately \$150.00 for the paint and net hardware. In a motion by Olm and seconded by Schaefer, the supplies will be purchased. Motion carried.

Invoices

In a motion by Olm and seconded by Schubert, the March invoices were approved. Motion carried.

Meeting adjourned at 7:40 PM in a motion by Schubert and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
May 8, 2024, Minutes**

DRAFT COPY

Present: Daun, Schubert, DeTroye, Olm, Schaefer, and Bertram

Absent:

Guests: Tim from JSM, Kathy Olm, Ken Weiss, Kari Mooney, Dan Merten, and Scott Starnitcky,

Daun opened the May 8, 2024, board meeting at 7:05PM.

Approval of Minutes

Daun asked the Board if there were questions or changes to the April 10, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Schaefer and seconded by Olm, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Daun and Bertram met with the accountant to assess dollars to water, sewer, and village for the project. Daun spoke to Jason from Northeast Asphalt and the landscaping should start early next week. There are a few issues to be addressed where the curb is lower than the storm sewer and one area that the curb is cracked. These will be taken care of. There is also a dip on Otis Street. That is the area that a hole was dug 15' to hook onto a lateral. This area will be repaired next year. Waiting another year for any settling.

Alley Vacation

There are four non-developed alleys that will be submitted to the attorney to write up a resolution. Property owners on each side will acquire 50% of the alley.

Hall Security – JSM Communications

Tim from JSM explained the costs and explained what he proposed. Discussion was held that badge scanners have no benefit for what needs to be secured. He will provide a quote to have to secured accesses to the pump door – one external and one internal. Also, provide a camera monitoring system. Other proposals will be gotten as well.

Village Tools

Nothing to report – on hold.

Dam Inspection

Daun has not heard back from Scott Schram from Strategic Municipal Services prior to the meeting.

Floodplain ordinance/NFIP program

The DNR is drafting a floodplain ordinance, and the draft was not received prior to the meeting.

Pickleball court

Daun met with Greg from the county regarding repair of the cracks in the tennis and basketball court area. He said the base should have been taken down all the way when they were resurfaced. Crack repair can be done, but he does not see it lasting but a year if done. He suggested the pickleball court be set on the area on the back side of the basketball/tennis area. In a motion by Schaefer and seconded by Olm, the pickleball will be replaced in the area on the backside of the existing basketball/tennis court. All necessary net and posts will be purchased and installed. Motion carried.

Utility Clerk- Village employee

DeTroye commented that she has not received any resume or applications to date for the Village employee and a few for the Utility clerk. All applications are due by 5/24 and the interview process will start.

Village Equipment – small tractor

There is a small tractor at Weiss Implement that Daun will try and push the dumpster down with. By pushing and compacting the dumpster, the village saves approximately two dumpsters a month – approx. \$520.00 savings. Discussion was also held about other usages. No action taken at this time.

NEW BUSINESS

Fire Dept/emergency Responders general business – bylaws

The EMS log was reviewed. Discussion was held on the bylaws regarding the term of the fire chief. Daun referred back to ordinance 5.02(2) that the village appoints the chief. Lengthy discussion was held, either the ordinance needs to be changed or the bylaws. Daun will talk to the attorney for a recommendation.

Plan Commission

There will not be a meeting on the 15th if no one comes before Commissioner Whyte by Saturday noon.

Building Permits

The permits were reviewed and in a motion by Olm and seconded by DeTroye, were approved. Motion carried.

TIF District

None

Law Enforcement

The log was reviewed.

Operator License

In a motion by Olm and seconded by Schubert, three operator's licenses for the RStore were approved. The expiration date was pushed to June 30, 2025.

Hall/Park Rental

It was asked if the park/hall rental could be waived for board members and employees. Bertram contacted surrounding municipalities and only one municipality waived for the employees, because they were the ones setting up for the event. At this time the village will continue to charge everyone except the Elkhart Lake – Glenbeulah School and nonprofits.

Village Truck Repair

The village truck has a dent by the fender and tailgate. Daun contacted Theel auto for a quote to repair. He will contact our insurance company for a possible claim and get another quote.

Park sinks and faucets

A quote was received to replace the cracked sinks and faucets in the park restrooms for \$905.58. In a motion by Schubert and seconded by Olm, the sinks and faucets will be replaced. There will be an additional charge for replacing the shut off. Motion carried.

Committee Reports

- Schubert asked about additional mulch and lime screenings for the walkway. She will contact Expedition Log Homes.
- This Saturday Spring Valley 4H will be helping with the cemetery cleanup.
- Daun was approached by a gentleman requesting permission to clean headstones at the cemetery. He does this at no charge. The board agreed to allow.
- A resident was looking for a fence permit,- the fence ordinance was passed onto the inspector on April 30th.
- The City of Plymouth sent the final copy of the DNR conditional monitoring plan. In a motion by DeTroye and seconded by Olm the village agreed with the plan. Motion carried.

Invoices

In a motion by DeTroye and seconded by Olm, the May invoices were approved. Motion carried.

Meeting adjourned at 9:34 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
June 12, 2024, Minutes**

DRAFT COPY

Present: Daun, DeTroye, Olm, Schaefer, and Bertram

Absent: Schubert,

Guests: Kathy Olm, Kari Mooney, Dave from the Plymouth Review, Josh Wall, Adam Konz, Adam Multer, and Scott Starnitcky,

Daun opened the June 12, 2024, board meeting at 7:06PM.

Approval of Minutes

Daun asked the Board if there were questions or changes to the May 8, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Schaefer and seconded by Olm, the treasurers report was approved. Motion carried. The report was signed by Trustee Olm.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

The landscaping is near completion, a retaining wall still needs to be completed. A walk through with Daun and Engineer Vandoske will happen on Monday. The USDA wants the project paperwork as soon as possible to wrap up the loan process.

Alley Vacation

Attorney Bauer suggested we use the state statutes on vacating alleys that have not been developed. Engineer Vandoske will forward the legal descriptions and hopefully a resolution can be ready for next month.

Dam Inspection

Daun tried to contact Municipal Strategic Services, Scott Schram, and has not heard back. He will continue until he reaches him.

Hall Security – JSM Communications

Tim from JSM sent a proposal for a camera system and alarm system for the pump room only. This will be reviewed and discussed next month.

Floodplain ordinance/NFIP program

Attorney review of the DNR draft ordinance is completed. There will be a public hearing for adoption next month. Olm questioned the directive of the fire department for the ordinance along with Board of Appeals.

Pickleball court

Schaefer found the poles for the court are \$300.00 a piece and the net is approx. \$100-200.00. In a motion by Olm and Schaefer the poles and net will be purchased. Taping and painting of the court will begin shortly.

The order of the agenda was changed.

Village Equipment – small tractor

Discussion was held again about purchasing a small tractor to help push down the dumpster, snow removal around hydrants, and other uses. It was suggested to check into a lease program. It was stated by Scott Starnitcky that the Village has been fortunate for village residents and business to allow us to use equipment at no charge or minimal charge but cannot always count on that to be the case.

Village truck repair

An insurance claim was made and approved. Daun will make the appointment at Theel Auto for repair.

NEW BUSINESS

Fire Dept/emergency Responders general business – bylaws

The EMS log was reviewed. There were 23 calls for the month of May. Training was rapid intervention on fire scene, mass casualty threat scenario training, and additional meeting with county officials to further the progress of a new reporting system. The fire department reported to 7 calls in April and 7 calls in May. Drills were RIT training, drafting, water relay and air pack training. Both engines now have a CO detector and flammable gas detector and jet siphons have been added to both engines. Medical director is being switched from Aurora to Dr. Martins.

Plan Commission

There will not be a meeting on the 19th if no one comes before Commissioner Whyte by Saturday noon.

Building Permits

The permits were reviewed and in a motion by Olm and seconded by DeTroye, were approved. Motion carried.

TIF District

The annual joint review board will be held on 6/25 at 4:00PM.

Law Enforcement The log was reviewed.

Liquor- operator- cigarette license renewals

In a motion by Olm and seconded by Schaefer all renewal licenses were approved. Motion carried.

Park restrooms

When the sinks and faucets were being installed numerous leaks were detected and now there is black mold and mushrooms in the walls. The restrooms are closed, so in the meantime

an ADA approved portable toilet is at the park. This will be on the agenda as to how to move forward with obtaining costs on remediation of the existing or a rebuild.

Resolution 2024-1 CMAR

In a motion by Olm and seconded by DeTroye the annual CMAR report was approved. Motion carried.

Utility PSC rate case

The USDA loan was done with revenue bonds and was approved to be paid by the water and sewer utility. The PSC is now stating that the village share needs to be paid by the village. The village will be looking to move the hydrant rental (fire protection) to the utility billing. Information received from our Accountants shows that the village is currently the 8th lowest water utility within the 4 surrounding counties. Most municipalities include the fire protection on the utility billing and not with tax levy dollars. More discussion will take place next month on how to proceed.

Old Business

Utility clerk-Village employee

In a motion by DeTroye and seconded by Olm the board went into closed session at 8:08PM Detroye – aye, Schaefer – aye, and Olm – aye. Motion carried. In a motion by Olm and seconded by Schaefer, the board reconvened in open session at 8:24PM. Detroye – aye, Schaefer – aye, and Olm – aye. Motion carried. DeTroye stated they had several applicants apply and the interview process was done by DeTroye and Schubert. The position of Utility clerk was given to Kari Mooney and the position of village employee was offered to Dan Merten. Start date for each will be July 1. It was stated that Scott Starnitcky will continue to work with Dan Meten on grounds and maintenance with Daun being a backup. The hall office will be remodeled for the utility clerk.

Committee Reports

- Daun received information from Focus on Energies for lighting at the hall that could be more energy efficient. Olm will check into it.

Invoices

In a motion by DeTroye and seconded by Schaefer, the June invoices were approved. Motion carried.

Meeting adjourned at 8:35 PM in a motion by DeTroye and seconded by Olm. Motion carried.

The meeting was reopened at 8:42PM. It was forgotten about the replacement of the weed eater. Starnitcky has been using his personal equipment. Daun had gotten costs from Weiss Implement and a new Echo weed eater and string would cost \$440.00. In a motion by Olm and seconded by DeTroye the purchase was approved. Motion carried.

The meeting was adjourned again at 8:43PM in a motion by DeTroye and seconded by Schaefer. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
July 10, 2024, Minutes**

DRAFT COPY

Present: Daun, DeTroye, Olm, Schaefer, Schubert, and Bertram

Absent:

Guests: Kathy Olm, Dave from the Plymouth Review, Josh Wall, Adam Multer, Tara Mathis, David and Wendy Yurk, Dave Meinert, Beth Roehl, and Scott Starnitcky,

Daun opened the 7/10/24 public hearing at 7:02PM for the purpose of the adoption of the flood plain ordinance. No questions pertaining to the ordinance were asked. The public hearing was closed by Schaefer and seconded by Olm at 7:04PM,

Daun opened the July 10, 2024, board meeting at 7:04PM. Roll call: DeTroye, Olm, Schaefer, Schubert, Daun and Bertram

Approval of Minutes

Daun asked the Board if there were questions or changes to the June 12, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by DeTroye, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

Tara Mathis asked who is responsible for trimming trees between the sidewalk and the roads. It should be the homeowner. Schubert will post something on the sign. Scott Starnitcky asked about tall grass in resident's lots and yards. We have a weed ordinance and if not cut, the village can cut or hire it out to be done and the property owner will be special charged on their tax bill. The Yurks thanked Daun for putting the board in the dam to help with excessive water.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Dave Mintner asked about the tree stump that is still in his yard after the tree needed to be removed for the street project. Brief discussion was held, and the stump will be removed by the Village. They also asked about the water table getting higher and a discussion with Engineer Vandoske. Daun will try and get clarification for the homeowner. Portions of the curb on Barrett St needs to be redone to get the water to the storm. Waiting on final billings and Engineer Vandoske is asking the USDA on how to handle/hold back monies for some retainage costs, but yet to complete the loan process.

Alley Vacation

Engineer Vandoske is contacting Attorney Bauer with the final descriptions of the alleys to be vacated so the resolution can be written.

Dam Inspection

Daun contacted Municipal Strategic Services, Scott Schram, he checked the dam on July 2 after the heavy rains. He will check again once the water resides and will start the paperwork for the inspection.

Hall Security – JSM Communications

Daun went over the proposal for security for the pump room to include a recorded camera. Discussion was held and DeTroye will look into a Wyze camera and gather costs for comparison.

Floodplain ordinance/NFIP program – Ordinance 2024-1

Daun read ordinance 2024-1 and in a motion by Olm and seconded by Schubert, the ordinance was adopted. Motion carried. Olm is concerned about the implication of the Fire Department and Board of Appeals. Schaefer reviewed the ordinance from 1991 to the one of 2024 and said most pages were the exact same, this one had a few more regulations for rebuilding within the floodplain. She stated the obligations of the fire department did not change.

Pickleball court

Schaefer and Kathy Olm have painted the pickleball court lines and the net and posts have been ordered. Schaefer also commented that balls and rackets can be rented from the Elkhart Lake library.

Village Equipment – small tractor

After last months meeting, it was suggested that perhaps the Village lease a tractor. Daun checked with Schrage Brothers and Reisterer and Schnell. Both companies did not recommend leasing. He brought back options of tractors to the board for review. No action was taken.

Park restrooms

The restrooms are still closed. No costs were gotten for replacement or repair. Daun did state the existing bathrooms are over 50 years old and were not constructed with treated lumber. The existing slab foundation is cracked. The park committee will meet to go over ideas on how to proceed. DeTroye looked to see if any grants were available, and she did not see anything.

Utility PSC rate case

The board agreed in a motion by DeTroye and seconded by Shubert, to proceed with a full rate case with the request of the two different options for transferring the hydrant rental to the utility billing instead of the tax levy before a final decision is chosen. Motion carried.

NEW BUSINESS

Fire Dept/emergency Responders general business – bylaws

The EMS log was reviewed. There were 29 calls for the month of June. In June, focus was on the transition of medical direction and the implementation and training on the new reporting

system. The Village attorney was contacted about the use of dash cameras and the logistics. After his response, one was installed in the EMS rig. The fire department reported to 9 calls in June. Drills were jet siphon training, water relay and ladder. A gun raffle will be held at Fudgienuckles for a fund raiser and the December raffle tickets are being printed. Discussion was held pertaining to the bylaws and the Fire Chiefs term. The village ordinance will be rewritten to have board approval on the Chief term every two years. The Fire Department can elect the Chief at their August elections but must be approved by the board. All other officers are at the discretion of the department.

Plan Commission

There will not be a meeting on the 17th if no one comes before Commissioner Whyte by Saturday noon.

Building Permits

The permits were reviewed and in a motion by DeTroye and seconded by Schaefer, were approved. Motion carried.

TIF District

The joint review board approved the 2023 financial forms submitted to the state.

Law Enforcement

The log was reviewed. Discussion was held about kids in the park doing damage to the rented portable restroom. The sheriff was called but would not give citations. Attorney Bauer will be contacted again to have these individuals banned from Village property again. The existing ban had expired.

Audit Engagement letters – Corson, Peterson & Hammann

In a motion by DeTroye and seconded by Olm, the engagement letters with Corson, Peterson & Hammann was signed to perform the annual audits for the Village and Utilities that are required for the USDA loan. Motion carried.

Add Village employee to the credit card – potential raising limit.

The previous employee Mike Mooney will be removed and Dan Merten , new employee will be added by a motion made by DeTroye and seconded by Schubert. Motion carried. Discussion was held about raising the limit for possible one person of the three that hold cards. Schubert suggested that more standards be established for the use of the credit card.

Cell tower co-owned w/ Town of Plymouth

An email was forward from the Town of Plymouth from American Tower to discuss site financials. It was also forwarded to Shane Begley who the Village entered an agreement to negotiate a few years ago. No action or response was given at this time.

Correspondence

An email was received from National Exchange Bank about the condition of the donation sign at the park. It will be forwarded to Schubert to respond.

Committee Reports

- Olm checked into information from Focus on Energies for lighting at the hall that could be more energy efficient. In order to apply you must already be on some type of energy saving program and the Village is not.
- DeTroye was unable to get costs on a grinder for marking water stops on curbing. Daun has been looking for promotions at Fleet Farm and Home Depot.
- Schaefer commented that the Meyer Nature Walk sign is up and the Village will receive a \$4,000.00 grant for the walking path and viewing deck. One section of the prairie has taken off very nicely while a large part is still very weedy. It will be mowed and continue to get that portion started over. Daun thanks Schaefer for all the hours she spends working at the park.

Invoices

In a motion by Olm and seconded by Schaefer, the July invoices were approved. Motion carried.

Meeting adjourned at 9:16 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

Village of Glenbeulah
August 14, 2024, Minutes

DRAFT COPY

Present: Daun, Olm, Schaefer, Schubert, and Bertram

Absent: DeTroye

Guests: Kathy Olm, Dave from the Plymouth Review, Josh Wall, Janet Biskobing, Adam Konz, Dave Meinert, Beth Roehl, Kari Mooney, and Scott Starnitcky

Daun opened the Village board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the July 10, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

Scott Starnitcky asked if the generator has been taken to Weiss Implement for repair – if not have we considered purchasing a new one. He had seen them on sale for around \$500.00. Daun said he would check if Weiss has completed the repair. Beth Roehl asked about the water lateral break at the church. Daun told her to contact the church direct as the water issue was not Village related. Janet Biskobing had questions about the cracks in the tennis courts. Schubert had information and it would be discussed under committee reports.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project – water shut off – stub removal Barrett and Dillingham

Engineer Vandoske tapped down all the stop boxes – four of them need some kind of extension – he will get those and finish. The storm and curb were repaired on the corner of Dillingham and Barrett St – there is still some ponding and Daun has been in communication about the contractor coming back. The stump at the same corner needs to be ground out, the cost is \$280.00. In a motion by Schubert and seconded by Schaefer, the stump removal was approved. Motion carried.

Alley Vacation

The descriptions are with Attorney Bauer to write the abandonment resolution. He did not have time prior to the meeting to do so.

Dam Inspection

Strategic Municipal Services did not have an update since last month. Daun will call and follow up.

Hall Security

Schubert and DeTroye have been in contact with the DNR as far as the requirements needed. The DNR also stated that a camera system should be at the reservoir. They will get some quotes from two companies and make sure the items are quoted the same.

Floodplain ordinance/NFIP program

The floodplain ordinance has been sent to the DNR. They are inquiring if the Village wants to join the NFIP program. Schaefer talked again to Mia from the DNR and stated that there is no cost to the Village to join. A resolution would be required for the Village to submit. Discussion was held. Schaefer will reach out to our attorney about the resolution and his opinion and the benefits to join.

Pickleball court

The new court is lined. Diggers Hotline has been contacted and weather permitting the poles for the net will be installed on Friday.

Village Equipment – small tractor

This item will be put on hold and removed from future agendas.

Park restrooms

Discussion was held about the restrooms – repair or replace. They were built 1976-1978. Costs will be gotten and see what direction is best. The portable restroom will be removed 9/1 providing ELGAA will not be hosting any fall soccer.

Utility PSC rate case

It was advised by our accountant and the PSC to hold off doing the rate case until after all the USDA loan proceeds are dispersed.

Add Village employee to the credit card – potentially raising limit

This will be put on hold until after a new grounds and maintenance employee is hired.

NEW BUSINESS

Ordinance 2-2024 amending 5.02 regarding Fire Chief

In a motion by Olm and seconded by Schubert, ordinance 2-2024 was passed changing the term of the fire chief from indefinite to a two-year term. Motion carried.

Fire Dept/emergency Responders general business – bylaws

In a motion by Olm and seconded by Schubert the bylaws were approved. Motion carried. The fire log was reviewed – There were 15 fire calls for the month of July. Drills included touring the new apartment complex in Elkhart Lake along with search and rescue with St Cloud. Hose and ladder testing was completed and a section of 2 ½ failed. The replacement has been ordered. An EMR class will be held in house. The EMS responded to 30 calls in July. Training consisted of how to respond to trapped patients. There are issues with the emergency lighting on 982. Exploring options for warranty repairs and/or having a different upfitter assist in resolving the issue. Working with the Town of Greenbush and the County to resolve some issues with response areas in the township. It may require to terminated the current contract and sign a new contract with same terms and expiration date, but minor changes in the wording so the county accepts the contract.

Plan Commission

There will be a meeting on the 21st to review a resident's plan for an outbuilding.

Building Permits

The permits were reviewed and in a motion by Schaefer and seconded by Schubert, were approved. Motion carried.

TIF District

Nothing to report.

Law Enforcement

The log was reviewed.

Potholes in alleys

There was an inquiry about repairs made to alleys. Daun and Scott Starnitcky recall the village stance made many years ago not to maintain the alleys but provide snow removal. The most recent alley repair done was for storm water and that cost was divided by property owners and placed on their tax roll.

Operator License

In a motion by Schaefer and seconded by Olm, the licenses were approved. Motion carried.

Trees located in median

The trimming of the trees in the median are up to the homeowner – if they do not trim, it will be done by the Village at our discretion.

Hall office

The office was going to be remodeled for the Utility clerk. It is mostly cleared out. Could use more/newer file cabinets.

Resolution 2024-2 protect Village property for good order of the Village

In a motion by Olm and seconded by Schubert, resolution 2024-2 was approved. Motion carried.

New posting location

To comply with open meeting requirements – the new posting location will be changed from the RStore to the concession area at the park next to the ball diamond. A bulletin board will be purchased and installed. Until that time, items will be placed on the roll up window.

Electronic recycling

All board members received an email from COM2 Recycling Solutions about providing this service or drop box. At this time the Village will pass.

Refinance air pack loan \$275000 with NEBAT

The loan was written for a one-year term and is due 9/5. Daun contacted Dan from National Exchange Bank and he is out of the office until Friday. Daun will contact about terms and possible refinance of our existing loans.

Village grounds/maintenance employee

Dan Merten put in his notice of resignation. In a motion by Schaefer and seconded by Olm, the board went into closed session at 8:34. Schaefer – aye; Olm – aye; Schubert – aye. The board reconvened in open session in a motion by Olm and seconded by Schubert at 9:07. Schaefer – aye; Olm – aye; Schubert – aye.

Correspondence

Committee Reports

- Schubert checked into crack repair for the tennis/basketball court. Asphalt Specialty does not believe the base needs to be replaced and that it does not need to be resurface/sealed. They would do hot crack repair and repaint any lines for \$1,800-\$2,000.00. Schubert also stated she was in contact with National Exchange Bank about the deteriorated sign and they were in talks about a potential donation for repair. In a motion by Schubert and seconded by Schaefer, the crack repair was approved. Motion carried.
- Schubert asked about the status of the playground house of new soffit and fascia.
- A telephone pole will be moved from Meyer Park to Hanson Park to replace the balance beam.
- Schaefer would like to hire out the path into Meyer Park to have it done this year. This would be part of the grant the Village received.

Invoices

In a motion by Olm and seconded by Schubert, the August invoices were approved. Motion carried.

Meeting adjourned at 9:30 PM in a motion by Schubert and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

September 11, 2024, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Schubert, and Bertram

Absent: Olm

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Adam Engelbretson, Mike Dickman, Adam Multer, Alex Schilsky, Angie Roth, Amanda Gebert, Warran Vandoske, Kari Mooney, Grant Stecker, MK Whyte, and Scott Starnitcky

Daun opened the Village board meeting at 7:02PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the August 14, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by DeTroye, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

None

The order of the agenda was changed to accommodate the audience

New Business:

Dr Adam Engelbretson- Elkhart Lake Glenbeulah School referendum

Dr Engelbretson gave a short presentation about the upcoming capital referendum for the district. It would add the middle school to the high school and bring the elementary students to the current middle school. During the presentation, it was stated that the district is currently debt free and if the passing of the referendum it would cost taxpayers \$237.00 per \$100,000.00 assessed value.

Fire Dept/emergency Responders general business – bylaws

The Fire Department reported to 11 calls in the month of August. Drills were water relay pumping with Greenbush and stop the bleed training. Replacement hose arrived and was put into service. Annual pump testing and inspections are complete and everything passed. The department obtained used metal gear racking from the City of Sheboygan Falls at no cost. The cost if purchased new would have been \$22,000.00. It is a grate type gear locker on wheels that can be moved easily, and the gear will dry out much better with better airflow.

The EMS responded to 34 calls for the month of August. The EMS class that was to be hosted in the village has been cancelled, due to low attendance. They are still working with Greenbush to discuss changes to the EMS contract. The EMS rig will be going back to Custom Fire for warranty electrical repair.

In a motion by Schubert and seconded by DeTroye, Swift Street from Barrett St to Main Street will be closed for an Open House/Fall Fest sponsored by the fire department and auxiliary on 10/26/24 from 11AM – 2PM. Motion carried.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Engineer Vandoske reported that Krusceck, contractor for the USDA project stated that they would be willing to extend their cost to do South Otis Street. Vandoske gave a brief overview of what the project would be. Need to discuss with our Attorney if the project could be extended. This will be on the agenda for next month. The final invoices will be submitted to the USDA to close the grant/loan process. Special assessments were sent to residents and if they chose the payment option a lien will be placed against their property until it is paid in full.

Alley Vacation

Attorney Bauer sent the alley vacation resolution and notice today. It will be placed in the paper for the class 3 notice that is required.

Dam Inspection

Strategic Municipal Services updated Daun that by the end of October he will have the final assessment for the report.

Hall Security

A better lock needs to be placed on the pump door. Schaefer commented that the windows also need to be more secured as well. The emergency operations will be updated.

NFIP program

Schaefer read the response from the Attorney pertaining to joining the NFIP program. She has been in contact with the DNR and finding the properties that are in the floodplain. A file will need to be kept on each property with due diligence regarding building permits. Schaefer will continue to gather information for next month.

Pickleball court

The court is completed.

Park restrooms

The park committee will start gathering ideas for repair or replacement. Someone asked if they will be replaced by next summer. There is no timeline for this until costs can be obtained.

Utility PSC rate case

Nothing to report

NEW BUSINESS

Plan Commission

The commission passed along a "yes" referral for Scott Starnitcky to build an outbuilding.

Scott Starnitcky – garage out building

In a motion by DeTroye and seconded by Schaefer, Scott Starnitcky's outbuilding was approved. Motion carried.

Building Permits

No permits were issued for the month of August.

TIF District

Nothing to report.

Law Enforcement

The log was reviewed. The County Sherriff contract will be expiring at the end of the year. It was asked by the EMS and Fire Department to check into having the service provided by Elkhart Lake Police Department instead. All Elkhart Lake officers are trained EMS personnel and will respond to Village calls. Discussion was held and DeTroye and Schubert will contact Elkhart Lake to obtain costs and discuss services.

Operator License

In a motion by DeTroye and seconded by Schaefer, the licenses were approved. Motion carried.

New posting location bulletin board

A few options of bulletin board were proposed and after discussion two boards will be purchased for \$169.99 apiece. One will replace the existing bulletin board at the hall and the other will be placed on the ballpark pavilion building.

Refinance air pack loan \$275000 with NEBAT

The note will be renewed for 90 days with the anticipation the interest rate will go down. Bertram and Daun will meet with our new NEBAT loan officer to discuss the refinancing options. An interest only for 2023-2024 will need to be paid at the cost of \$15,335.07.

Village grounds/maintenance employee

A resume has been received and an interview will be set up. The entire job description is on the Village website under the bulletin board tabS if anyone is interested in applying.

Hall office

Daun obtained three "like new" file cabinets and with the approval of the board will try and obtain two workstations. There will be no cost to the Village. Discussion was held about repainting the office and obtaining a quote for window replacement.

Correspondence

The Village was invited to an Ice Age Trail Crew project – Schaefer was interested.

Committee Reports

- The budget committee will be meeting on 10/1 to start the draft 2025 budget.
- Drexel Building Supply will donate the deck and ramp for Meyer Nature Walk.
- Schaefer stated that the pathway will be done by the end of September.
- Trick or Treat will be held in the Village 10/31 from 5PM-7PM. Please visit home if the porch light is on.

Invoices

In a motion by DeTroye and seconded by Schubert, the September invoices were approved. Motion carried.

Meeting adjourned at 9:22 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

October 9, 2024, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Olm, and Bertram

Absent: Schubert

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Alex Schilsky, Kathy Olm, Kari Mooney, and Sheriff Linton

Daun opened the Village board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the September 11, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by Olm, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Daun met with the USDA representatives last week Wednesday for a project walk through. They thought the project turned out well and the closing process will start. After all the paperwork is completed the final reimbursement funds will be sent.

Alley Vacation

To meet the publication requirements, the resolution to discontinue the alleys can be signed at the November meeting.

Dam Inspection

Strategic Municipal Services updated Daun that by the end of October he will have the final assessment for the report.

Hall Security

Daun received a quote from Falls Glass to replace the original single pane windows. It was to replace 5 windows for \$11,845.20. After discussion, it was determined that the kitchen window may have been missed. But in a motion Schaefer and seconded by Olm, the proposal was approved with the possible additional cost of the kitchen window. Motion carried.

The order of the agenda was changed to accommodate the audience

New Business

Law Enforcement

Sheriff Linton was present to answer questions from the board or audience. Josh Wall spoke on behalf of the EMS and stated that it is somewhat difficult when the same Sheriff does not respond to Village EMS calls. Said that with different officers sometimes there is no resolve to reoccurring issues. Discussion was held on the issue of speeding. Daun stated that citations are not issued only warning. Sheriff Linton

said that they leave it up to individual officers to use the least amount of punitive damages to get the best results. DeTroy and Schubert met with the Elkhart Lake Police Department to see what costs would be to contract with them. The cost would be \$55.00 per hour which is \$6.14 more per hour than the county. We would need to join their municipal court and could recoup some of the cost because we would get a portion of the citations. The reporting would only be done on a quarterly basis than the monthly that is done with the County.

Fire Dept/emergency Responders general business

The Fire Department reported to 6 calls in the month of September. Drills were Live fire, forcible entry and search and rescue at New Holstein Burn Towner. Fudgieknuckles is doing two-gun raffles with proceeds to be donated to the department. The open house is scheduled for October 26th.

The EMS responded to 30 calls for the month of September. Training was on triage best practices and how to classify the severity of patients in mass causality situations.

A quote was provided to the board to add A/C to the station. Chief Konz stated that with the new air packs the pressure in the tanks is fluctuating a lot and losing about 10-12 min in the bottles from expansion and contraction. Discussion was held and was asked to get a few more quotes and have the village hall to be added in the quotes.

Old Business NFIP program

Schaefer has been working with FEMA and doing prep work to see if joining is in the best interest of the village and asked how many village residents would like it or benefit from it. She has started files on the three properties that are in the flood plain per FEMA requirements.

Pickleball court

Daun received quote from Searl Inc to add fencing around behind the pickleball court and around the openings of the existing tennis/basketball courts. That would be \$1,975.00 to complete. To lower the existing fence posts and the south side of the court and do some repairs would cost \$585.00. In a motion by Schaefer and seconded by DeTroye, the repairs for \$585.00 were approved. Motion carried.

Park restrooms

Schubert will gather costs to remediate the mold and make repairs to the current structure. Daun has been gathering costs to replace. There is a possible USDA grant that could include public restrooms. Waiting to hear back from Seng on that.

Utility PSC rate case

Our accountant is starting the rate case process.

Cell Tower co-owned w/Town of Plymouth

Nothing to report

Hall office

In a motion by Olm and seconded by Schaefer, the hall office will be repainted and new flooring installed. Motion carried. Daun secured two workstations and 4 file cabinets at no cost to the Village.

Refinance Air pack loan \$275,000.00 with NEBAT

The loan in 2023 was obtained for \$275,000.00, but after negotiations with the supplier the air packs costs were \$215,000.00. In a motion by DeTroye and seconded by Olm, the \$60,000.00 will be repaid and the loan will be refinanced for \$215,000.00 for 10 years. Motion carried. Bertram will contact NEBAT with the new amount and get the refinancing process started.

NEW BUSINESS

Credit Card limit increase

In a motion by DeTroye and seconded by Olm, the current limit of \$500.00 will be increased to \$1,500.00 for the president and the clerk but will remain at the \$500.00 for the village maintenance employee. Motion carried.

County ½% tax

In a motion by Olm and seconded by DeTroye the agreement was signed. Motion carried. The project will be for adding chips to the village 20' portion of Main Street with an approx. cost of \$10,000.00. Daun is trying to get the cost of repainting parking on Main Street in that cost.

Audit

The 2023 audit for the Village is complete and submitted. Annual audits must be done to be in compliance with the UDSA loan. A suggestion was to work with our bank for a collateral agreement.

Uniform Guidance Procurement Policy

This was another suggestion from the audit. Bertram received samples from the accountant. A policy will be worked on for future project.

Plan Commission

If no one approaches MK Whyte by noon on 10/12/24, there will be no meeting for October.

Building Permits

The permit was reviewed.

TIF District

Nothing to report.

Resolution 2024-3 Final determining and levy special assessment.

In a motion by Olm and seconded by DeTroye, Resolution 2024-3 was signed. Motion carried. It will be returned to our attorney to start the lien process on the properties for residents that decided to take the 10 year repayment option for the 2023 street project.

Village grounds/maintenance employee

In a motion by Olm and seconded by Schaefer, the board will move to closed session at 8:58PM. Motion approved. DeTroye – aye, Schaefer – aye, Olm – aye. In a motion by DeTroye and seconded by Schaefer, the board reconvened in open session at 9:29. Motion carried. DeTroye – aye, Schaefer – aye, Olm – aye. In a motion by DeTroye and seconded by Olm, Jeffrey Prettie will be offered the position of grounds and maintenance. Motion carried.

2025 proposed budget

A draft copy of the proposed budget was given to the board. Approval will be done next month after a public hearing.

S Otis St

Last month Engineer Vandoske proposed doing S Otis St with an extension of the Kruscek contract. The cost to the Village including, utilities, grading & graveling, paving, and engineering would come to \$266,885.00. After review of existing fund and lengthy discussion, it was decided to put this on hold.

Correspondence

None

Committee Reports

- Daun met with Greg Hau from the County and repair of two storm casings, inlets and curbing need to be done on North and South Swift Street. The county needs this done before plowing season. In a motion by Olm and seconded by Schaefer, the repairs for \$7,500.00 will be done. Motion carried.

Invoices

In a motion by DeTroye and seconded by Olm, the October invoices were approved. Motion carried.

Meeting adjourned at 9:57 PM in a motion by DeTroye and seconded by Schaefer. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

November 13, 2024, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Schubert, Olm, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Kathy Olm, and Kari Mooney,

Daun opened the Public Hearing at 7:15PM

Asked if the audience had any questions or comments to the proposed 2025 budget that was posted and published. There were no comments.

In a motion by Schubert and seconded by DeTroye the public hearing was closed. Motion carried.

Daun opened the Village Board meeting at 7:16PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the October 9, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schaefer, the treasurers report was approved. The Fire Department was over but there will be no more disbursements required until 2025. Motion carried. The report was signed by Trustee DeTroye.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

There was a missed payment #3 for Northeast Asphalt. Engineer Vandoske is working with them, but the amount should be \$13,201.31. We can not submit it to the USDA, so in a motion by Olm and seconded by Schubert the amount will be paid by the Village. Motion carried.

Alley Vacation

The publication requirements were met and in a motion by Olm and seconded by Schaefer, Resolution 2024-5 to vacate and discontinue various public alleys was approved. Motion carried. The resolution will be sent back to the attorney to be recorded.

Dam Inspection

Strategic Municipal Services will be finalizing the paperwork to submit to the DNR by the end of December.

Hall Security

Nothing to report – this item will be removed from future agendas

NFIP program

Schaefer was working on a survey but after the presidential election, this program may be dismantled. We can wait and join at any time. This item will be removed from future agendas.

Park restrooms

Schubert reached out to a contractor for repair but has not heard back as of tonight's meeting. She will also work on getting remediation costs. Daun had some plans drawn and is working on getting costs to replace. He will also work on donations.

Utility PSC rate case

Our accountant is starting the rate case process.

Cell Tower co-owned w/Town of Plymouth

Nothing to report – this item will be removed from future agendas

Hall office

Daun will start working on the office after the DNR/EPA recording of the utilities is completed.

Refinance Air pack loan with NEBAT

The loan process is being worked on with Josh from NEBAT.

Resolution 2024-4 amending resolution 2024-3 to correct terms of agreement from 5-10 years

In a motion by Olm and seconded by Schaefer, the resolution was approved, the terms of the special assessment payback is 10 years. Motion carried.

Uniform Guidance Procurement Policy

Nothing to report

New Business**Ben Broadus – water sewer to new lot**

This item was discussed at the Utility Board Meeting.

Fire Dept/emergency Responders general business

The Fire Department reported to 4 calls in the month of October. Drills for October were dry hydrant pumping with St Anna Fire Dept. Laddering the Marsh Tower. The open house was a huge success and a few applications were dispersed. There was a change in direction of the training facility – it will be a collaboration with Plymouth the Town of Sheboygan Falls and constructed in Plymouth. Funds will be raised jointly. The 31 Days of Christmas Raffle tickets are available for purchase. Contact a fire member.

The EMS responded to 32 calls for the month of October. Training was on triage best practices and how to classify the severity of patients in mass casualty incident. Also, a basic refresher on firefighter rehab.

AC quotes for the hall and fire department

The quotes will be sent again, and another obtained. They may change because the current freon will be discontinued as of 1/1/2025.

Plan Commission

Olm stated that there will not be a meeting unless someone contacted MK Whyte from now to Saturday at noon.

Building permits

In a motion by Schubert and seconded by DeTroye, the permits were approved. Motion carried.

TIF District

Nothing to report.

Law Enforcement

Discussion was held to either continue with the current County Sheriff services or change to Elkhart Lake Police. To keep our current monthly hours with Elkhart Lake, there would be an increase of \$318.00 per quarter. However, we would get some dollars back with citations from the municipal court. All board members agreed to go with Elkhart Lake and hopefully have a faster response time. The Elkhart Lake police are all trained as EMS personnel and will be dispatched to all village EMS calls. In a motion by Olm and seconded by Schubert, the Elkhart Lake police will be our future law enforcement as of January 1, 2025. DeTroye will work with our attorney for a contract. Motion carried.

2025 proposed budget

In a motion by Schaefer and seconded by Olm the draft copy of the budget was approved – the amount of the GO debt was decreased by \$11,432. The difference in the amount borrowing from NEBAT for the air pack loan. Motion carried.

2025 Joint Powers Agreement County 911 Emergency System

In a motion by Olm and seconded by DeTroye the agreement was signed. Motion carried.

Correspondence

- The last dumpster of the year is at the park – it will be moved when full.
- The Village received a donation from NEBAT to do the tennis court crack repair. This will be scheduled in Spring.

Committee Reports

- The streets were cleaned on Monday.
- Hillcrest Builders will be doing repair to the playhouse at the park a donation.
- The tennis court nets will be removed and repaired.

Invoices

In a motion by Olm and seconded by DeTroye, the November invoices were approved. Motion carried.

Meeting adjourned at 9:03 PM in a motion by DeTroye and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah December 11, 2024, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Schubert, and Bertram

Absent: Olm

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Jeremiah from the Elkhart Police Department, Justin Hensley, Kevin Warzynski and Kari Mooney,

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the November 13, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

Kevin Warzynski asked how to lower taxes. Daun commented that the Village operates on a minimum cost. Discussion was held on how the General Obligation loans are added to the tax levy. Justin Hensley asked for a copy of the 2025 adopted budget. Bertram will email it to him.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Engineer Vandoske completed the closing check list and Bertram followed up with Seng to confirm all paperwork is in order. She has not received a response.

Dam Inspection

Strategic Municipal Services will be finalizing the paperwork to submit to the DNR by the end of December. Daun followed up with Scott Schram prior to the meeting but had to leave a voice mail.

Park restrooms

Drawings were revised but no costs have been gotten to date. Daun is looking for volunteers to help with materials and labor.

The agenda was changed to accommodate the audience.

Law Enforcement

Attorney Bauer is working on repealing our existing ordinance for law enforcement and to work out the municipal court. The contract with the Elkhart Lake Police Department was reviewed and Daun and Schubert will be contacts. In a motion by DeTroye and seconded by Schubert

the contract was signed for 2025. Motion carried. DeTroye will contact Mike Meeusen from Elkhart Lake to confirm hours of the department.

Fire Dept/emergency Responders general business

The Fire Department reported to 1 call in the month of November. Drills for November were dry hydrant pumping CPR refresher and Brew City Fools RIT under Fire. MABAS cards are updated. The 31 days of Christmas raffle tickets are available for purchase. Walk around sales for raffle tickets will be December 15th starting at 11. Fudgienuckles have been doing numerous raffles for the Department.

The EMS responded to 8 calls for the month of November. All members completed the CPR refresher. The newly purchased monitor was placed into service at the end of October. Members were trained on the device. The EMS submitted receipts that would put them over the 2024 budget. The remaining budget amount will be paid out and the EMS will cover the unpaid amount.

Utility PSC rate case

Our accountant is working on the rate case, but some numbers have to wait until the USDA paperwork is completed.

Hall office

Daun will start working on the office after the DNR/EPA recording of the utilities is completed.

Refinance Air pack loan with NEBAT

The loan refi is completed and signed. It is a 10 year loan term at 5.25% interest.

Uniform Guidance Procurement Policy

Nothing to report

AC quotes for the hall and fire department

Daun is working to obtain two additional quotes. The idea of AC in the hall was discussed and for the amount the hall is used it was decided it was not cost effective. A small AC unit will be looked into for the hall office after the remodel. Nothing was decided for the fire department until the additional quotes are received.

Plan Commission

Nothing to report.

Building permits

No permits for the month of November

TIF District

Nothing to report.

Caucus Date

The Village Caucus will be held on January 8, 2025, at 7:00PM. Will be seeking nominations for Village President and two Trustee positions.

MCO Contract

In a motion by DeTroye and second by Schubert the 2025 contract was signed with Midwest Contract Operations Inc to manage the water treatment facilities.

Correspondence

- A resident complaint came to the Village about air quality – the issue was passed to our Attorney and a letter will be sent.

Committee Reports

- There are six or more village residents that are interested in cleaning and restoring gravestones at the cemetery. Schaefer will work with the Historical Society to ensure this is handled correctly.
- The LRIP funding needs to be completed by June 30, 2025

Invoices

In a motion by DeTroye and seconded by Schubert, the December invoices were approved. Motion carried.

Meeting adjourned at 8:19PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer