

Village of Glenbeulah

January 8, 2025 Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Schubert, Olm, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Jay Riemer, Kathy Olm, Steve Zimmermann, David Yurk, Janet Biskobing, Scott Starnitcky , Justin Hensley, Kevin Warzynski and Kari Mooney

Daun opened the Village Board meeting at 7:20PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the December 11, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by DeTroye, the treasurers report was approved. Motion carried. The report was signed by Trustee Olm. A budget resolution for 2024 will need to be done as well as an updated fund balance.

Citizen Comment

David Yurk commented that parking at the Mill Pond is an issue at times. People are parking in front of his drive and the fire hydrant. Car even park in the boat ramp. Looking for board solution or implementation of some signage. This will be put on the February agenda. Schaefer asked if something could be put on the village sign about homeowners removing snow around the fire hydrants .

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Engineer Vandoske has been working on a punch list with Northeast Asphalt. There are four areas that need to be addressed. The remainder of the invoice to Northeast for the project is \$29,151.45. In a motion by Olm and seconded by Schubert, \$15,000.00 will be paid in January and the remainder after the punch list is completed. Motion carried. Bertram will contract the USDA to see if the approved amount can be still applied to the USDA loan.

Dam Inspection

Strategic Municipal Services will be finalizing the paperwork to submit to the DNR.

Park restrooms

Daun is hoping to have costs for the replacement restrooms in February. He is having it quoted in both block and wood.

Utility PSC rate case

Our accountant is working on the rate case, but some numbers have to wait until the USDA paperwork is completed.

Hall office

Daun will start working on the office after the DNR/EPA recording of the utilities is completed.

Uniform Guidance Procurement Policy

Nothing to report.

AC quotes for the hall and fire department

Daun is still waiting on two additional quotes for the fire department apparatus room. It was decided last month that no action will be taken for the hall.

New Business:**Fire Dept/emergency Responders general business**

The Fire Department responded to 6 calls in the month of December. Drills for December were ice rescue training on the mill pond with area departments. Headlights were replaced on Engine 961. The holiday raffle was a great success again. Planning is under way for the Seafood Party on March 7th. The Fire Department responded to 86 calls for 2024 and the EMS responded to 257 call. Some discussion was held on a service program that the Village could opt into. It will be reviewed more at the next meeting.

Plan Commission

Nothing to report.

Building permits

In a motion by DeTroye and seconded by Schubert, the December permits were approved. Motion carried.

TIF District

Nothing to report.

Law Enforcement – service agreement

Daun and Bertram met with Elkhart Lake Police Chief and officer to go over expectations. The department is not 24-7 but work on average 16-20 hours a day. Winter parking will be up to the board to enforce. Documentation will need to be provided to Elkhart Lake to issue the citations. Attorney Bauer sent a new service agreement and Bertram and Daun signed it and submitted it to Elkhart Lake for review. The log of services will be submitted on a quarterly basis.

Ordinance – police authority

This was reviewed and members of the board had questions that will be asked upon Attorney Bauer's return to work. The ordinance 2025-1 was approved in a motion by Olm, seconded by Schubert and carried by all.

LRIP – Deadline June 2025

The LRIP project will be reviewed as to what project was submitted.

Correspondence

None

Committee Reports

- Schaefer asked if the west road in the cemetery could be blocked off with barricades. The pathway is dirt and someone got stuck and made large ruts. She is also meeting with the Historical Society to find out any legalities about repairing stones.

Invoices

In a motion by Schubert and seconded by DeTroye, the January invoices were approved. Motion carried.

Meeting adjourned at 8:19PM in a motion by DeTroye and seconded by Olm. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

CAUCUS - JANUARY 10, 2024

Draft copy to be approved at the February Village Board Meeting.

Representation of Village Residents: : Alyssa DeTroye, Barb Schaefer, Amanda Schubert, Doug Daun, Michele Bertran, Paul Olm, Adam Konz, Jay Riemer, Kathy Olm, David Yurk, Janet Biskobing, Scott Starnitcky , Justin Hensley, Kevin Warzynski and Kari Mooney,

Daun opened the Caucus at 7:00PM and announced there were two trustee positions up for re-election and one president position. Alyssa DeTroye will run the caucus.

Amanda Schubert distributed ballots for the president position. The ballots were tallied, and the results were: Scott Starnitcky - 3; Doug Daun -6 ; Abstain - 1; MK Whyte - 2; Alyssa DeTroye - 1. Scott Starnitcky asked his name be removed. The top two nominations: Doug Daun and MK Whyte will be sent paperwork. All paperwork must be received back within 5 days of receipt to be on the spring ballot.

Amanda Schubert distributed ballots for the two trustee positions. The ballots were tallied, and the results were: Barb Schaefer - 10; Justin Hensley - 2; Kevin Warzynski - 1; Jim Hubble - 1; Doug Daun - 1; Jay Riemer - 1; Cory Bertram - 1; Adam Konz - 1; Scott Starnitcky - 2; Jody Hefter - 1; Rick Hill - 1 ; Randy Suemnicht - 1.

Justin Hensley, Kevin Warzynski, Doug Daun, Jay Reimer, Adam Konz and Scott Starnitcky all asked their names to be removed.

A second vote was casted for the remaining 3 trustee nominations. Ballots were tallied and results: Jim Hubble - 4, Jody Hefter - 4; Rick Hill - 4; Cory Bertram -2; Randy Suemnicht - 4. With a tie of 4 votes for Hubble, Hefter, Hill, and Suemnicht and only 3 positions still open another vote will happen.

A third vote was casted for the remaining 3 trustee nominations. Ballots were tallied and the results: Jim Hubble - 6; Jody Hefter - 5; Rick Hill - 7; and Randy Suemnicht - 4.

Barb Schaefer, Jim Hubble, Jody Hefter, and Rick Hill will be sent the paperwork, and it must be returned within 5 days of receipt to be on the spring ballot.

Caucus was closed at 7:19PM in a nomination by Schubert and seconded by Daun.

Respectfully submitted.

Michele Bertram

Village of Glenbeulah

February 12, 2025, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Schubert, and Bertram

Absent: Olm

Guests: Ben from the Plymouth Review, Josh Wall, Bill Legacy, Jay Riemer, David & Wendy Yurk, Matt & Angie Roth, James & Holly Teske, Zack & Maddy Ziemann, and Kari Mooney

Daun opened the Village Board meeting at 7:03PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the January 8, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by DeTroye, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

Citizen Comment

None

The agenda was changed to accommodate the audience

New Business:

Mill Pond Parking:

Dave and Wendy Yurk were concerned about parking at the Mill Pond – cars are blocking their driveway, fire hydrant and the boat landing. Daun checked into cost of signs and placement of 3 signs. Discussion was held and the signs will be revised to state not to block driveway instead of no parking. There was discussion if painting yellow lines for the no parking if that would be more cost effective with the same result. Cost of paint will be gotten as well. The Elkhart Police Department will also be contacted that this is an area to check when in the Village.

Zach Ziemann – A3 zoning chickens

Zack and Holly Ziemann own a parcel of land that is zone A3 and asked to be allowed chickens on that parcel. Daun checked with our attorney and with that zoning chickens are permitted. In a motion by Schaefer and seconded by DeTroye, the request for chickens on the A3 zoning was granted. Motion carried.

Angie Roth

Angie Roth spoke about clarification and solutions to a public nuisance complaint she filed in December in regard to smoke from her neighbor's indoor wood burner. The Teske's commented that they have been in touch with the building inspector to make sure the manufacturer exhaust specifications are compliant with the existing chimney. Mrs. Roth also passed out some municipal ordinances in Wisconsin regarding smoke from outdoor and indoor wood burners. She would like to see the Village adopt something similar. Discussion was also

held about a brush pile and wood pile. Daun has been working with our Attorney and the village has no ordinances about wood piles and the brush is being cleaned up as he is making the wood. Any remaining brush pile will be removed when the dumpster is back in spring.

Fire Dept/emergency Responders general business – temp liquor license – service agreement

Bill Legacy joined the Glenbeulah Department and is certified as a fire inspector. He will be performing the inspections for the apartment building common areas, and businesses located in the village.

In a motion by Schubert and seconded by DeTroye, the temp liquor license and operator's license for the Seafood Raffle were approved. Motion carried.

The Fire Department responded to 8 calls in the month of January. Drills for January were radio communication and forcible entry. Recruitment postcards have been sent out to all village residents. The department has gained three new members – two need classes and one is fully trained. The Seafood party is March 7th, and they have received many bucket raffle items as well as cash donations to offset the cost of the event. A second gun raffle at Fudgienuckles is almost complete

The EMS responded to 3 calls in the Village and 26 calls outside of the Village. Three members attended the Wisconsin EMS Association Conference in Green Bay. The EMS truck was picked up by Custom Fire and is getting completely rebuilt/rewired at no cost to the village.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

In a motion by Schaefer and seconded by Schubert, the USDA loan/grant will be closed out. The project came in under budget by \$174,912.14. That amount will be sent back to the USDA as a principal reduction on the loan.

Dam Inspection

The inspection is completed. Scott Schram would like to come to the April meeting to review the report. A few item repairs need to be done in 2025.

Utility PSC rate case

The accountant has been starting the process.

Hall office

The hall office project has been started. Three more boxes of flooring were purchased.

Uniform Guidance Procurement Policy

Discussion was held and DeTroye will check into a procurement draft as well.

AC quotes for the hall and fire department

Daun checked into getting more quotes, but the companies are busy and will provide when time permits. DeTroye is checking into the manufacture guidelines for the air packs to find the threshold range for proper storage to justify air conditioning.

New Business:**Plan Commission:**

There will be no meeting for February, providing no one reaches MK Whyte by Saturday noon.

Cemetery

Schaefer outlined the project to restore the gravestones. She reached out to the Historical Society, and they are willing to help with volunteers to show the proper way to refurbish and to re-catalog the stones from 1984. The budget for the project would be \$400-500. In a motion by Schubert and seconded by DeTroye, to start the Walnut Grove Cemetery project with the Historical Society. Motion carried.

Operator License

In a motion by DeTroye and seconded by Schubert the RStore operator license was approved. Motion carried.

Building permit

In a motion by DeTroye and seconded by Schaefer, the two permits were approved. Motion carried.

Law Enforcement –

The log will be provided quarterly – nothing to report.

LED lighting proposal

A proposal was received to replace all lighting within the village hall, garage, and fire department both indoor and outdoor along with the park lighting. The cost to do so would be \$10,330.00 with rebates and incentives of \$3,355 for a total cost of \$6,975.00. This cost should be recovered within three years. Discussion was held and in a motion by Schaefer and seconded by DeTroye the proposal was approved. Motion carried.

TIF District

Nothing to report.

Park Restrooms

Daun has been working on getting quotes for the restrooms – cost to the exterior to be split face block wall with painted block – interior walls to be wood with FRP OSB 7/16' panels new mechanicals and new concrete form would come to approximately \$70,546.00. to do the exterior walls in wood with the same interior as above would come to \$62,464.00. He is still working to fine tune some of the plumbing quotes. Discussion was held on funding and timeline. This will remain on the agenda.

Correspondence

MK White volunteered to make a “welcome packet” to new residents – information such as Village contact – trash schedule – website address etc. a Draft copy will be ready for review next month.

Committee Reports

- Schaefer commented that the tennis court nets are still in poor shape and consideration for replacement for 2026.
- Schubert is working with ELGAA to follow guidelines for the ball diamond. Also working to prepare a park initiative of items needed within the park.

Invoices

In a motion by Schaefer and seconded by DeTroye, the February invoices were approved. Motion carried.

Meeting adjourned at 9:18PM in a motion by DeTroye and seconded by Schaefer. Motion carried.

Nothing to report.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

March 12, 2025, Minutes

DRAFT COPY

Present: Schaefer, Schubert, Olm, and Bertram

Absent: Daun, DeTroye

Guests: Dave from the Plymouth Review, Josh Wall, Adam Multer, Adam Konz, David Yurk, Kathy Olm, Kari Mooney, MK Whyte, and Officer Garcia

In the absence of President Daun, Bertram opened the Village board meeting at 7:00PM and asked for a motion and second to have Schubert run the meeting. In a motion by Olm and seconded by Schaefer, Schubert will be the acting president for the March 12th meeting. Motion carried.

Approval of Minutes

Schubert asked the Board if there were questions or changes to the February 12, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by Olm, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

MK Whyte commented on the Elkhart Police Department doing a great job within the village.

Old Business

Dam Inspection

Scott Schram has filed the report to the DNR and will be in attendance for the April meeting.

Park Restrooms

Schaefer handed out two proposals for the replacement of the park restrooms. One being with concrete and the other with wood. The interior, plumbing, and electric would be the same for both. Discussion was held about the longevity of both products. In a motion by Olm and seconded by Schaefer, the block proposal was approved. Estimated cost \$72,274.00. Motion carried.

Utility PSC rate case

Bertram will check with the accountant on the progress.

Hall office

Nothing to report.

Uniform Guidance Procurement Policy

Nothing to report.

AC quotes for the hall and fire department

Nothing to report.

Mill Pond Parking:

Bertram checked with the Elkhart Police Department to patrol the area by the Mill Pond so people are not blocking drives or the fire hydrant. They stated they are not in favor of painting restricted areas and would prefer signage. In a motion by Schubert and seconded by Schaefer, 3 signs will be purchased and the verbiage to be determined on the telespar post and ground sleeves. Two signs will be for not blocking drives and one for no parking in front of the boat launch. Before placement, David Yurk will be contacted. Motion carried.

Fire Dept/emergency Responders general business– service agreement

The department responded to 5 calls in the month of February. Drills were extrication training. Fluid changes and inspections have been completed by Northstar Emergency. The annual seafood party was a huge success. A big thank you to all the came to support, donated or helped in any way. An ice rescue class was taught at St. Cloud. Another new member joined.

The EMS responded to 1 call in the Village and 15 calls outside of the Village. Training was on patient assessment and treatment of patients involved in motor vehicle crashes and training with the fire department. EMS 982 is back from Custom Fire and completely rebuilt. Everything is working. There was no cost to the Village or the department.

New Business:

Plan Commission:

There will be a meeting on March 19, 2025 at 6:30.

Welcome Letter

MK Whyte constructed a simple bullet letter to be sent to new residents.

Cemetery

Schaefer commented that there is a lot of work to be done. The cemetery will need to be recataloged from 1981. She will check with the Historical Society as to when they can do an assessment.

Building permit

In a motion by Olm and seconded by Schaefer, the permit was approved. Motion carried.

Law Enforcement –

The log will be provided quarterly – nothing to report.

Ordinance 2025-2 repeal/recreate code for WI uniform building code

Schaefer stated that our building inspector can do but needs to be state approved for electrical. In a motion by Olm and seconded by Schaefer, ordinance 2025-2 was approved. Motion carried.

Ordinance 2025-3 repeal/recreate sections regarding sewer use ordinance

In a motion by Olm and seconded by Schaefer, ordinance 2025-3 was approved. Motion carried.

Budget Resolution 2024-5

In a motion by Olm and seconded by Schaefer, resolution 2024-5 was approved. Motion carried.

TIF District

Nothing to report.

Correspondence

- The Elkhart Police suggested we update our trespassing ordinance and a sample was provided. It will be passed along to the Attorney for approval.

Committee Reports

- It was reminded that all dogs must be on leashes.

Invoices

In a motion by Schaefer and seconded by Olm, the March invoices were approved. Motion carried.

Meeting adjourned at 7:51PM in a motion by Olm and seconded by Schaefer. Motion carried.
Nothing to report.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

April 9, 2025, Minutes

DRAFT COPY

Present: Daun, DeTroye Schaefer, Schubert, Olm, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Kathy Olm, Kari Mooney, MK Whyte, Kevin Warzynski, Jody Heffer, and Ryan Masarik

Approval of Minutes

Daun asked the Board if there were questions or changes to the March 12, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Olm, the treasurers report was approved. Motion carried. The report was signed by Trustee Olm.

Citizen Comment

MK Whyte commented she received a phone call asking for a coat rack to be placed in the hall. Daun said it was not put back after being painted but can do so.

Old Business

Dam Inspection

Scott Schram could not make it to the meeting, he plans on coming in May.

Park Restrooms

Removal of interior items and demo will start next week. There is no power at the park currently. Schaefer will help with the picking out of colors and materials.

Utility PSC rate case

Kari Mooney commented that this will start after tax season. The accountant has all the necessary paperwork.

Hall office

The office is complete

Uniform Guidance Procurement Policy

DeTroye had some examples, and the board will review and have inputs for the next meeting.

AC quotes for the hall and fire department

DeTroye checked into area fire departments and they do not have any AC in the building and very few only had minimal effects on the air packs – if they did, they just refilled as needed. Chief Konz stated they lose 2-300PSI per bottle in the summer months.

New Business

Fire Dept/emergency Responders general business– service agreement

The department responded to 8 calls in the month of March. Drills were training at the Plymouth training house on RIT, EMS rehab, Accountability, Mayday calls. The rear brake slack adjusters have been replaced on Engine 960 and the starter must be replaced on Engine 961. They gained another new member, and training will begin. Two members were let go for not making the minimum requirements for trainings, and meeting over a year period. The Auxiliary has filed for their 501C and will be establishing their own banking and have an EIN number. They will be submitting a Fire House Sub grant which opens July 10.

The EMS responded to 4 calls in the Village and 21 calls outside of the Village. Training was with fire members on downed firefighter assessment and treatment, and on proper firefighter rehab procedures while on the fire ground. EMS members participated in additional training involving different rescue aspects such as drags, carried, and other rapid extrication and movement techniques.

Plan Commission:

The commission passed along a “Yes” referral for Jody Hefter’s garage. Two appointments are needed – Dave Rockhill agreed to another term and a Board member is required as well. Amanda Schubert volunteered to be the board member for a two-year term. In a motion by DeTroye and seconded by Schaefer, Mr, Rockhill and Amanda Schubert were appointed to the Plan Commission. Motion carried. There will be no April meeting if no one contacts MK Whyte by noon on Saturday.

Jody Hefter - garage

The Plan Commission passed along a “yes” referral. Daun asked if the project had already started prior to board approval. Ms Hefter stated that they made a parking pad area where the new garage was hopefully going to be built. They did that to get the cars off the road. They did not start the project early and did not get a permit unless approved. In a motion by Schubert and seconded by Schaefer, the garage build was approved. Motion carried.

Fudgienuckles – car show road closure

Fudgienuckles will be hosting a car show every Wednesday from May 7th thru September. They asked that Otis Street from Main to Young be closed and Railroad from Swift to Otis. Also amend their liquor license premise to be extended to the road closure. In a motion by Olm and seconded by Schubert, the road closure and license extension were approved. Motion carried.

Cemetery

Schaefer commented the rough draft of the new catalog is complete. 200 stones need to be cleaned and 50 need to be mended. The Historical Society will be making their assessment shortly. Suggested we put something in the paper and on the Village sign about the project.

Building permit

In a motion by Olm and seconded by DeTroye, the permits were approved. Motion carried. Daun stated he had an inquiry about putting up a carport. Daun will contact the resident, they will need to contact the plan commission.

Law Enforcement

The quarterly log was reviewed.

TIF District

Nothing to report.

Operator License

In a motion by DeTroye and seconded by Schubert, the RStore operator license was approved. Motion carried

Correspondence

- Engineer Vandoske has sent a letter to Northeast Asphalt with the four items that still need to be addressed before final payment is made.

Committee Reports

- The committee appointments will be determined next month after the board members take their new term.
- Schubert will check on the crack repair for the tennis courts.

Invoices

In a motion by DeTroye and seconded by Schubert, the April invoices were approved. Motion carried.

Meeting adjourned at 7:59PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

Village of Glenbeulah May 14, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, and Bertram

Absent: DeTroye

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Kathy Olm, Kari Mooney, MK Whyte, Kevin Warzynski, Justin Hensley, Jay Reimer, Alex Schilsky, Bill Legacy, and Janet Biskobing

Approval of Minutes

Daun asked the Board if there were questions or changes to the April 9, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schubert, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

Janet Biskobing stated that the Legion will hold their Memorial Day ceremony at the cemetery on 5/26/25 at 10:30AM.

Old Business

Dam Inspection

Scott Schram could not make it to the meeting, he communicated with Daun there is a small leak in the wall and is confirming with the DNR as to the timeline for repair.

Park Restrooms

Daun stated that the walls are up, and the sidewalk is formed. The cement will be poured next week. Working with WE Energies to get a new meter installed so electricity can be restored to the park.

Utility PSC rate case

This item will be transferred to the utility's agenda.

Uniform Guidance Procurement Policy

No action was taken but it will remain on the agenda for next month.

AC quotes for the hall and fire department

Schubert had some links for a portable floor AC unit that can be put in the window of the hall. Discussion was held about the amount the hall is rented vs the cost of the unit. Nothing will be purchased at this time.

New Business

Fire Dept/emergency Responders general business

The department responded to 4 calls in the month of April. Drills for April were a 20-acre wildland and drafting/hydrant operations. EMS engine 982 has been repaired and all work was warranty. The starter was replaced in Engine 961. A huge thank you to Fudgienuckles, they raised over \$5,000.00 for the department on their raffle.

The EMS responded to 1 call in the Village and 28 calls outside of the Village. EMS members participated in drills with the fire department.

Fire Inspection Correction

There are several corrections that need to be completed after the fire inspector went through the building. Daun is having the electrician come and complete them. The others were already done. Once completed the inspector will re-inspect for compliance.

Plan Commission:

Commissioner MK Wyte stated there will be no meeting on May 21 unless someone asks to be on the agenda before Saturday noon.

Cemetery

Schaefer commented that the first round of cleaning the gravestones will be held on Saturday 5/17.

Building permit

The permits were passed around and in a motion by Schaefer and seconded by Schubert, the permits were approved. Motion carried.

Law Enforcement

The Village received certification of the Joint Municipal Court for the Northern Moraine Municipal Court.

TIF District

Nothing to report.

Operator License

In a motion by Olm and seconded by Schaefer, the RStore operator licenses were approved, and the expiration of the license were approved until 6/30/2026. Motion carried.

Insurance Renewal

In a motion by Olm and seconded by Schaefer, the 2025-2026 insurance policy with McClone and the League of Municipalities will be renewed. Motion carried.

Ordinance 2025-4 trespassing

Daun read ordinance 2025-4 and in a motion by Schubert and seconded by Schaefer, it was approved. Motion carried.

Skid Steer rate for yard waste.

The Village will be renting a skid steer from Northview Services to push down the yard waste dumpsters for the cost of \$65.00 an hour.

Golf Cart Permit

In a motion by Olm and seconded by Schubert, the golf cart application for Tod Hellmann was approved. Motion carried.

Correspondence

- Jeff Prettie, village employee, gave notice of resignation effective 5/30/25.
- The cost of the seal coating for Main Street was received from the County. The parking spot area will come to \$5906.46, and the parking lanes will come to \$4,609.83. In a motion by Olm and seconded by Schubert, the costs were approved. Motion carried.

Committee Reports

- Daun has been using his personal power washer and suggested the village should purchase their own. In a motion by Olm and seconded Schaefer, a gas power washer will be purchased not to exceed \$700.00. Motion carried.
- Mulch will be delivered to the park with a delivery charge of approximately \$600.00. In a motion by Olm and seconded by Schefer, the cost was approved.
- Schubert stated the crack filling for the tennis court/pickle ball court has been completed and the nets should be up by next week.

Invoices

In a motion by Schaefer and seconded by Schubert, the May invoices were approved. Motion carried.

The meeting adjourned at 8:34PM in a motion by Olm and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

June 11, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Josh Wall, Kathy Olm, Kari Mooney, Jay Reimer and David Yurk

Approval of Minutes

Daun asked the Board if there were questions or changes to the May 14, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schubert, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

David Yurk thanked the board for the extra signage for parking at Mill Pond.

Old Business

Dam Inspection

Daun reported that Scott Schram has not heard back from the DNR yet, once he does he will attend the meeting on how we need to proceed with the report and repairs.

Park Restrooms

Daun stated he and volunteers painted the block walls inside and both restrooms are ready for electrical and plumbing.

Uniform Guidance Procurement Policy

Purchasing limits were discussed and a draft copy will be ready for next month's meeting.

New Business

Fire Dept/emergency Responders general business

The department responded to 10 calls in the month of May. Drills were live burn and fire sets with Town of Calumet Fire and RIT training in Kiel. Scene lights on Engine 961 were replaced with LED lights. Hose and ladder testing is complete. One ladder failed and it was replaced. One member completed the driver/operator class. The gun raffle at Fudgienuckles sold out with \$2,000.00 proceeds. Another one will be starting soon. Two grants have been submitted to the DNR for equipment. DeTroye asked about the tornado spotting – Jay Reimer explained they do storm spotting and if needed would contact dispatch to get notification to residents earlier.

The EMS responded to 1 call in the Village and 27 calls outside of the Village. EMS members participated in live fire training hosted by Kiel Fire. The inter-agency training is vital to our success in large-scale incidents.

Fire Inspection Correction

Most corrections have already been made; the electrical ones will be done after the electrician is done at the park.

Plan Commission:

Schubert stated there will be no meeting unless someone contacts MK Whyte by Saturday noon.

Cemetery

Schaefer commented they had two successful cleaning sessions. The Historical Society will be back in fall.

Building permit

There were no permits for the Month of May. Daun received a call about a roof project on Main Street, after communication with the homeowner and the building inspector a permit was taken out.

Law Enforcement

Nothing to report.

TIF District

The annual TIF meeting with the other tax jurisdictions will be held 6/24/25 at 4:00PM at the Village Hall.

Operator License/Liquor License/Cigarette License Renewals

All licenses were approved in a motion by Schubert and seconded by Olm, except for two operators' licenses, where the applications were incomplete. Once they are completed, they can be renewed as well. Motion carried.

Resolution 2025-1 CMAR

In a motion by Olm and seconded by Schaefer, the resolution for the 2024 CMAR was approved. Motion carried.

Village employee – new hire

To date there have been no applications received, and the ad will be placed again in the paper.

Correspondence

- None

Committee Reports

- Schaefer stated that the Stewardship grant is due on Tuesday.
- Schubert stated that no parking signs need to be placed at the end of Akin Street by the dead ended portion, and on Swift Street. This will be on the agenda for next month.

- The Village would like to thank National Exchange Bank Foundation for the generous donation to repair the black top at the tennis/pickle ball courts. The repair was made in May.
- The Village would also like to thank Hillcrest Builders for making improvements to the playhouse at the park.
- Also, the Village would like to thank the Elkhart Lake high school students, the Spring Valley 4H, and several residents for picking up sticks and spreading mulch at the park.

Invoices

In a motion by DeTroye and seconded by Schubert, the June invoices were approved. Motion carried.

The meeting adjourned at 8:25PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer



Village of Glenbeulah July 9, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Kathy Olm, Kari Mooney, Jeremiah, Elkhart Lake Police Department

Approval of Minutes

Daun asked the Board if there were questions or changes to the June 11, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Schaefer and seconded by DeTroye, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

None

The order of the agenda was changed to accommodate the audience

New Business

Law Enforcement

The second quarter log was reviewed and discussed. Citations are being issued.

** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.

Old Business

Dam Inspection

Scott Schram is having a hard time getting ahold of the DNR in regard to the dam inspection. Daun is calling as well.

Park Restrooms

The restrooms are complete and operational. Doors and trims still need to be painted. Working on getting quotes for topsoil and grass around the structure.

Uniform Guidance Procurement Policy - Resolution 2025-2

In a motion by Olm and seconded by Schaefer, Resolution 2025-2 – adoption of the procurement policy was approved. Motion carried.

Fire Inspection correction

The village corrections are being scheduled. Daun was called by Randy Kuhlow from St Fridolin Church regarding an inspector and uneven concrete. This will be put on the agenda for next month. The inspector asked if the DSAW located at the old bank needed a conditional use permit to operate business. After contacting our attorney, the answer is no because the property is zoned commercial. Bill Legacy will be sent the contact information to schedule an inspection.

New Business

Jake – Fudgienuckles – close street and amend liquor license 7/26/25

Fudgienuckles made a request for an additional car show on 7/26/25 and have the same street closures and license amendments as the other car shows. In a motion by Schubert and seconded by DeTroy, the request was granted. Motion carried.

Fire Dept/emergency Responders general business

No report was received prior to the meeting. The Fire Department contacted WTMJ channel 4, and a segment about volunteer recruitment aired on 7/10/25. Schubert is going to reach out to the department about their long range equipment plan.

The EMS responded to 1 call in the Village and 38 calls outside of the Village. EMS members participated in a water rescue drill and training.

Plan Commission:

Schubert stated there will be no meeting unless someone contacts MK Whyte by Saturday noon.

Cemetery

Schaefer commented she will contact volunteers and organize another cleaning session.

Building Permits

In a motion by DeTroye and seconded by Schubert, the permit was approved. Motion carried.

TIF district

The annual meeting was held 6/26/25.

Parking – Akin St, Swift St, Main St

A letter will be sent to the residents at the end of Akin Street asking they do not park at the end of the street. Daun will contact the county about what the distance from an intersection that parking should not be permitted. Information will be gathered and sent to the attorney for an ordinance amendment.

Village employee – new hire

Interviews are being scheduled.

Operator License

In a motion by Olm and seconded by Schubert the R-store licenses were approved. Motion carried

Correspondence

- The county questioned what the zoning of the wastewater treatment plant should be – our attorney recommend commercial.
- Board of review and open book dates were set – notices will be placed in the paper. Associated Appraisal will start doing field work for our revaluation starting end of July. They will be stopping at residence homes to complete the field work.

Committee Reports

- Schaefer stated that the Stewardship grant will not be fulfilled. The donation for the deck was downsized and it will not be done in time. A deck will be done at a later date.

Invoices

In a motion by DeTroye and seconded by Schubert, the July invoices were approved. Motion carried.

The meeting adjourned at 9:00PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer



Village of Glenbeulah August 13, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Kathy Olm, Kari Mooney, MK Whyte, David and Wendy Yurk, Katherine Kostka, and Jay Reimer

Daun opened the Village board meeting at 7:25PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the July 9, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. DeTroye noted that under the Fudgienuckles street closure, her name was mis-spelled. And it was DeTroye and not Schubert that was to reach out to the fire department about the long-range equipment plan. In a motion Olm and seconded by DeTroye, the minutes were approved with the changes. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schaefer, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

None

Old Business

Dam Inspection

Scott Schram and Daun have made numerous calls to the DNR without success on how to proceed with the small leak in the dam.

Park Restrooms

Daun went over the costs to date and some of the extras that were done with the savings from donated labor and materials. To date those savings come to \$13,548.64. The power to the concession stand needed to be replaced after it was determined it was only buried 6" below grade. At the same time, water was installed to the concession stand. The doors still need to be painted, and landscaping still needs to be completed.

Fire Inspection correction

Daun spoke to the fire inspector and the final corrections will be made once the electrician can be scheduled.

Parking – Akin St, Swift St, Main St

Letters were sent to the residents on Akin St and parking has improved. Daun contacted Greg Hau from the County to get the curb painted around the intersections to stop parking too close to the intersections. Discussion was held about not having parking on the east side of Swift from the park to the corner of County Rd C.

The order of the agenda was changed to accommodate the audience

New Business

Correspondence

Daun was notified by a Village resident that replaced their sewer during the USDA construction and was having issues. The sewer lateral is full of water. Daun met with Kruczek, Alfson, and the engineer and costs and plans will be obtained on getting the sewer corrected.

Storm sewer 127 N Otis St

The storm sewer at this address is not working as designed and expected. Costs are being obtained to have this issue corrected.

St Fridolin sidewalk

The church contacted Daun about an issue with the sidewalk. He stated 25-30 years ago when that street was done, they replaced a small section with concrete instead of grass and there are variances of thicknesses of the concrete now. Daun spoke to our Attorney and the church agreed to this at the time of work and it is up to the church if they want it done differently at this time.

Fire Dept/emergency Responders general business

Report was reviewed: 4 calls for the month of July. Drill for June and July were downed fire fighter training at St Cloud, pump training, RIT training, and ladder operations. Semi annual inspections and pump testing have been completed by Northstar Emergency Services. The primer valve on Engine 961 will need to be rebuilt soon. A grant to We Energies was submitted and was awarded \$2,000.00 toward gear. The department participated in softball tournament fundraisers in Hortonville and St. Cloud. Thank you to MK Whyte for donating an exercise bike for the fitness area. An insurance claim was submitted for a truck that was damaged while

backing into the station and damaged the main compartment for tools. New procedures are in place – members need to complete a driver’s course and anytime parking at the station there must be spotters. In a motion by Olm and seconded by Schaefer, the truck will be repaired. Cost of repair is \$13,775.64. The Village is responsible for the \$2,500.00 deductible. The department started an auxiliary, and they obtained their own tax ID and filed as a non-for-profit organization. When putting the auxiliary onto the Village insurance, we can only add them on our General Liability, and they will need to take out their own workers’ comp if they opt to do so.

The EMS report was reviewed: 39 calls for the month of July. Training was search and rescue inside a house. Also assisted in a “firefighter” down scenario.

Plan Commission:

Mk Whyte stated there will be no meeting for the month of August.

Cemetery

The next date for stone cleaning has not been set, but when it is, it will be on the sign and put in the paper.

Building Permits

None

TIF district

Nothing to report

Law Enforcement

**** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.**

Operator License

In a motion by DeTroye and seconded by Schubert, the R-store licenses were approved. Motion carried

Bench for the park

There was discussion about a park bench for volunteers, and the bench was started. The village will still purchase the bench, and have it engraved thanking volunteers that have helped the village.

Committee Reports

None to report.

Fire Chief and 1st Assistant Chief

Village employee – New hire

In a motion by DeTroye and seconded by Olm, both items will be discussed in closed session starting at 8:20PM. Roll call vote: DeTroye – aye, Schubert – aye, Schaefer – aye and Olm – aye. Motion carried. In a motion by DeTroye and seconded by Schubert, the meeting reopened at 9:45PM. Motion carried. A meeting will be scheduled with the Chiefs and an offer will be made to an employee applicant.

Invoices

In a motion by DeTroye and seconded by Schubert, the August invoices were approved. Motion carried.

The meeting adjourned at 9:53PM in a motion by Olm and seconded by DeTroye. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer



Village of Glenbeulah September 10, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Kathy Olm, Kari Mooney, MK Whyte, David Yurk, Katherine Kostka, Matt and Suzie Williams, Officer Brenda Garcia, Josh Wall, Adam Multer and Jay Reimer

Daun opened the Village board meeting at 7:32PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the August 13, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by DeTroye, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

None

Old Business

Dam Inspection

Nothing to report currently. Still trying to make contract with the DNR.

Park Restrooms

The restrooms are complete. Just need some signage and the final base. Closures will be put on the doors, so they stay shut after use. They will be closed and properly winterized by the end of October. Brief discussion on pursuing some sort of security. A suggestion was a cellular camera. Information will be brought to the board next month.

The order of the agenda was changed to accommodate the audience

New Business:

Sewer 236 S Swift St

The sewer was newly installed as part of the USDA grant and the homeowners have been having issues with backups. Daun met with the contractors at the time, Kruczek, Alfson, and Engineer Vandoske, it was agreed that a new sewer will be run by contractor expense into a different portion of the home to get proper pitch and the homeowner would need to change the plumbing inside the home to accommodate.

Storm sewer 127 N Otis St

The storm sewer at this address is not working as designed and expected. Costs are being obtained to have this issue corrected. The alley side of the property will be done as well to get the water to the storm drain. This should be done in fall 2025.

Law Enforcement

**** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.**

An email was sent from the Chief of Elkhart asking if the Village would consider 5 additional hours for the months of May – September. Bertram will contract the PD to find the 2026 hourly rate and this will be discussed next month.

Fudgienuckles car show – road closure- liquor license

No one from the car show was available, so Daun spoke on their behalf. They are planning a 50th anniversary 55-56-57 Chevy car show on Sept 20th from 9-2. Discussion was held on what streets should be closed. Daun worked with Sheboygan County Highway Department and will have to meet on Monday to go over the plan. The Streets being closed will be Otis from Young to Main. Main Street from Otis to Dillingham. In a motion from Schaefer and seconded by Schubert, the street closure was approved as well as a liquor license premise change for dates of 9/20-9/21 from 9AM – 2PM. The car show founders were asking for additional police presence and contacted Elkhart Lake. It was discussed that the Village monthly hours would not be extended and if the car show needed additional police presence it would be at their expense. The Fire Department also asked that during the event temporary no parking signs be placed on the East side of Swift Street.

Plan Commission:

Mk Whyte stated there will be a meeting on September 17th at 6:30PM.

Fire Dept/emergency Responders general business

Report was reviewed: 5 calls for the month of August. Drills were engine operations and joint extrication training at Rhine Auto with Plymouth Fire Dept. A huge thank you to Rhine Auto for providing 6 cars to be cut apart and practice stabilization. A grant for a new set of turn out gear was submitted to JOS Schmidt. The department will be holding a brat fry during the car

show on the 20th. Engine 960 will be going in for insurance claim repair at the end of the month. Jay Reimer and Chief Konz instructed a county class at the Plymouth Training. Discussion was held that the fire department is over budget for 2025 and there is still a quarter of the year to go. There will still be monthly expenses such as fuel and utilities. Schubert questioned if the department had a procurement policy in place for larger expenses. Where will the additional monies come from? This will be discussed in more detail next month. The TV in the hall was replaced by the department to hold the annual county chief's meeting. It was suggested that the damage was at some point caused by something hitting the screen. It will be checked after hall rentals from now on. The AC unit in the office has been replaced. And 6,000 gallons of water were used for training.

The fire inspector has given Z Housing 7 letters of fire code violations, and not all the violations have been corrected. The Attorney has been contracted, and he will be sending a letter.

The Auxiliary has been established and have gotten their own tax ID number. The Village will check into the cost of having them added to our general liability policy. They cannot be added to the workers' compensation because they are their own identity. The volunteer waiver form will be sent to the attorney to see if it would apply to the auxiliary.

The EMS report was reviewed: 29 calls for the month of August. Training was vehicle extrication, and they focused on the importance of staying hydrated on calls.

Old Business

Fire Inspection correction

Daun will contact the electrician to get something scheduled to finish the hall violations.

Parking – Akin St, Swift St, Main St

Schubert or DeTroye will contact the attorney to revise the parking ordinance to include no parking on the east side from Akin to County Rd C.

Cemetery

The next stone cleaning will be with the Sheboygan County Historical Research Center on Oct 11 from 9-12. Contact Barb 920-207-1621 if you can help

Building Permits

The building permits were approved in a motion by DeTroye and seconded by Olm. Motion carried.

Door replacement proposal

Daun received a quote from Falls Glass to replace both utility doors on the south side of the hall. It may seem high, but the door jams are filled with concrete and need to be cut out. Per our procurement policy an additional proposal needs to be found. Daun will try and find another quote.

TIF district

Nothing to report

Recycling ordinance update per State of WI

The ordinance needs to be updated by April 2026; Bertram will work with the attorney to get it updated.

Sheboygan County Transportation Shared Revenue Program

Discussion was held about what project should be sought after and then costs be gotten before we decided. The paperwork is due December 1, 2025.

Committee Report

- The budget committee will meet on 9/16 from 6-8PM for a proposed 2026 budget.
- Board of Review will be held 9/16 from 6-8PM
- Schaefer and Olm are working with the Fire Department to get the bylaws and ordinances inline. In a motion by Schaefer and seconded by Schubert, the fire department roster list, new applicants and resignations to date have been approved. Motion carried.

Village employee – New hire

Matt Williams was introduced as the new Village employee. Daun will be working with him.

Invoices

In a motion by DeTroye and seconded by Schubert, the September invoices were approved. Motion carried.

The meeting adjourned at 9:57PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

October 8, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Kathy Olm, Kari Mooney, Josh Wall, Adam Konz, Gracelynn Konz, Bill Legacy and Jay Reimer

Daun opened the Village board meeting at 7:25PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the September 10, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried. In a motion by Olm and seconded by Schaefer, the minutes from the board of review dated September 16, 2025, were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Schaefer, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

Kathy Olm commented she did not see the new bench at the park. It still needs to be engraved thanking volunteers.

Old Business

Dam Inspection

Nothing to report.

Park Restrooms

The retaining wall is almost complete. The door closures were going to be installed, but it was determined they were difficult for small children to open. They are on hold for the moment. The bathrooms will be closed November 1 for the season.

Fire Inspection correction

Only items left at the hall are: one outlet needs to be replaced and the fire extinguisher needs to be updated – this will happen when Ahern comes in December.

Parking – Akin St, Swift St, Main St

DeTroye contacted Attorney Bauer to revise our ordinance to reflect no parking from Akin to Cty Rd C on the east side of the road. Akin and Main St parking issues have been addressed.

Storm sewer 127 N Otis St

The storm sewer at this address is not working as designed. Discussion was held about getting two bids for repair. It is sometimes difficult to get multiple bids because the scope of the project is too small. In a motion by Schubert and seconded by Schaefer, an exception to our procurement policy will be made and this repair will be done this fall with seeding done in spring. Motion carried.

Sewer 236 S Swift St

The sewer has been replaced at no cost to the Village. Seeding will be done in spring in conjunction with the seeding at 127 N Otis St.

Door replacement proposal

Daun received a quote from Falls Glass to replace both utility doors on the south side of the hall. It may seem high, but the door jams are filled with concrete and need to be cut out. Per our procurement policy an additional proposal needs to be found. Daun called two additional companies – one did not call him back and the other is not interested. No action was taken.

Sheboygan County Transportation Shared Revenue Program

For a possible project, Daun asked the County for a bid to replace the blacktop on Young Street from Otis to Clark. There were two costs pending the base prep. One was for \$63,836.00 and the other was \$81,656.00. Nothing was decided if this project would be sought or if a different one would be picked for the 2026 Shared Revenue Program. The paperwork is due December 1, 2025.

Recycling ordinance update per State of WI

The ordinance needs to be updated by April 2026; it has been sent to the attorney to be updated.

NEW BUSINESS:

Fire Dept/emergency Responders general business- Auxiliary – Inspection violation

Report was reviewed: 6 calls for the month of September. Drills were Airpack familiarization and hydrant hookup. Engine 960 repairs should be completed in the next few weeks. Fit testing for air masks is scheduled to be done by the Plymouth Fire Department saving approximately \$800.00 over the quote from MacQueen. The department has two new applicants, and one has already turned in the paperwork. Approximately 6,000 gallons of water were used for training. The holiday raffle tickets will be printed and start being sold in the next two weeks.

The fire violations at Z Housing have been resolved.

The Auxiliary has been established and have gotten their own tax ID number. After more checking, they cannot be insured through the Village. The village did get a quote, and it would cost approximately \$2,000.00 a year for general liability. They will contact area departments with an Auxiliary and see how they handle insurance.

The EMS report was reviewed: 24 calls for the month of September. Training was focused on when to call for a helicopter for emergency transport. The EMS truck was hit by an ambulance

while it was parked legally, with emergency lights activated on a call. It will be repaired by the ambulance company at no cost to the village.

Plan Commission:

Schubert stated currently there are no agenda items and there will not be a meeting unless someone comes forward by Saturday noon.

Cemetery

The last restoration will take place 10/11/25 from 9-12. A request was made from a dog trainer to use the cemetery a few times for recovery of different embalming. There is an ordinance that dogs are not permitted. In a motion by Schaefer and DeTroye, an exception will be made and permission granted for this training to proceed. Motion carried.

Building Permits

The building permits were approved in a motion by Schubert and seconded by DeTroye. Motion carried.

Law Enforcement

**** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.**

The village will agree to increase the hours for police coverage for additional 5 hours from May through September. There will be an increase in cost per hour for 2026, the rate will go from \$55 to \$57.00, Elkhart Lake asked if the Village would be willing to enter a three-year contract. Discussion was held and the Village would if the rate would be held at \$57.00. The department has to go back and ask the Elkhart Board.

TIF district

Nothing to report

Operator License

In a motion by Schubert and seconded by DeTroye, all licenses were approved, but one pending until the "learn 2 serve" paperwork is provided for the Fudgienuckles license. Motion carried.

Village employee

Matt Williams resigned. The job will be posted, and the process will start again. Resumes are asked to be sent to Trustee Schubert by 10/31. A full job description is available on the Village website under the bulletin board tab. Daun will help out in the interim but did state that a snow plowing contractor should be found for the 2025-2026 season.

2026 Proposed budget

Copies were passed to the board and DeTroye recapped some of the items. It will be published in the Plymouth Review and needs to be adopted at next month's meeting.

Committee Report

- Trick or Treat will be held this year 10/31 from 6-8PM
- The fire department will perform a controlled burn in Meyer Park
- A donation letter will be sent to Crown Servies for the help of the Osprey box at Meyer Park.

- The Safety committee reviewed the new fire department application and asked for approval of the application. In a motion by DeTroye and seconded by Schubert, the applicant was approved. Motion carried. Discussion was held about background checks. Schaefer will talk to the attorney.

Correspondence for the Month

Daun received an email about a noise ordinance. The Village does not have one and will respond back to the email that they should contact the Elkhart Police Department if the situation continues. Daun and Schafer will attend the LRIP meeting at the County Highway Department on Friday October 17, 2020 at 2PM.

Invoices

In a motion by DeTroye and seconded by Schubert, the October invoices were approved. Motion carried.

The meeting adjourned at 9:55PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

November 12, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Ben from the Plymouth Review, Kathy Olm, Kari Mooney, Josh Wall, Adam Konz, Bill Legacy, Jay Riemer, Nicole Riemer, Adam Multer

Daun opened the Public Hearing at 7:00PM to answer questions or concerns from the audience in regard to the 2026 proposed budget. There were none. In a motion by Olm and seconded by Schubert, the public hearing was closed at 7.01PM

Daun opened the board meeting at 7.01PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the October 8, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Olm, the treasurer's report was approved. Motion carried. The report was signed by Trustee DeTroye.

Citizen Comment

None

Old Business

Dam Inspection

Nothing to report.

Park Restrooms

The restrooms were winterized. Gutters will still be installed this year. Next Spring shelving will be installed in the storage area and lawn restoration will be done.

Fire Inspection correction

Only items left at the hall are: The fire extinguisher needs to be updated – this will happen when Ahern comes in December. An additional fire extinguisher will be required in the concession stand at the park.

Parking –Swift St,

The ordinance has been amended to have no parking on the east side of North Swift Street. Costs were received for the No Parking signs to be \$1,010.16 for telespar posts and \$1,287.23 for wooden posts. In a motion by Schaefer and seconded by Schubert, the telespar posts for \$1,016.16 will be installed. Motion carried.

Storm sewer 127 N Otis St

Work is completed and yard repair will be completed in spring.

Sewer 236 S Swift St

Work is completed and yard repair will be completed in spring.

Door replacement proposal

The Village has one quote from Falls Glass to replace each door on the south side of the hall. He contacted another company, but they are owned by Falls Glass as well. He contacted larger contractors, but the project is too small. Daun stated that the door frames are filled with concrete and that is making the cost higher for replacement. In a motion by Schaefer and seconded by Olm, only the east door will be replaced for the cost of \$3,726.00 by Falls Glass. Motion carried.

Sheboygan County Transportation Shared Revenue Program

Discussion was held on different projects and how the projects could be implemented if we used LRIP money. In a motion by Schubert and seconded by Olm the project would be South Otis from Young to termi. It will be a multiyear project. Paperwork will be sent back to Sheboygan County by December 1.

Recycling ordinance update per State of WI

The ordinance needs to be updated by April 2026; it has been sent to the attorney to be updated.

NEW BUSINESS:

Fire Dept/emergency Responders general business- Auxiliary – Inspection violation

Report was reviewed: 5 calls for the month of October. Drills for October were hose advancement techniques at the old school and practicing first in reports. Sheboygan County training officers' meeting is being held at the station on Wednesday evening. Engine 960 is back from repairs. A dash cam is being installed on Engine 960. All apparatus will then be equipped with dash cams. The holiday raffle tickets are printed and for sale. CPR refresher is scheduled for December for all members. Fire Inspector Bill Legacy spoke about getting an ordinance made to require commercial business to install access boxes. Schubert will look into area ordinances.

The EMS report was reviewed: 23 calls for the month of October. EMS personnel participated in a live burn training with the Town of Plymouth. Joint training was done with area departments focusing on rapid intervention and rehab. The village has received reimbursement for the damage to the EMS truck, waiting for the parts to be installed.

The Holiday Event line item from the budget will be transferred to the Fire Department. Santa will be touring the Village on December 7 starting at 2PM and then coming back for some activities at the hall.

Agreement for provision for Ambulance Services

The village received a draft copy of the agreement from the County and Orange Cross Ambulance. Discussion was held about impacts to the Village and EMS if any.

Cemetery

To date over 100 stones have been cleaned and approximately 25 have been reset. The Research Center will be doing another cleaning session next spring.

Building Permits

The building permit was approved in a motion by olm and seconded by Schubert. Motion carried.

Law Enforcement

**** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.**

The quarterly log was revied by the Board.

TIF district

Nothing to report

2026 Proposed Budget

In a motion by Olm and seconded by DeTroye, the 2026 budget was approved. Motion carried.

Operator License

In a motion by Olm and seconded by Schaefer, all licenses were approved. Motion carried.

Snowplowing

No action taken.

Ordinance 2025-4 amending parking limitations

In a motion by Schubert and seconded by DeTroye, the ordinance was adopted. Motion carried.

Midwest Contract Operations – 2026 contract

There will be an increase of \$513.72 from 2025 to 2026. In a motion by Schaefer and seconded by Schubert, the contract was signed. Motion carried.

Village employee

Schubert stated there were several inquiries. In person interviews will be set up.

Committee Report

- The 2026 trash/recycle dates will remain on Mondays unless Monday is a holiday, then services will be the following day.
- Schubert stated currently there are no agenda items for the Plan Commission and there will not be a meeting unless someone comes forward by Saturday noon.

Correspondence for the month

None

Invoices

In a motion by Schubert and seconded by DeTroye, the November invoices were approved. Motion carried.

The meeting adjourned at 9:06PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah
November 24, 2025, Minutes**

In the absence of President Daun, Trustee Schubert opened the meeting at 5:30PM.

Roll Call: Olm, Schubert, DeTroye, and Schaefer

Schubert commented they have candidate for the village employee position that went through a phone and in person interview.

Discussion was held on hourly wage. In a motion by Olm and seconded by DeTroye, the hourly rate will be \$20.00 with a .50 cent increase after six months and an additional .50 cents after one year. Then an annual wage review.

If the candidate accepts, it will be a December start date.

In a motion by Olm and seconded by DeTroye the meeting was closed at 5:49PM, Motion carried.

Respectfully submitted
Michele Bertram

Village of Glenbeulah

December 10, 2025, Minutes

DRAFT COPY

Present: Daun, Schaefer, Schubert, Olm, DeTroye, and Bertram

Absent:

Guests: Ben from the Plymouth Review, Kathy Olm, Kari Mooney, Josh Wall, Jay Riemer, Officer from the Elkhart Lake Police Department, Lisa Wachowiak, David and Wendy Yurk

Daun opened the board meeting at 7.00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the November 12, 2025, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Olm, the treasurer's report was approved. Motion carried. The report was signed by Trustee Olm.

Citizen Comment

None

Old Business

Dam Inspection

Daun spoke to Scott Schram and he will continue to get through to the DNR.

Park Restrooms

Gutters are being installed, and grass restoration will be done in spring

Fire Inspection correction

The Fire extinguishers have been purchased and being installed. The ones at the park will be installed in spring.

Parking –Swift St,

No parking signs have been installed.

Storm sewer 127 N Otis St

Work is completed and yard repair will be completed in spring.

Sewer 236 S Swift St

Work is completed and yard repair will be completed in spring.

Door replacement proposal

The door replacement has been ordered.

Recycling ordinance update per State of WI

The ordinance needs to be updated by April 2026; it has been sent to the attorney to be updated.

Village Employee

Steve Sander has accepted the position. A computer not being used by the utilities will be in the shop for Steve to have an email address and receive the Digger Hotline tickets.

NEW BUSINESS:

Fire Dept/emergency Responders general business

The Fire Dept report was not received for the meeting. Chief Reimer was available for questions. Three ice suits were donated by the Auxiliary and a private donor.

The EMS report was reviewed: 23 calls for the month of November. The EMS attended ice rescue technician training in New Holstein, the class was taught by Glenbeulah Fire. Live ice training will be held once the conditions allow for it. The EMS received the WI EMS FAP funding grant in the amount of \$26,023.94.

An ordinance will be passed to our Attorney for review to establish emergency response cost recovery on State roads.

Cemetery

Nothing to report

Building Permits

The building permits were approved in a motion by DeTroye and seconded by Olm. Motion carried.

Law Enforcement - Contract

**** If you need police assistance, please contact the Elkhart Lake PD 920-876-2244 instead of contacting a Village board member. If an emergency, please dial 9-1-1.**

In a motion by Olm and seconded by DeTroye, a three-year contract with the Elkhart Police Department was signed with an added 5 hours monthly for May – September. Motion carried.

Plan Commission

Schubert stated there will be no meeting for the month if no one contacts MK Whyte by noon on Saturday.

TIF district

Nothing to report

Caucus date

The caucus will be held on January 14, 2026. Two Trustee positions will be voted on.

Election worker appointments

In a motion by Schubert and seconded by Alyssa, the election worker appointments were approved. Motion carried.

Hydrant cleaning equipment.

Discussion was held about purchasing a tractor or skid steer to clear hydrants. Some were cleared but many were not cleared after the previous snowstorms. The plow truck is too big and there is no frost in the ground, and it would tear up the grass. Discussion was held and asked for additional uses to be brought to the next meeting.

Committee Report

None

Correspondence for the month

They were passed around for all trustees to review.

Invoices

In a motion by Olm and seconded by Schubert, the December invoices were approved. Motion carried.

The meeting adjourned at 8:42PM in a motion by Olm and seconded by Schubert. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer