

# Glenbeulah Village Hall Rental Contract

This hall rental contract is made effective on the date: \_\_\_\_\_

## Details of the RENTER

Name:

Phone:

Address:

Date of event:

Timing of event to be hosted at hall:

Total rental charge: \$50 for resident, \$100 for non resident

## Terms and conditions:

- The RENTER shall take care of using the hall in such a way that it remains away from damage or misuse.
- If the RENTER does not return the hall in the condition it was found or damage is found, the renter shall be liable. The RENTER will be billed at actual cost for any expense incurred by the Village of Glenbeulah to restore the facilities to the condition prior to your use.
- The RENTER shall pay the rental charge before the starting of the contract.
- The RENTER shall return back the hall on the same date as the event. Any extra time taken will be charged extra.
- NO PARKING ANY VEHICLES in front of Fire Department or directly across the street. If so, you are subject to fines.
- The hall shall be cleaned and put back as found prior to rental. Cleaning supplied are located in the closet between the restrooms. Trash should be bagged and left in the garage area.
- Any items left behind will become the property of the Village and be discarded. After the hall is cleaned, please turn off all lights and lock the door.

**Signature:**

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Please complete the form and send a check made payable to the Village of Glenbeulah and mail to PO Box 128, Glenbeulah, WI 53023