

**Village of Glenbeulah**  
**August 14, 2024, Minutes**

**DRAFT COPY**

**Present:** Daun, Olm, Schaefer, Schubert, and Bertram

**Absent:** DeTroye

**Guests:** Kathy Olm, Dave from the Plymouth Review, Josh Wall, Janet Biskobing, Adam Konz, Dave Meinert, Beth Roehl, Kari Mooney, and Scott Starnitcky

Daun opened the Village board meeting at 7:00PM

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the July 10, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Olm and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

**Citizen Comment**

Scott Starnitcky asked if the generator has been taken to Weiss Implement for repair – if not have we considered purchasing a new one. He had seen them on sale for around \$500.00. Daun said he would check if Weiss has completed the repair. Beth Roehl asked about the water lateral break at the church. Daun told her to contact the church direct as the water issue was not Village related. Janet Biskobing had questions about the cracks in the tennis courts. Schubert had information and it would be discussed under committee reports.

**Old Business:**

**USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project – water shut off – stub removal Barrett and Dillingham**

Engineer Vandoske tapped down all the stop boxes – four of them need some kind of extension – he will get those and finish. The storm and curb were repaired on the corner of Dillingham and Barrett St – there is still some ponding and Daun has been in communication about the contractor coming back. The stump at the same corner needs to be ground out, the cost is \$280.00. In a motion by Schubert and seconded by Schaefer, the stump removal was approved. Motion carried.

**Alley Vacation**

The descriptions are with Attorney Bauer to write the abandonment resolution. He did not have time prior to the meeting to do so.

**Dam Inspection**

Strategic Municipal Services did not have an update since last month. Daun will call and follow up.

### **Hall Security**

Schubert and DeTroye have been in contact with the DNR as far as the requirements needed. The DNR also stated that a camera system should be at the reservoir. They will get some quotes from two companies and make sure the items are quoted the same.

### **Floodplain ordinance/NFIP program**

The floodplain ordinance has been sent to the DNR. They are inquiring if the Village wants to join the NFIP program. Schaefer talked again to Mia from the DNR and stated that there is no cost to the Village to join. A resolution would be required for the Village to submit. Discussion was held. Schaefer will reach out to our attorney about the resolution and his opinion and the benefits to join.

### **Pickleball court**

The new court is lined. Diggers Hotline has been contacted and weather permitting the poles for the net will be installed on Friday.

### **Village Equipment – small tractor**

This item will be put on hold and removed from future agendas.

### **Park restrooms**

Discussion was held about the restrooms – repair or replace. They were built 1976-1978. Costs will be gotten and see what direction is best. The portable restroom will be removed 9/1 providing ELGAA will not be hosting any fall soccer.

### **Utility PSC rate case**

It was advised by our accountant and the PSC to hold off doing the rate case until after all the USDA loan proceeds are dispersed.

### **Add Village employee to the credit card – potentially raising limit**

This will be put on hold until after a new grounds and maintenance employee is hired.

## **NEW BUSINESS**

### **Ordinance 2-2024 amending 5.02 regarding Fire Chief**

In a motion by Olm and seconded by Schubert, ordinance 2-2024 was passed changing the term of the fire chief from indefinite to a two-year term. Motion carried.

### **Fire Dept/emergency Responders general business – bylaws**

In a motion by Olm and seconded by Schubert the bylaws were approved. Motion carried. The fire log was reviewed – There were 15 fire calls for the month of July. Drills included touring the new apartment complex in Elkhart Lake along with search and rescue with St Cloud. Hose and ladder testing was completed and a section of 2 ½ failed. The replacement has been ordered. An EMR class will be held in house. The EMS responded to 30 calls in July. Training consisted of how to respond to trapped patients. There are issues with the emergency lighting on 982. Exploring options for warranty repairs and/or having a different upfitter assist in resolving the issue. Working with the Town of Greenbush and the County to resolve some issues with response areas in the township. It may require to terminate the current contract and sign a new contract with same terms and expiration date, but minor changes in the wording so the county accepts the contract.

## **Plan Commission**

There will be a meeting on the 21st to review a resident's plan for an outbuilding.

## **Building Permits**

The permits were reviewed and in a motion by Schaefer and seconded by Schubert, were approved. Motion carried.

## **TIF District**

Nothing to report.

## **Law Enforcement**

The log was reviewed.

## **Potholes in alleys**

There was an inquiry about repairs made to alleys. Daun and Scott Starnitcky recall the village stance made many years ago not to maintain the alleys but provide snow removal. The most recent alley repair done was for storm water and that cost was divided by property owners and placed on their tax roll.

## **Operator License**

In a motion by Schaefer and seconded by Olm, the licenses were approved. Motion carried.

## **Trees located in median**

The trimming of the trees in the median are up to the homeowner – if they do not trim, it will be done by the Village at our discretion.

## **Hall office**

The office was going to be remodeled for the Utility clerk. It is mostly cleared out. Could use more/newer file cabinets.

## **Resolution 2024-2 protect Village property for good order of the Village**

In a motion by Olm and seconded by Schubert, resolution 2024-2 was approved. Motion carried.

## **New posting location**

To comply with open meeting requirements – the new posting location will be changed from the RStore to the concession area at the park next to the ball diamond. A bulletin board will be purchased and installed. Until that time, items will be placed on the roll up window.

## **Electronic recycling**

All board members received an email from COM2 Recycling Solutions about providing this service or drop box. At this time the Village will pass.

## **Refinance air pack loan \$275000 with NEBAT**

The loan was written for a one-year term and is due 9/5. Daun contacted Dan from National Exchange Bank and he is out of the office until Friday. Daun will contact about terms and possible refinance of our existing loans.

### **Village grounds/maintenance employee**

Dan Merten put in his notice of resignation. In a motion by Schaefer and seconded by Olm, the board went into closed session at 8:34. Schaefer – aye; Olm – aye; Schubert – aye. The board reconvened in open session in a motion by Olm and seconded by Schubert at 9:07. Schaefer – aye; Olm – aye; Schubert – aye.

### **Correspondence**

#### **Committee Reports**

- Schubert checked into crack repair for the tennis/basketball court. Asphalt Specialty does not believe the base needs to be replaced and that it does not need to be resurface/sealed. They would do hot crack repair and repaint any lines for \$1,800-\$2,000.00. Schubert also stated she was in contact with National Exchange Bank about the deteriorated sign and they were in talks about a potential donation for repair. In a motion by Schubert and seconded by Schaefer, the crack repair was approved. Motion carried.
- Schubert asked about the status of the playground house of new soffit and fascia.
- A telephone pole will be moved from Meyer Park to Hanson Park to replace the balance beam.
- Schaefer would like to hire out the path into Meyer Park to have it done this year. This would be part of the grant the Village received.

### **Invoices**

In a motion by Olm and seconded by Schubert, the August invoices were approved. Motion carried.

Meeting adjourned at 9:30 PM in a motion by Schubert and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer