

**Village of Glenbeulah
July 10, 2024, Minutes**

DRAFT COPY

Present: Daun, DeTroye, Olm, Schaefer, Schubert, and Bertram

Absent:

Guests: Kathy Olm, Dave from the Plymouth Review, Josh Wall, Adam Multer, Tara Mathis, David and Wendy Yurk, Dave Meinert, Beth Roehl, and Scott Starnitcky,

Daun opened the 7/10/24 public hearing at 7:02PM for the purpose of the adoption of the flood plain ordinance. No questions pertaining to the ordinance were asked. The public hearing was closed by Schaefer and seconded by Olm at 7:04PM,

Daun opened the July 10, 2024, board meeting at 7:04PM. Roll call: DeTroye, Olm, Schaefer, Schubert, Daun and Bertram

Approval of Minutes

Daun asked the Board if there were questions or changes to the June 12, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schaefer, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by DeTroye, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

Tara Mathis asked who is responsible for trimming trees between the sidewalk and the roads. It should be the homeowner. Schubert will post something on the sign. Scott Starnitcky asked about tall grass in resident's lots and yards. We have a weed ordinance and if not cut, the village can cut or hire it out to be done and the property owner will be special charged on their tax bill. The Yurks thanked Daun for putting the board in the dam to help with excessive water.

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Dave Mintner asked about the tree stump that is still in his yard after the tree needed to be removed for the street project. Brief discussion was held, and the stump will be removed by the Village. They also asked about the water table getting higher and a discussion with Engineer Vandoske. Daun will try and get clarification for the homeowner. Portions of the curb on Barrett St needs to be redone to get the water to the storm. Waiting on final billings and Engineer Vandoske is asking the USDA on how to handle/hold back monies for some retainage costs, but yet to complete the loan process.

Alley Vacation

Engineer Vandoske is contacting Attorney Bauer with the final descriptions of the alleys to be vacated so the resolution can be written.

Dam Inspection

Daun contacted Municipal Strategic Services, Scott Schram, he checked the dam on July 2 after the heavy rains. He will check again once the water resides and will start the paperwork for the inspection.

Hall Security – JSM Communications

Daun went over the proposal for security for the pump room to include a recorded camera. Discussion was held and DeTroye will look into a Wyze camera and gather costs for comparison.

Floodplain ordinance/NFIP program – Ordinance 2024-1

Daun read ordinance 2024-1 and in a motion by Olm and seconded by Schubert, the ordinance was adopted. Motion carried. Olm is concerned about the implication of the Fire Department and Board of Appeals. Schaefer reviewed the ordinance from 1991 to the one of 2024 and said most pages were the exact same, this one had a few more regulations for rebuilding within the floodplain. She stated the obligations of the fire department did not change.

Pickleball court

Schaefer and Kathy Olm have painted the pickleball court lines and the net and posts have been ordered. Schaefer also commented that balls and rackets can be rented from the Elkhart Lake library.

Village Equipment – small tractor

After last months meeting, it was suggested that perhaps the Village lease a tractor. Daun checked with Schrage Brothers and Reisterer and Schnell. Both companies did not recommend leasing. He brought back options of tractors to the board for review. No action was taken.

Park restrooms

The restrooms are still closed. No costs were gotten for replacement or repair. Daun did state the existing bathrooms are over 50 years old and were not constructed with treated lumber. The existing slab foundation is cracked. The park committee will meet to go over ideas on how to proceed. DeTroye looked to see if any grants were available, and she did not see anything.

Utility PSC rate case

The board agreed in a motion by DeTroye and seconded by Shubert, to proceed with a full rate case with the request of the two different options for transferring the hydrant rental to the utility billing instead of the tax levy before a final decision is chosen. Motion carried.

NEW BUSINESS

Fire Dept/emergency Responders general business – bylaws

The EMS log was reviewed. There were 29 calls for the month of June. In June, focus was on the transition of medical direction and the implementation and training on the new reporting

system. The Village attorney was contacted about the use of dash cameras and the logistics. After his response, one was installed in the EMS rig. The fire department reported to 9 calls in June. Drills were jet siphon training, water relay and ladder. A gun raffle will be held at Fudgienuckles for a fund raiser and the December raffle tickets are being printed. Discussion was held pertaining to the bylaws and the Fire Chiefs term. The village ordinance will be rewritten to have board approval on the Chief term every two years. The Fire Department can elect the Chief at their August elections but must be approved by the board. All other officers are at the discretion of the department.

Plan Commission

There will not be a meeting on the 17th if no one comes before Commissioner Whyte by Saturday noon.

Building Permits

The permits were reviewed and in a motion by DeTroye and seconded by Schaefer, were approved. Motion carried.

TIF District

The joint review board approved the 2023 financial forms submitted to the state.

Law Enforcement

The log was reviewed. Discussion was held about kids in the park doing damage to the rented portable restroom. The sheriff was called but would not give citations. Attorney Bauer will be contacted again to have these individuals banned from Village property again. The existing ban had expired.

Audit Engagement letters – Corson, Peterson & Hammann

In a motion by DeTroye and seconded by Olm, the engagement letters with Corson, Peterson & Hammann was signed to perform the annual audits for the Village and Utilities that are required for the USDA loan. Motion carried.

Add Village employee to the credit card – potential raising limit.

The previous employee Mike Mooney will be removed and Dan Merten , new employee will be added by a motion made by DeTroye and seconded by Schubert. Motion carried. Discussion was held about raising the limit for possible one person of the three that hold cards. Schubert suggested that more standards be established for the use of the credit card.

Cell tower co-owned w/ Town of Plymouth

An email was forward from the Town of Plymouth from American Tower to discuss site financials. It was also forwarded to Shane Begley who the Village entered an agreement to negotiate a few years ago. No action or response was given at this time.

Correspondence

An email was received from National Exchange Bank about the condition of the donation sign at the park. It will be forwarded to Schubert to respond.

Committee Reports

- Olm checked into information from Focus on Energies for lighting at the hall that could be more energy efficient. In order to apply you must already be on some type of energy saving program and the Village is not.
- DeTroye was unable to get costs on a grinder for marking water stops on curbing. Daun has been looking for promotions at Fleet Farm and Home Depot.
- Schaefer commented that the Meyer Nature Walk sign is up and the Village will receive a \$4,000.00 grant for the walking path and viewing deck. One section of the prairie has taken off very nicely while a large part is still very weedy. It will be mowed and continue to get that portion started over. Daun thanks Schaefer for all the hours she spends working at the park.

Invoices

In a motion by Olm and seconded by Schaefer, the July invoices were approved. Motion carried.

Meeting adjourned at 9:16 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted
Michele Bertram, Clerk/Treasurer