

Village of Glenbeulah

October 9, 2024, Minutes

DRAFT COPY

Present: Daun, DeTroye, Schaefer, Olm, and Bertram

Absent: Schubert

Guests: Dave from the Plymouth Review, Josh Wall, Adam Konz, Alex Schilsky, Kathy Olm, Kari Mooney, and Sheriff Linton

Daun opened the Village board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the September 11, 2024, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schaefer and seconded by Olm, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by DeTroye and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

Citizen Comment

None

Old Business:

USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project

Daun met with the USDA representatives last week Wednesday for a project walk through. They thought the project turned out well and the closing process will start. After all the paperwork is completed the final reimbursement funds will be sent.

Alley Vacation

To meet the publication requirements, the resolution to discontinue the alleys can be signed at the November meeting.

Dam Inspection

Strategic Municipal Services updated Daun that by the end of October he will have the final assessment for the report.

Hall Security

Daun received a quote from Falls Glass to replace the original single pane windows. It was to replace 5 windows for \$11,845.20. After discussion, it was determined that the kitchen window may have been missed. But in a motion Schaefer and seconded by Olm, the proposal was approved with the possible additional cost of the kitchen window. Motion carried.

The order of the agenda was changed to accommodate the audience

New Business

Law Enforcement

Sheriff Linton was present to answer questions from the board or audience. Josh Wall spoke on behalf of the EMS and stated that it is somewhat difficult when the same Sheriff does not respond to Village EMS calls. Said that with different officers sometimes there is no resolve to reoccurring issues. Discussion was held on the issue of speeding. Daun stated that citations are not issued only warning. Sheriff Linton

said that they leave it up to individual officers to use the least amount of punitive damages to get the best results. DeTroy and Schubert met with the Elkhart Lake Police Department to see what costs would be to contract with them. The cost would be \$55.00 per hour which is \$6.14 more per hour than the county. We would need to join their municipal court and could recoup some of the cost because we would get a portion of the citations. The reporting would only be done on a quarterly basis than the monthly that is done with the County.

Fire Dept/emergency Responders general business

The Fire Department reported to 6 calls in the month of September. Drills were Live fire, forcible entry and search and rescue at New Holstein Burn Towner. Fudgieknuckles is doing two-gun raffles with proceeds to be donated to the department. The open house is scheduled for October 26th.

The EMS responded to 30 calls for the month of September. Training was on triage best practices and how to classify the severity of patients in mass causality situations.

A quote was provided to the board to add A/C to the station. Chief Konz stated that with the new air packs the pressure in the tanks is fluctuating a lot and losing about 10-12 min in the bottles from expansion and contraction. Discussion was held and was asked to get a few more quotes and have the village hall to be added in the quotes.

Old Business NFIP program

Schaefer has been working with FEMA and doing prep work to see if joining is in the best interest of the village and asked how many village residents would like it or benefit from it. She has started files on the three properties that are in the flood plain per FEMA requirements.

Pickleball court

Daun received quote from Searl Inc to add fencing around behind the pickleball court and around the openings of the existing tennis/basketball courts. That would be \$1,975.00 to complete. To lower the existing fence posts and the south side of the court and do some repairs would cost \$585.00. In a motion by Schaefer and seconded by DeTroye, the repairs for \$585.00 were approved. Motion carried.

Park restrooms

Schubert will gather costs to remediate the mold and make repairs to the current structure. Daun has been gathering costs to replace. There is a possible USDA grant that could include public restrooms. Waiting to hear back from Seng on that.

Utility PSC rate case

Our accountant is starting the rate case process.

Cell Tower co-owned w/Town of Plymouth

Nothing to report

Hall office

In a motion by Olm and seconded by Schaefer, the hall office will be repainted and new flooring installed. Motion carried. Daun secured two workstations and 4 file cabinets at no cost to the Village.

Refinance Air pack loan \$275,000.00 with NEBAT

The loan in 2023 was obtained for \$275,000.00, but after negotiations with the supplier the air packs costs were \$215,000.00. In a motion by DeTroye and seconded by Olm, the \$60,000.00 will be repaid and the loan will be refinanced for \$215,000.00 for 10 years. Motion carried. Bertram will contact NEBAT with the new amount and get the refinancing process started.

NEW BUSINESS

Credit Card limit increase

In a motion by DeTroye and seconded by Olm, the current limit of \$500.00 will be increased to \$1,500.00 for the president and the clerk but will remain at the \$500.00 for the village maintenance employee. Motion carried.

County ½% tax

In a motion by Olm and seconded by DeTroye the agreement was signed. Motion carried. The project will be for adding chips to the village 20' portion of Main Street with an approx. cost of \$10,000.00. Daun is trying to get the cost of repainting parking on Main Street in that cost.

Audit

The 2023 audit for the Village is complete and submitted. Annual audits must be done to be in compliance with the UDSA loan. A suggestion was to work with our bank for a collateral agreement.

Uniform Guidance Procurement Policy

This was another suggestion from the audit. Bertram received samples from the accountant. A policy will be worked on for future project.

Plan Commission

If no one approaches MK Whyte by noon on 10/12/24, there will be no meeting for October.

Building Permits

The permit was reviewed.

TIF District

Nothing to report.

Resolution 2024-3 Final determining and levy special assessment.

In a motion by Olm and seconded by DeTroye, Resolution 2024-3 was signed. Motion carried. It will be returned to our attorney to start the lien process on the properties for residents that decided to take the 10 year repayment option for the 2023 street project.

Village grounds/maintenance employee

In a motion by Olm and seconded by Schaefer, the board will move to closed session at 8:58PM. Motion approved. DeTroye – aye, Schaefer – aye, Olm – aye. In a motion by DeTroye and seconded by Schaefer, the board reconvened in open session at 9:29. Motion carried. DeTroye – aye, Schaefer – aye, Olm – aye. In a motion by DeTroye and seconded by Olm, Jeffrey Prettie will be offered the position of grounds and maintenance. Motion carried.

2025 proposed budget

A draft copy of the proposed budget was given to the board. Approval will be done next month after a public hearing.

S Otis St

Last month Engineer Vandoske proposed doing S Otis St with an extension of the Kruscek contract. The cost to the Village including, utilities, grading & graveling, paving, and engineering would come to \$266,885.00. After review of existing fund and lengthy discussion, it was decided to put this on hold.

Correspondence

None

Committee Reports

- Daun met with Greg Hau from the County and repair of two storm casings, inlets and curbing need to be done on North and South Swift Street. The county needs this done before plowing season. In a motion by Olm and seconded by Schaefer, the repairs for \$7,500.00 will be done. Motion carried.

Invoices

In a motion by DeTroye and seconded by Olm, the October invoices were approved. Motion carried.

Meeting adjourned at 9:57 PM in a motion by DeTroye and seconded by Schaefer. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer