

# Village of Glenbeulah

## April 12, 2023, Minutes

### **DRAFT COPY**

Present: Daun, DeTroye, Olm, Schillingowski, Schubert, and Bertram

Absent:

Guests: Barb Schaefer, Mike Mooney, Kathy Olm, Janet Biskobing, Dave from the Plymouth Review, Tod Hellmann, and Attorney Bauer

Daun opened the Board meeting at 7:00PM

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the March 15, 2023, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. Daun asked that under the USDA Grant – Paul Olm was also at the bid opening. In a motion by Olm and seconded by Schubert, the minutes were approved with that change. Motion carried.

### **Treasurer's Report**

In a motion by DeTroye and seconded by Schillingowski, the treasurer's report was approved. Motion carried. The report was signed by Trustee Schubert.

### **Citizen Comment**

Olm commented he received a phone call from a resident asking about free range animals and also about a drainage issue on her property. Daun questioned Attorney Bauer if he could contact the resident directly. The answer was yes.

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street and Appleton street project**

#### **Awarding of the bids**

Daun stated the awarding of the bid will be done at the May meeting. Engineer Vandoske has received all the items back from the USDA engineer to do so. In a motion by Schubert and seconded by Schillingowski, Resolution 1-2023 was signed. Motion carried. This resolution would authorize President Daun and Bertram to sign any paperwork for the awarding process.

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer stated the prairie will be cultivated and hand sowed on Friday.

#### **Cell Tower – Cty Rd S**

Nothing to report.

## **Cemetery**

Nothing to report.

## **Easement agreement – Zachary Ziemann**

Attorney Bauer stated he is working with Mr. Ziemann's bank.

## **Mike Mooney – wage evaluation**

In a roll call vote the board went into closed session at 7:18PM. Olm- aye, Schubert – aye, Schillingowski – aye and DeTroye – aye. The board returned at 7:43PM in roll call vote to continue in open session. . Olm- aye, Schubert – aye, Schillingowski – aye and DeTroye – aye. In a motion by Olm and seconded by DeTroye, Mike Mooney will receive a \$1.00 increase per hour, and it will be revisited in 6months. An annual evaluation will be done after that. Motion carried.

## **New Business**

### **Kettle Moraine Highland – Oyvind Solvang/Tod Hellmann**

Mr. Hellmann was present and was looking for approval of the third phase of the subdivision with single family homes and 3 condo duplexes. He asked if the first 2 lots could be approved with a CSM. The board went into closed session at 7:50 in a motion by DeTroye and seconded by Schillingowski in a roll call vote. Olm- aye, Schubert – aye, Schillingowski – aye and DeTroye – aye. Returned at 8.09PM and in motion by Schillingowski and seconded by Schubert went back into open session with a roll call vote. Olm- aye, Schubert – aye, Schillingowski – aye and DeTroye – aye. Attorney Bauer spoke that the 2001 developers' agreement needs to be modified and updated to allow the first 2 lots to be added with a CSM and utilities would need to be extended. Attorney Bauer will email Mr. Hellmann with the changes in the agreement and will work from there.

### **USDA Grant/Swift Street, Barrett, Otis Street and Appleton Street project**

#### **Awarding of the bids**

This topic was revised upon request of Attorney Bauer. He stated that he would be emailing a waiver of special assessment that would need to be signed by each homeowner as to the billing of the sewer lateral work and the payment options.

### **Linda Mintner – alley and lawn repair**

Daun shared pictures of lawn repair that would need to be done. There was no frost in the ground and the alley is gravel. Repairs will be made and Daun will contact Linda Mintner.

### **Fire Dept/ Emergency Responders general business**

The logs were reviewed. March calls – 8. Drills for March include touring the Osthoff and extrication tool training. Working on getting a closer number on the air pack and

compressor replacement costs Three members will be attended an officer development class in May. Submitted a grant with the DNR for needed tools. The softball tournament will be held Memorial Day weekend. They will be forming a committee for membership recruitment and asked for a board member to be part of it. Olm volunteered to help.

The EMS calls for March were: 1- Glenbeulah; 4 – Greenbush and 16 – Elkhart Lake. March training was critical skills with Aurora. They are working on grants for defibrillators. They filled out three and all were declined.

### **Plan Commission**

Olm stated there will not be a meeting this month if nothing gets presented to MK Whyte by noon on Saturday.

### **Building Permits**

In a motion by Schubert and seconded by DeTroye, the building permit was approved. Motion carried.

### **TIF District**

None

### **Law Enforcement**

Log was reviewed.

### **Correspondence for the month**

None

### **Committee Reports**

Schubert commented that mulch and sand should be refreshed at the park. Mike Mooney will get a trailer of sand for the sand box from Kiel Sand and Gravel. And Daun will contact Expedition to see about mulch.

### **Invoices**

In a motion by Olm and seconded by Schillingowski, the April invoices were approved. Motion carried.

Meeting adjourned at 8:46 PM in a motion by DeTroye and seconded by Schillingowski. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer