

# Village of Glenbeulah

## June 14, 2023, Minutes

### **DRAFT COPY**

Present: Daun, DeTroye, Schaefer, Schubert, and Bertram

Absent: Olm

Guests: Nelda Bartlett, Stan Bartlett, Adam Konz, Mike Mooney, Tad Matzdorf, Janet Biskobing, Dave from the Plymouth Review, Beth Roehl, Dave Meinhert

Daun opened the Board meeting at 7:05PM

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the May 10, 2023, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Schaefer and seconded by DeTroye, the minutes were approved. Motion carried. In a motion by Schaefer and seconded by Schubert, the minutes for the May 17, 2023, construction meeting were approved. Motion carried.

### **Treasurer's Report**

In a motion DeTroye and seconded by Schaefer, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

### **Citizen Comment**

Janet Biskobing commented on a successful celebration of Zip Code Day. She recapped the activities and thanked all the businesses and individuals that gave the generous donations.

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street and Appleton street project**

#### **Awarding of the bids**

The bids were awarded on 5/17/23 with Attorney Bauer present. Daun and Engineer Vandoske met with the contractor. They will be starting the 2<sup>nd</sup> or 3<sup>rd</sup> week of July. They will start on Appleton Street then move to North Otis. They will then follow up with Barrett Street from East to West and will work with the County for Swift Street. All the laterals will be done by digging the 4x4 hole in the basement of residents and then pipe burst from the street into the home. They will hang dust clothes and try to keep the dust to a minimum inside resident's basements. There were discussions of making the driveway approaches less than the 14'6" that was originally reported. Daun will talk to Engineer Vandoske and report back next month. In a motion by DeTroye and seconded by Schubert, the terms of the special assessment will be extended to 10 years at 3% interest. Motion carried. The full assessment can be paid in full upon invoice or assessed

over 10 years. The assessed amount can be paid in full at any time. All waivers have not been received back and Daun will contact Attorney Bauer to start the special assessment procedure.

### **Barb Schaefer – Meyer Park**

Ms. Schaefer commented with the help of the Master Gardeners the prairie entrance has been planted. The fire department will flush out the burn spot in the upcoming months.

### **Cell Tower – Cty Rd S**

Nothing to report.

### **Cemetery**

Trustee DeTroye commented she received a quote for \$1,500-2,000 to cut down five trees that are dead. Will be looking for help with clean up and branch removal. Daun wanted to thank the 4H and Scott Kelling for the help with the annual cleanup. Mike Mooney asked if he could fix some of the headstones on his own time. Doug Daun and Stan Bartlett said they would help with this as well.

### **Easement agreement – Zachary Ziemann**

The easement agreement was signed by both Mr. Ziemann and his lien holder. Attorney Bauer will get it recorded with the county.

### **Kettle Moraine Highland**

Nothing to report.

### **New Business**

#### **Ramps on Sidewalk**

It was asked if the ramps on Main Street sidewalks are to code. Daun measured and checked with the county, and they are to code.

### **Fire Dept/ Emergency Responders general business**

The logs were reviewed. May calls – 4. May drill was RIT training, water rescue and truck checks. The department is getting two additional brands of Airpack quotes. They submitted a DNR 50/50 grant for 7 wildland/extrications suits and one AED. The fitness equipment delivery has been delayed until 8/23. It was asked if our Attorney could draft a waiver for each member to sign to use the equipment. The equipment will be for department members only. Four members are taking fire officer 1. One water rescue suit needs to be patched.

The EMS calls for may were: 0- Glenbeulah; 5 – Greenbush and 18 – Elkhart Lake. There was no training in May as they were working on getting licenses renewed. Hannah Farnsworth was added as Assistant Service Director.

### **Upgrade electrical hall and fire department**

Daun stated that an electrician looked at the fire departments electrical box and it needs to be upgraded. Also, they cannot find the ground for that area. It was chased backed to the pump room. The cost to find the ground and update the electrical would be \$4-5,000.00. In a motion by DeTroye and seconded by Schubert the upgrade was approved. Motion carried.

### **Plan Commission**

No one was present from the plan commission.

### **Building Permits**

The building permits # 23/5- 23/9 presented to the board were approved in a motion by DeTroye and seconded by Schubert. Motion carried.

### **Ordinance revision chapter 8**

The ordinance was revised again this month to include that any construction or work governed by the provision of this ordinance is commenced prior to the issuance of a permit, double fees shall be charged. In a motion by Schubert and seconded by Schaefer the ordinance was adopted. Motion carried. Daun also stated that permits are only good for 12 months from date of issuance and only for the work that is on the permit. If additional work is to be done, you must contact the inspector to have it added or take out an additional permit.

### **TIF District**

None

### **Leash animal control and cleanup of dogs.**

The statutes state that dog tags must be attached to dog collars per 174.042 WI State code. The village already has a leash ordinance- All dogs need to be on a leash outside of the owner's yard. A reminder to clean up after your animal is on the village sign.

### **CMAR resolution**

In a motion by Schubert and seconded by Schaefer, Resolution 2023-1 approving the DNR CMAR report. Motion carried.

### **License renewals**

In a motion by Schaefer and seconded by Schubert, all liquor license, operator licenses and the cigarette license for Fudgieknuckles and the RStore were approved. Motion carried.

### **Assessment reevaluation quote**

The village received a budgetary quote for reevaluation of assessment. It was \$11,500 for a full reevaluation. Currently the village is in the third year of noncompliance with the state.

### **Vandalism in the park**

The village has been having problems with three kids in the village parks with vandalism. In a resolution 2023-2, these children will be banned from all the village parks, cemetery, and reservoir area until 9/5/23 unless they are accompanied by an adult. It was approved in a motion by Schubert and seconded by Schaefer and carried. The signed resolution will be returned to the Attorney so notification to the parents can be done.

### **Correspondence for the month**

The City of Plymouth sent an email about having testing reductions of the old incinerator site. The other municipalities had already agreed. In a motion by Schubert and seconded by Schaefer, the village agreed as well. Motion carried.

### **Committee Reports**

None

### **Invoices**

In a motion by Schaefer and seconded by Schubert, the June invoices were approved. Motion carried.

Meeting adjourned at 8:35 PM in a motion by Schaefer and seconded by Schubert. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer