

# Village of Glenbeulah

## May 10, 2023, Minutes

### **DRAFT COPY**

Present: Daun, DeTroye , Olm, Schaefer, Schubert, and Bertram

Absent:

Guests: Steve Marchiando, Nelda Bartlett, Stan Bartlett, Arthur Birch, Chris Birch, MK Whyte, Brian Keller, Adam Konz, Mary Moeller, Mike Mooney, Kathy Olm, Janet Biskobing, Dave from the Plymouth Review, Warren Vandoske, and Attorney Bauer

Daun opened the Board meeting at 7:02PM

Daun introduced Barb Schaefer as the new trustee.

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the April 12, 2023, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion Olm and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schaefer.

### **Citizen Comment**

Brian Keller asked about curb and gutter repair on Clark St and Arthur Birch asked about broken drain tile on Clark. Daun stated they will be taken care of. The contractor has been notified and the contractor will schedule the repairs. Nelda Bartlett asked if the wheelchair ramps on Main Street are at the appropriate slopes. Daun mentioned they were done 30 years ago, and the codes may have changed since then. This item will be placed on next month's agenda.

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street and Appleton street project**

#### **Awarding of the bids**

Attorney Bauer stated we are waiting on a corporate resolution from Kruczeck Construction. After that is received and with the direction of our Attorney everything will be signed to award the bids.

### **Barb Schaefer – Meyer Park**

Ms. Schaefer stated the prairie cover prep was completed. Plants have been purchased and on May 20 at 9:00AM they will be planted with the help of the Master Gardeners.

### **Cell Tower – Cty Rd S**

Bertram reached out to the Town of Plymouth to see if they had any contact with American Tower and they have not. This item will remain on the agenda.

### **Cemetery**

Trustee DeTroye is still working on getting a quote to remove some dead trees. Students from the High School will be helping with cemetery cleanup. On 5/29 at 10:30AM the American Legion will be holding the Memorial Day Ceremony Service.

### **Easement agreement – Zachary Ziemann**

Attorney Bauer stated Mr. Ziemann has signed the appropriate documents, they are now working with Mr. Zeinmann's bank.

### **Kettle Moraine Highland**

Attorney Bauer sent a letter to Hillcrest Builders and has heard anything back yet.

### **New Business**

#### **Brian Keller – Zoning**

Mr. Keller's entire parcel is within the Village limits and is zoned A3. Therefore, he is allowed to have chicken. However, they need to stay on his property. There has been an issue with his dogs leaving his property as well. He is working with the dogs and installed GPS on their collars and put up cameras. The surrounding neighbors had concerns that the dogs were not leashed and that they did not have their rabies tag and license on the collars. Bertram will check into the law about dogs always having the tags on the collars.

### **Fire Dept/ Emergency Responders general business**

The logs were reviewed. April calls – 5. April drill was training at the Plymouth Fire Department training house. Hose testing and ladder testing will be done in June by Firecatt. A DNR grant was submitted for 7 wildland/extrications suits and one defib. The donated fitness equipment will arrive early June. The softball and bag tournament are set for Saturday 5/27. There will be a SCOTT air pack demonstration on the 23<sup>rd</sup>. Fourteen air bottles are now out of date and can no longer be used. In a motion by Olm and seconded by Schubert, the temp liquor license was approved for the Memorial Day tournament. Motion carried.

The EMS calls for April were: 1- Glenbeulah; 2 – Greenbush and 18 – Elkhart Lake. April training was splinting, long boarding and new lifting equipment.

## **Plan Commission**

MK Whyte stated that there will be no meeting unless something comes up before Saturday at noon.

## **Building Permits – Ordinance 2023-2**

In a motion by Olm and seconded by DeTroye, the building permit was approved. Motion carried. Ordinance 2023-2 repealing and recreating chapter 8 of the village building regulations – it also delegates the state commercial inspections to be done by our inspector. In a motion by Olm and seconded by Schaefer, it was approved but amended to include the \$1000.00 threshold. Motion carried.

## **TIF District**

None

## **Law Enforcement**

Log was reviewed.

## **ZIP Code Day**

The Village zip code day will be 5/30/23. Activities will include a special stamp cancellation. A historical fact sheet of the village. 3' tall numbers to have your picture taken with. In the evening there will be a toast at Fudgienuckles at 5:30 followed by a DJ and a sandwich special. The committee thanked the generous donations from area businesses.

## **Leash animal control and clean up of dogs.**

There was a discussion, and all dogs need to be on a leash and under the owner's control. Please pick up after your pets. There are some areas that Daun will talk to the property owners to have the area cleaned up.

## **Grant Writing**

Trustee DeTroye checked into three options to help with grant writing. Through her alma mater, there are classes to take. In a motion by Daun and seconded by Schubert, it was approved to have DeTroye pick the option that would benefit the village the most and the cost of the class would be reimbursed. Motion carried.

## **Young Street- fixing of blacktop**

Daun received a proposal from the county to do a 115' x 23.5' black top repair on Young Street for \$7,316.00. In a motion by Olm and seconded by Schubert, the cost was approved. Motion carried.

## **S Otis – fixing of blacktop**

Daun was notified days prior to the meeting of a large pothole on S Otis. He measured the area that needed to be repaired and used the Young Street proposal to estimate

a cost of repair to be approximately \$3,500.00. In a motion by DeTroy and seconded by Schubert the repair will be made. Motion carried.

**Committee report assignment**

Trustee Schaefer will take the appointments of former Trustee Schillingowski. Trustee DeTroye will fill the finance assignment.

**Correspondence for the month**

None

**Committee Reports**

None

**Invoices**

In a motion by DeTroye and seconded by Olm, the May invoices were approved. Motion carried.

Meeting adjourned at 8:22 PM in a motion by DeTroye and seconded by Schubert. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer