

**Village of Glenbeulah  
January 13, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Adam Konz, AJ Schillingowski, Mike Meyer, Janet Biskobing and Barb Schaefer

Daun opened the Village Board meeting at 7:11PM

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the December 9, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Feldmann and seconded by Starnitcky, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Starnitcky and seconded by Feldmann, the treasurers report was approved. Motion carried

**Citizen Comment**

Janet Biskobing asked if the web address could be placed on the village minutes.

*Agenda was changed to accommodate the audience*

**New Business:**

**Fire Dept/First Responders general business**

The logs were reviewed – there were 2 fire calls for December. Engine 9 had a pump shift solenoid replaced. The department flag is up. The Glenbeulah Fire Dept will be one of the stops for the American tribute ride. Chief will be attending a meeting on Jan 19<sup>th</sup> for a joint county response plan. Glenbeulah has been added to five of the City of Sheboygan MABAS cards. Starting in January they will be holding Saturday trainings for members to attend. The 31 days of Christmas raffle was a success and wanted to thank everyone who supported it. The washer toss has been cancelled for February 2021 and the seafood fundraiser will be only a drive through event. The department asked to attend the Plan Commission meeting to go over long-range plans. The EMS had 3 calls in the Town of Greenbush and 2 in the Village. December training included call reviews and training block on the assessment of both trauma and medical patients. They are continuing to use proper PPE and approved EMS response protocol.

**Old Business:**

**Barb Schaefer – Meyer Park**

Ms. Schaefer laid out a plan for the prairie park in Meyer Park. The application was submitted to Sheboygan County Gardeners but has been tabled currently as they are reevaluating present projects. The Fire Department has been in contact to help with a control burn. Discussion was held about volunteers and helping clear the area. Our insurance agent will be contracted for any liability. Starnitcky thanked Ms. Schaefer for all the time putting together the plan.

**Brush piles/weeds**

Nothing to report.

**USDA Grants/Swift Street and Barrett Street Projects**

Don Ditter and Doug Daun will be meeting with Abbey from Martenson & Eisele Friday to finalize the grant application. Grunewald stated a few details for Swift Street need to be discussed at length at the February meeting, so they can then be presented to the property owners at the March meeting.

**LRIP**

Bertram has been working with Emily from the County Highway Dept and Patrick from the DOT to complete the substitution of Barrett Street for Railroad Ave.

**Curb by bank**

This will be done in spring.

**Abandonment of allies**

Grunewald distributed a listing of allies to possibly be abandoned. Janet Biskobing submitted a listing as well. Grunewald asked if the board could review the list and be ready for discussion at next month's meeting.

**New Business****Plan Commission**

Olm stated there is nothing coming up and there will be no meeting for January. There will be a February meeting to meet with the Fire Department to go over long-range FD planning.

**Building Permits**

In a motion by Feldmann and seconded by Starnitcky, the permits were approved.

**TIF District**

Nothing to report.

**Law enforcement**

Olm and Daun met with Elkhart Lake about providing service to the Village. Discussion was held about having the Village of Elkhart Lake or the County provide law enforcement services. Daun asked for a motion to go in an agreement with Elkhart Lake. Olm made a motion, but it was not seconded. Daun asked for a motion to sign the Sheboygan County agreement for the year 2021. In a motion by Grunewald and seconded by Starnitcky, the Village signed the County agreement. Motion carried. Daun will set up a meeting with Sheriff Roeseler.

**Budget Resolution 3-2020**

In a motion by Starnitcky and seconded by Feldmann the budget resolution was passed. Motion carried.

**Cell Tower – Cty Rd S**

The Village read in the Plymouth Review that the tower on County Road S has been in communication with the Town of Plymouth. Daun will contact the Town of Plymouth Chairman for details.

**Committee Report**

Grunewald would like the hall boiler to be placed on the agenda for next month

**Correspondence of the Month**

All were passed around for review.

**Approval of Invoices**

In a motion by Starnitcky and seconded by Feldmann, the January invoices were approved. Motion carried.

Meeting adjourned at 8:23PM in a motion by Starnitcky and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

## CAUCUS - JANUARY 13, 2021

Draft copy to be approved at the February Village Board Meeting.

Present: Scott Starnitcky, Doug Daun, Dan Grunewald, Corynn Feldmann, Paul Olm, Michele Bertram, Herbie Kohlmann, Janet Biskobing, Cory Bertram, Barb Schaefer, AJ Shillingowski, Adam Konz, Dave from the Plymouth Review, and Mike Meyer

Grunewald opened the Caucus at 7:00PM and announced there were two trustee positions and one president position up for re-election.

Ballots were distributed and collected for the two trustee positions. A list of nominations were announced for the trustee positions. The results were Korin Rosenthal - 1, Nate Barrington - 1, Scott Starnitcky - 6, Paul Olm - 9, Aj Schillingowski - 5, Cory Bertram - 1 and Brian Keller - 3. The top four nominations: Scott Starnitcky, Paul Olm, AJ Schillingowski, and Brian Keller will be sent paperwork. All paperwork must be returned within 5 days of receipt to be on the spring ballot.

Grunewald distributed ballots for the president position. The ballots were tallied and the results were: Doug Daun-6, John Steffes-1 and MK Whyte - 1. There will be a second vote for the second nomination. Ballots were distributed to vote between John Steffes and MK Whyte. Results were John Steffes -3 and MK Whyte 7. The top two nominations: Doug Daun and MK Whyte will be sent paperwork. All paper work must be received back within 5 days of receipt to be on the spring ballot.

Caucus was closed at 7:11PM.

Respectfully submitted

Michele Bertram

**Village of Glenbeulah  
February 10, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Starnitcky, Feldmann, Grunewald, and Bertram

Absent: Olm,

Guests: Dave from the Plymouth Review, Adam Konz, AJ Schillingowski, Mike Meyer, Attorney Bauer, Warren Vandoske, and Barb Schaefer

Daun opened the Village Board meeting at 7:00PM

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the January 13, 2021 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. Daun corrected that under the USDA Grant should read Dan Grunewald, Doug Daun, and Warren Vandoske that met with Martenson & Eisele. In a motion by Feldmann and seconded by Starnitcky, the minutes were approved with the change. Motion carried.

**Treasurer's Report**

In a motion by Starnitcky and seconded by Feldmann, the treasurers report was approved. Motion carried

**Citizen Comment**

None

**Old Business:**

**Brush piles/weeds**

Nothing to report.

**USDA Grants/Swift Street and Barrett Street Projects**

Warren Vandoske, village engineer, presented plans on the overall project. The County will be involved for the Swift Street portion because it is also a county road. On Barrett and Otis Street the sanitary sewer, storm sewer, water, curb and gutter will be constructed. The sanitary sewer dates back to the 50's and is clay, which causes a tremendous amount of infiltration. The water mains also are from the 50's and is cast iron. The project is planned for early spring. Grunewald ask that when driveways approaches are to be replaced it should be what the homeowner has existing. Discussion was held, but the board agreed. On Otis and Barrett Streets it will be a rolling curb. If the homeowner currently has black top or concrete driveway, the approach would be of no cost to the homeowner. If the homeowner has a gravel drive, the approach would be the expense of the homeowner. Discussion was also held about replacement of the sewer lateral to go all the way into the homes. It was decided that this would be the best way to stop infiltration. It was also discussed if sump pumps should be required. In the next few months, homeowners will be invited for an informational meeting. On Swift Street, the county will be marking trees that will needed to be cut down. The property owners on Swift Street will be invited to the March meeting to go over items on that project such as tree removal, sidewalk removal and street parking.

**LRIP**

The LRIP grant has been approved to be of Barrett Street.

**Curb by bank**

This will be done in spring.

### **Abandonment of allies**

The listing of allies for possible abandonment was reviewed. The board agreed to move forward and have our engineer get the correct legal description for the allies. Attorney Bauer was asked if all the property owners must be in agreement before the alley could be abandoned. He said no, two-thirds of the property owners must be in agreement.

### **Barb Schaefer – Meyer Park**

We received a waiver to be signed if we were going to use volunteers to help with tree removal. Attorney Bauer highly suggested we do not use volunteers to use chain saws for tree removal. Chief Konz said the fire department will do a chain saw drill day and help with it instead. Ms Shaefer suggested we purchase trees from the Sheboygan County Planning and Conservation for a screen area entering the park from Railroad Ave. In a motion Starnitcky and seconded by Feldmann, 40 seedling trees will be purchased. Motion carried.

### **Cell Tower – Cty Rd S**

The American Tower Company who currently rents the tower located on County Rd S, has been in communication with the Town of Plymouth about buying out the agreement instead of the currently rental agreement. The tower is owned by the Town of Plymouth -75% and the Village – 25%. Attorney Bauer reviewed the existing agreement and generated calculations of revenue for the buyout. A joint meeting will be held on February 23, 2021 at 7:00 PM at the Town of Plymouth town hall.

### **New Business:**

#### **Plan Commission**

The Plan Commission will meet February 17th at 6:30.

### **Fire Dept/First Responders general business**

The logs were reviewed – there were fire calls for January. An Ice rescue class has been postponed to 2022. The American Tribute ride will be on July 24<sup>th</sup>, they will stop at the Village park around 1:30 and stay for approximately one hour. The DNR grant equipment has been ordered. January drill was a controlled burn. They are still working on the MABAS cards. The annual seafood party will be held on March 5<sup>th</sup> as a drive thru event. It was asked to close off Swift street and reroute traffic for the event. The Board agreed. Discussion was held about who was cleaning out the fire hydrants – the Village employee will be asked to do it if the property owner have not.

The EMS responded to 10 calls in January – 1 in Mt Calvary/St Cloud; 6 in the Town of Greenbush; and 3 in the Village. January training included call reviews and training block on the assessment of both trauma and medical patients. They are continuing to use proper PPE and approved EMS response protocol.

### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the permits were approved.

### **TIF District**

Nothing to report.

### **Law enforcement**

The county log was reviewed. Daun is still working to set up a meeting with Sheriff Roeseler.

### **Refinance loan**

National Exchange Bank about refinancing the existing loans of the Village. By refinancing the interest savings could be over \$10,000.00. In a motion by Feldman and seconded by Starnitcky, the Village will refinance \$235,575 at 2.75% interest for 6 years. Motion carried.

### **Sheboygan County Hazard Mitigation Plan**

The plan was given to each member and will be reviewed and remain on the agenda for next month.

### **Operator License**

In a motion by Starnitcky and seconded by Feldman, the operator license for Fudgienickles was approved. Motion carried.

### **Hall Boiler**

Grunewald would like to start looking at boiler replacement. The current one is original to the building -1964. It was asked if it needed to go out for bid, Attorney Bauer said yes if it were to be more than \$25,000.00. Then it would need to be done as a Class 2 published notice.

### **Old School Building**

Grunewald was approached by a possible owner that would like to register the building with the State of WI as a historic building and follow their renovation practices. They purpose the building be repurposed into a multifamily housing. Attorney Bauer was asked about rezoning and our ordinance 8:05(4) conversion. He stated those areas would need to be addressed and the plan commission would need to be involved. Grunewald will take the information back to the possible owner.

### **Village Employee – Village Maint and snow plowing operations**

In a motion by Feldmann and seconded by Grunewald, the meeting will go into closed session at 8:39PM, Roll call vote: Feldmann – aye; Starnitcky – aye; Grunewald – aye. Motion carried. At 9:05PM in motion by Starnitcky and seconded by Feldmann the board reconvened in open session. Motion carried.

### **Committee Report**

None

### **Correspondence of the Month**

All were passed around for review.

### **Approval of Invoices**

In a motion by Starnitcky and seconded by Feldmann, the February invoices were approved. Motion carried.

Meeting adjourned at 9:10PM in a motion by Grunewald and seconded by Starnitcky. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah  
March 10, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Olm, Feldmann, Grunewald, and Bertram

Absent Starnitcky

Guests: Dave from the Plymouth Review, Adam Konz, AJ Schillingowski, Mike Meyer, Mike Schubert, Steve Marchiando, and Barb Schaefer

Daun opened the Village Board meeting at 7:00PM

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the February 10, 2021 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Feldmann, the minutes were approved with the change. Motion carried.

**Treasurer's Report**

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried. The CD will also be allowed to automatically renew with National Exchange Bank & Trust.

**Citizen Comment**

None

**Old Business:**

**Brush piles/weeds**

Nothing to report.

**USDA Grants/Swift Street and Barrett Street Projects**

Daun received notice from Abby, with Matenson & Eisele, that the engineering report was approved. Not sure yet as to how much grant money the village will receive. Grunewald spoke that the Swift Street project will begin with coordination of the County. There are ribbons on the trees that need to be removed. A proposal to remove the trees was received from Weber Wood Cutting for \$5630.00. In a motion by Feldmann and seconded by Olm, the proposal was signed. Motion carried. Sidewalks will be removed on Swift Street and an extension from the homeowner front sidewalk will be extended to the curb. Discussion was held about parking on Swift Street. There will be no winter parking by the apartment building and more discussion will be held as to what side of the street, if any will be granted for parking after construction is done.

**Curb by bank**

Daun will contact the mud jacker to secure a time to raise the sidewalk by the bank.

**Abandonment of allies**

Grunewald stated we are waiting for the Village Engineer to get legal descriptions for the allies that are proposed to be abandoned.

**Barb Schaefer – Meyer Park**

Daun stated that there is a conservation and recreation grant that Matenson & Eisele said may apply to the prairie park. He gave Ms. Schaefer the information. A representative from the Ledgeview Nature Center will be meeting Ms. Schaefer to offer some suggestions to get the project moving forward. Brenda Bubb would like to donate two trees to the project. Once the trees are available from the County that were purchased, Ms. Schaefer will coordinated with the Guidance Counselor at ELGHS for student volunteers to help with the planting. The Fire Department will start clearing trees as a drill on 4/10.

### **Cell Tower – Cty Rd S**

The Village and the Town of Plymouth had a joint meeting and agreed to hire Bengley Wireless Consulting to help with the lease negotiations with American Tower.

### **Refinance loan**

Bertram emailed the National Exchange Bank asking for the refinancing of the loan process to begin.

### **Sheboygan County Hazard Mitigation Plan**

The Village is going to opt out of the plan. An email stating such will be sent to the county.

### **Hall Boiler**

Grunewald had Homestead Heating and Cooling look at the hall boiler. The boiler is original to the building, but is working well and if kept maintained it will last quite a few more year. They looked at the two infrared heaters in the fire department and thought they should be replaced with Modine gas fired heaters. Discussion was held and another opinion and quote will be gotten for next months meeting.

### **Old school building**

Nothing to report and will be removed from further agenda.

Order of the agenda was changed.

### **New Business:**

#### **Plan Commission**

The Plan Commission met with the Fire Department and went over long range equipment replacement.

#### **Fire Dept/First Responders general business**

The logs were reviewed – there were 4 fire calls for February. Engine 9 has been repaired and Engine 11 needs extensive work and is out of service. The rear brakes need to be replaced and will cost approximately \$5-6,000 if they can be located. The front brakes need to be replaced but replacements are no longer available. The tank is rusting and in dire need of being replaced. Also, it needs new tires. Then the responder vehicle is no longer in compliance with the NFPA. Repairs and compliance issues are in the range of \$80,000. A proposal was given to the board to retire both of those vehicles and replace with a mini pumper. It would be a dual-purpose use vehicle but cost approximately \$310,000.00. The Village will have to look at its borrowing capacity after the grant and street projects are concluded and see where we are at that time. The drive through fish fry was a success and thank everyone who attended.

The EMS responded to 5 calls in February –1 in the Town of Greenbush; and 4 in the Village. February training included call reviews and training block on the assessment pediatric equipment. They are continuing to use proper PPE and approved EMS response protocol. Membership is unchanged.

#### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the permits were approved.

#### **TIF District**

Nothing to report.

#### **Law enforcement**

The log was not received in time for the meeting.

## **Hall Floors**

The hall floors were refinished in 2019 for the cost of \$1,288. Daun suggested to install vinyl planking over the existing floor. The vinyl flooring would not require the yearly maintenance as the floor does now. In the long run could save money. He will get a quote and samples next month.

## **Budget Resolution 2021-1**

Motion by Feldmann and seconded by Olm the budget resolution was approved. Motion carried.

## **Fire Department**

Grunewald asked if this topic could be reopened. He stated that he believes all costs of repairs to both engines should be gotten from the Fire Department. Also, suggested that a dual engine replacement should be presented for referendum.

## **Insurance information**

Bertram met with McClone and passed along some insurance items from the League that the Village may want to consider in the future.

## **Old Business**

### **Village Employee**

In a motion by Feldmann and seconded by Olm, the meeting will go into closed session at 8:32PM, Roll call vote: Feldmann – aye; Olm – aye; Grunewald – aye. Motion carried. At 9:15PM in motion by Olm and seconded by Gruneald the board reconvened in open session. Motion carried.

## **Committee Report**

None

## **Correspondence of the Month**

All were passed around for review. The Board of Review will be held June 2 from 6-8PM. Feldmann will check into a Fire Equipment grant loan.

## **Approval of Invoices**

In a motion by Feldmann and seconded by Grunewald, the March invoices were approved. Motion carried.

Meeting adjourned at 9:25PM in a motion by Grunewald and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah  
April 14, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Olm, Feldmann, Grunewald, and Bertram

Absent Starnitcky

Guests: Dave from the Plymouth Review, Adam Konz, AJ Schillingowski, Mike Meyer, and Barb Schaefer

Daun opened the Village Board meeting at 7:00PM

Daun started the meeting thanking Scott Starnitcky for 20 years serving as Village Trustee

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the March 10, 2021 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Feldmann, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Feldmann and seconded by Grunewald, the treasurers report was approved. Motion carried.

**Citizen Comment**

None

**Old Business:**

**Brush piles/weeds**

Nothing to report.

**USDA Grants/Swift Street and Barrett Street Projects**

Daun has been communicating with Eric Berg and the grant should be completed by the end of next week. Engineer Vandoske is getting the bids ready for the publication. Weber Woodcutting will start cutting down the trees. A special meeting will be held once the bids are ready to be opened. A question was raised on how trash pickup will be done with road construction. Feldmann will reach out to Advanced Disposal to see how that will be handled.

**Curb by bank**

Daun left a message with the mud jacker to schedule a time raise the sidewalk by the bank, but got a voicemail. He will try again

**Abandonment of allies**

Nothing to report

**Barb Schaefer – Meyer Park**

Ms. Schaefer and Daun met with representative from the Ledgeview Nature Center to review plans. The Board thanked the Fire Department with cutting down the trees. Ms. Schaefer will be picking up the trees purchased from Sheboygan County and they will be planted by High School students from Elkhart Lake. Ms. Schaefer toured the New Holstein prairie park and got some good ideas. The most important part of starting up a park is the two year prep work. Feldmann checked into the USDA grant and it will not work for this project.

**Cell Tower – Cty Rd S**

Nothing to report

### **Refinance loan - Resolution**

Feldmann made the motion and Grunewald seconded, to approve resolution 2021-2 to refinance three existing loans with National Exchange Bank and Trust for a period of 6 years at 2.75%. Motion carried

### **Village employee**

The Village employee resigned effective March 12, Daun had two people show interest and will discuss with them more as to what the job entails.

### **Hall Floors**

The existing hall floors cost about \$1200.00 to maintain. It should be done annually but we have been doing it every other year. Daun received a quote to replace the flooring with a commercial grade vinyl planking flooring system. It would be glued down and have a 15-year warranty. The cost for material and labor would be \$10488.00. Chief Konz asked if the quote could include the fire department office and entry way as well. Daun will get the quote revised along with a few more quotes to compare.

### **Insurance information**

The insurance quote from McClone was approved in a motion by Grunewald and seconded by Olm. Motion carried.

### **New Business:**

#### **Plan Commission**

In a motion by Feldmann and seconded by Grunewald, Ron Biskobing and Ken Weiss were approved for another three-year term. In a motion by Grunewald and seconded by Feldmann, Paul Olm was appointed for another two-year term. Both motions carried. There will be a meeting on 4/21 for a garage build. Discussion was held about how ordinance 9.05E reads. After a long discussion, Daun will discuss with the building inspector and the ordinance may need to be revised.

#### **Fire Dept/First Responders general business**

The logs were reviewed – there were 3 fire calls for March. The updated MABAS cards went into effect 4/1. Apparatus re-letter has been completed to match the new County numbering system. One new member joined and the softball tournament for Memorial Day weekend is being planned after being cancelled last year because of COVID. Approximate costs to repair engine 961 are: six tire replacements - \$6000.00 Tank replacement - \$45000.00 Rear brakes parts and labor \$5-6000.00. Front brakes and oil pan, plugs and gaskets are no longer available. Engine 982 replacement costs for just the box, no labor would be on the low end \$140,000 and the transmission repair is unknown because it has yet to be determined. Chief Konz is checking into some lease options.

The EMS responded to 2 calls in February – in the Town of Greenbush; and 0 in the Village. The April training is set as a first of two session with Orange Cross to cover annual advanced skill refresher Membership is unchanged.

#### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the permits were approved.

#### **TIF District**

Nothing to report.

#### **Law enforcement**

The log was reviewed. Daun and Olm met with Sheriff Corey Roesler. Discussed some of the Village concerns. They are still checking on how to handle issuing citations.

#### **Operator License**

In a motion by Feldmann and seconded by Olm, the operator license for Fudgienuckles was approved. Motion carried.

**Committee Report**

None

**Correspondence of the Month**

ELGAA is setting up the soccer field outside the ball diamond. The restrooms at the park will be opened. The annual weed ordinance was published.

**Approval of Invoices**

In a motion by Feldmann and seconded by Grunewald, the April invoices were approved. Motion carried.

Meeting adjourned at 8:10PM in a motion by Grunewald and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

## Village of Glenbeulah May 12, 2021 Minutes

### DRAFT COPY

Present: Daun, Olm, Grunewald, Schillingowski, and Bertram

Absent : Feldmann absent until 7:30

Guests: Maria Weeks, MK Whyte, Ryan Masarik, Janet Biskobing, Sheboygan County Officer Dan, Scott Starnitcky, Adam Konz, , Mike Meyer, and Barb Schaefer

Daun opened the Village Board meeting at 7:00PM

Order of the agenda was changed to accommodate the audience

### Approval of Minutes

Daun asked the Board if there were questions or changes to the April 14, 2021 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website – glenbeulahwi.gov. Janet Biskobing was not listed as a guest and she was the one that asked about trash collection in the USDA Grant section. In a motion by Olm and seconded by Grunewald, the minutes were approved with the change. Motion carried.

### Treasurer's Report

In a motion by Grunewald and seconded by Olm, the treasurers report was approved. Motion carried.

### Citizen Comment

None

### Old Business:

#### Brush piles/weeds

Nothing to report.

### USDA Grants/Swift Street and Barrett Street Projects

Daun has been communicating with the grant writers and the project will not be bid until fall. The Federal Government has not passed along any monies to the State for the grants yet this year. The Village needed to have a street that could be taken out of the grant, which would be Swift Street and a street that could be added to the grant, which would be West Appleton St. The actual dollar amount that could be awarded is still unknown.

### Curb by bank

Daun has not heard back from the mud jacker for the repair. He will look for another one to call for service.

### Abandonment of allies

Nothing to report

### Barb Schaefer – Meyer Park

Ms. Schaefer contacted the DNR to find the best way to remove the stumps in the prairie park. They told her to cut stump to ground level and treat. Daun did get quote to remove 8 stumps for \$560.00. In a motion by Grunewald and seconded by Olm, the stumps will be removed, but not to exceed \$560.00. Motion carried. Students from Elkhart Lake- Glenbeulah High School planted the trees. They are willing to come back on 5/27 to mulch. Weiss Implement donated the use of a disc to help level the new park area. Daun talked to Mrs. Bubb about access to the park and she was ok with the plans.

### Cell Tower – Cty Rd S

Nothing to report

### **Village employee**

The Board received an application from Mike Mooney for the village employee position to start August 1. In a motion by Olm and seconded by Schillingowski, the application was approved for employment. Motion carried; Grunewald abstained.

### **Hall Floors**

Daun is still seeking an additional quote for installation of new flooring in the hall.

### **New Business:**

#### **Ryan Masarik – patio dirt**

Mr. Masarik was digging out dirt for a patio on his property and put it in the yard waste dumpster. Daun talked to him about it and asked for him to attend the meeting. Mr. Masarik found definitions of yard waste which included dirt. But the Village considers the state statutes definition of yard waste 287.01(17) and dirt is not included. Daun will check with Advance Disposal to see if there will be an additional charge for disposal and if so, the difference will be charged to Mr. Masarik.

#### **Maria Weeks – school building**

Ms. Weeks told the board they put an offer to purchase the school building with some contingencies and would like to make it into a Bed and Breakfast. There is a lot of asbestos abatement that needs to be done, HVAC and plumbing. MK Whyte asked if Ms. Weeks can work with the plan commission until plans are ready to come back to the board. The board agreed.

#### **Speeding on Swift St**

The Village received a letter signed by 14 residents on N Swift Street with concerns of speeding. The County placed a speed radar and collected data. Discussion was held on the best way to enforce and deter the uptick of speeding. Officer Dan will check into additional grant money to help enforce the speed limit without having to use the Village contracted hours. Grunewald will check into the costs flashing speed signs near the park area. The County Sheriff Department will issue County citations whenever possible. Two citations were already issued for people going 40MPH.

#### **Property Transfer**

Grunewald questioned some recent property transfers, because the properties were not rezoned to the primary property zoning. Attorney Bauer was contacted initially, and the Village was told it is a private sale, but Daun will double check.

#### **Fire Dept/First Responders general business – temp liquor license**

The logs were reviewed – there was 1 fire call for April. Glenbeulah has been added to the Town of Calumet and Oostburg MABAS cards. April drill was wildland burns and training. A new desktop computer for the department office was purchased. Chief Konz had obtained lease information for a new engine. Engine 961 has been taken out of service last month, because of the amount of repairs outlined at last month's meeting. The cost to repair is not feasible and many parts are no longer able to be purchased. Custom Fire was asked to give costs for a replacement. Custom Fire purchased a mini pumper chassis to guarantee no price increase and will hold for the Village. Discussion was held and the Village is not able to commit to anything until we know about the USDA grant. The temporary liquor license for the Memorial Day weekend softball tournament and the 2021-2022 operator licenses were approved in a motion by Feldmann and seconded by Olm. Motion carried.

EMS responded to 7 calls in April: 7 – in the Town of Greenbush; and 0 in the Village. The April training was based on required annual training in Advanced skills. On May 22<sup>nd</sup>, they will be hosting a motorcycle crash course. This will be classroom and hands on training. Beginning May 13, Glenbeulah will begin simul-paging with Elkhart Lake EMS.

#### **Ordinance 2021-1-lead service lateral and non-compliant sanitary lateral**

In a motion by Feldmann and seconded by Olm, ordinance 2021-1 was approved. Motion carried. A copy of the ordinance will be posted and published.

### **Resolution – Preliminary and Final levying special assessment**

The resolutions were prepared to special assess the replacement of lead water service laterals and non-code compliant sanitary sewer lateral from the east end of East Barrett Street to the west end of West Barrett Street and all North Ottis Street from Main Street to the end of Ottis Street. Once costs are obtained from Engineer Vandoske, the resolutions will be enacted.

### **Plan Commission – Aderman Garage**

At the April plan commission meeting, the commission approved a referral for Lee and Jackie Aderman to build a 2.5-3 car garage. In a motion by Feldmann and seconded by Olm, the garage build was approved by the Village. Motion carried.

### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the permits were approved. Daun was called about a fence permit for Jeff Moga. The Village does not have a fence ordinance, but he will need a permit because of the cost.

### **Ordinance 9.05E accessory structures**

Discussion was held about having the building inspector approve accessory structures. Feldmann will outline a checklist that will be required before a permit could be issued. This will be reviewed at the next meeting.

### **TIF District**

Nothing to report.

### **Law enforcement**

The April log was reviewed.

### **VFW display, hall maps, chalk board**

The VFW has disbanded, and Grunewald will research on what to do with the plaques that were displayed. A large white board will be purchased to replace the existing chalk board and the zoning maps will still be displayed.

### **Annual Committee Appointment**

Mr. Schillingowski was added to the appointments and some changes were made to the existing appointments. A revised copy will be made for approval next month.

### **Committee Report**

The cemetery cleanup day will be held on Saturday May 15<sup>th</sup>. The Village would like to thank Jake Jacobson for pressure washing the park benches. The Village has been contacted by two companies for trash contract quotes. The trash contact with Advanced Disposal was done December 2020 and has been on a month-to-month basis. The Village will take proposals for trash/recycle pickup.

### **Correspondence of the Month**

The Brownies left a nice thank you to the board for allowing them to use the hall.

### **Approval of Invoices**

In a motion by Feldmann and seconded by Grunewald, the May invoices were approved. Motion carried.

Meeting adjourned at 10:05PM in a motion by Grunewald and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

## Village of Glenbeulah June 9, 2021 Minutes

### DRAFT COPY

Present: Daun, Olm, Grunewald, Feldmann and Bertram

Absent : Schillingowski

Guests: Dave from the Plymouth Review, Janet Biskobing, Scott Starnitcky, Mike Meyer, and Nick Achtemeier

Daun opened the Village Board meeting at 7:00PM

Order of the agenda was changed to accommodate the audience

### Approval of Minutes

Daun asked the Board if there were questions or changes to the May 12, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website – glenbeulahwi.gov. Daun noticed that last month it was noted as UDSA grand and not USDA grant. In a motion by Olm and seconded by Grunewald, the minutes were approved with the change. Motion carried.

### Treasurer's Report

In a motion by Feldmann and seconded by Olm, the treasurers report was approved. Motion carried.

### Citizen Comment

Janet Biskobing commented that the cemetery was nicely cut for the Memorial Day ceremony. Scott Starnitcky agreed.

### Old Business:

#### Brush piles/weeds

Grunewald will check properties that are not abiding by the brush pile ordinance.

### USDA Grants/Swift Street and Barrett Street Projects

Daun said that the Village has not heard back about the grant. Hopefully by August.

### New Business

#### Trash/Recycle bid

The Village has been doing a month to month with Advance Disposal since they were acquired by Waste Management. Nick Achtemeier from Haters Fox Valley Disposal contacted the Village if we would be interested in a proposal. He highlighted his company. The Village will put the trash contract out for formal bids for July 14<sup>th</sup> meeting.

### Fire Dept/First Responders general business – temp liquor license

The logs were reviewed – there was 8 fire calls for May. Two drills were done for May. One was a HAZMAT refresher and training on an acquired house in Elkhart Lake. The softball tournament went well and wanted to thank everyone that attended. A 2021 DNR grant is being filled out and submitted. No new repairs were needed for the month of May. Engine 961 is still out of service. Three fire pit permits were issued. The Emergency Responders were on 16 calls for the month of May: 4 for Greenbush; 10 for Elkhart Lake and 2 for the village. May training was a motorcycle crash response class. Simul-paging with Elkhart Lake started May 13<sup>th</sup>. Daun will contact pest control for an ant problem in the fire house.

### Old Business:

#### Curb by bank

This item will be removed from the agenda.

### Abandonment of allies

Grunewald reached out to Engineer Vandoske but did not get a response in time for this meeting.

### **Barb Schaefer – Meyer Park**

Ms. Schaefer was unable to attend. The trees have been planted and mulched. Ms. Schaefer has been watering them daily. An anonymous \$1000.00 was received.

### **Cell Tower – Cty Rd S**

Nothing to report

### **Speeding on Swift St**

Daun read the Sheriff log report, which stated several citations were issued for speeding on Swift Street. Scott Starnitky said the Sheriff Department has been more present. He would like to see the Village move forward with some sort of signage for slower traffic for park entrance or something to that affect. Grunewald was in contact with Elkhart Lake to find pricing and options for the flashing speed radars.

### **Ordinance 9.05E accessory structures**

Feldmann made a check list for accessory structures. The list will be reviewed by the building inspector and the plan commission chairperson. Once the check list is approved, if all the requirements are met, the inspector could issue the permit. If items are missing or the structure does not fit within the ordinance, it would need to go to the plan commission.

### **New Business:**

#### **Plan Commission**

Olm stated that there will not be a commission meeting unless something came in by Saturday noon. Maria Weeks attended last month's meeting, she stated to MK Whyte that the Village could apply for a USDA grant to help with the school building. It was confirmed that we could not request another grant until after the street grant is completed.

#### **Building Permits**

In a motion by Feldmann and seconded by Olm, the permits were approved.

#### **TIF District**

Nothing to report.

#### **Law enforcement**

The May log was reviewed.

#### **Liquor license renewal, operator renewal and cigarette license renewal**

All applications were passed around and in a motion by Feldmann and seconded by Olm, all licenses were approved. Motion carried.

#### **Resolution 2021-4 CMAR**

In a motion by Feldmann and seconded by Olm, the 2020 CMAR resolution was approved. Motion carried.

#### **Correspondence of the Month**

An email was received pertaining to political signs still displayed after an election. State Statute 84.30 was read and the board had several interpretations of the statute. Daun will contact the attorney. The Department of Revenue sent out documents that needed to be signed to apply to a Coronavirus Local Fiscal Recovery Fund Request. The request must be submitted by June 18<sup>th</sup>. Daun signed the required documents. At last months meeting, a discussion was held about property transfers. Daun contacted the attorney and was told it was a private sale.

#### **Hall Floors**

Daun received three quotes for installation of new flooring in the hall and the fire department office. All the existing flooring would need to be removed. Daun is going to check with the companies to make sure each is quoting on the same items.

**Committee Report**

Grunewald is still checking into the VFW information.

**Approval of Invoices**

In a motion by Feldmann and seconded by Olm, the June invoices were approved. Motion carried.

Meeting adjourned at 8:31PM in a motion by Feldman and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

**Village of Glenbeulah  
July 14, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Olm, Grunewald, Feldmann, Schillingowski and Bertram

Absent :

Guests: Dave from the Plymouth Review, David & Wendy Yurk, Mike Meyer, Nick from Haters, Brian from Waste Management, Scott from GFL, Brian Wittkowski and Attorney Bauer

Daun opened the Village Board meeting at 7:00PM

Order of the agenda was changed to accommodate the audience

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the June 9, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Feldmann, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

**Citizen Comment**

None

**Old Business:**

**Brush piles/weeds**

Grunewald talked to the property owners in question, and it was taken care of.

**USDA Grants/Swift Street and Barrett Street Projects**

Daun has not heard anything back about the grants from the USDA.

**Abandonment of allies**

Grunewald is still working with Engineer Vandoske to get land descriptions.

**Barb Schaefer – Meyer Park**

Nothing to report.

**Cell Tower – Cty Rd S**

Nothing to report.

*The order of the agenda was changed to accommodate the audience*

**New Business**

**Trash/Recycle bids**

The Village received three bids for the advertised trash/recycle bid. Daun read each. GLF's bid was for 3-5 or 10 years. The carts would be 95 gallons and the cost per resident was \$14.35. The yard waste dumpster would be \$225.00 per pull and there was no fuel surcharge. Waste Management was for 3 years and the cost per resident was \$14.55. The yard waste dumpster was \$200.00 per pull and a fuel surcharge would be implemented over \$4 per gallon. Harter's bid was for 5 or 10 year contract at a rate of \$14.00 per resident. The year waste dumper was \$150.00 and \$65.00 per pull. A fuel surcharge would be implemented over \$4 per gallon. A brief discussion was held and in a motion by Feldmann and seconded by

Grunewald, the bid from Harter's for a 5 year contract was accepted. Motion carried. The start date will be October 1<sup>st</sup> and will work with Waste Management with an exit strategy.

### **Mill Pond Ash Tree**

Feldmann stated there are three large ash trees on the village property close to the Yurk's antique shed. The Yurk's will get a bid from the people that they normally work with and the Village will get a bid as well for tree removal. Once pricing is gathered the Village will work with the Yurk's to get the trees removed.

### **Fire Dept/Emergency Responders general business**

The logs were reviewed – there was 9 fire calls for June. Engine 960 had to have the air conditioning compressor replaced. Members staffed one full engine and EMS rig from July 2-4 -24 hours a day for increased people in the Elkhart Lake and Glenbeulah area. Two new sets of turn out gear have been ordered. June training was going through all apparatus to make sure everything was fully stocked for the 4<sup>th</sup> of July weekend. Upcoming training will be with Road America on mass causality incidents as well as TESLA car fires and extrication. The entrance to the subdivision needs to be graveled before the Tribute Ride. In a motion by Schillingowski and seconded by Feldmann, gravel will be purchased and Chief Konz will spread it. Motion carried. The EMS calls for the month were 35: 3 for Greenbush; 30 for Elkhart Lake and 2 for the village. The Department wanted to thank Dan and Joy Grunewald for making it to 98% of the calls. Daun and Olm also thanked the Department and EMS team for the outstanding job and commitment. June training comprised of blood glucose monitoring and diabetic emergencies. They will be finishing the EMS class this month and prepare for the licensing exam. On Saturday 9/18 at 11:30 they will be hosting a flight landing and patient care transitions with Life Net at the ball diamond. Everyone is invited to attend.

### **Committee Reports**

Attorney Bauer was in attendance to explain some of the previous months committee reports. There were some land splits and property sales that should have been merged to the existing parcels of the new owners. This would not have been allowed by the County because all mergers need to be of the same taxing ID and same zoning, but the county ordinance does not apply because the village is incorporated, and the village does not have a subdivision ordinance or code. These parcels will have an ag zoning and a residential zoning. The taxing base of these parcels can be based on land use. As far as any political signs still posted. The village does not have an ordinance and we have not adopted the state statutes regulating political signage, there for we cannot regulate when signage must be removed.

### **Speeding on Swift St**

Daun has been in contact with the Sheriff's Department and the Sheboygan Highway Department with options. The Highway Department was not in favor of speed bumps because of plowing in winter. The previous discussion of crosswalks would not apply because they would lead from the park into a private driveway. The flashing speed signs cost \$2500-\$3000 each. After discussion was completed, a motion by Olm and seconded by Schillingowski, the Village will have the Sherriff's Department to enforce and give tickets to anyone traveling 5 MPH over the limit. Motion carried. Attorney Bauer suggested they give County citations that would be prosecuted by the DA.

### **Ordinance 9.05E accessory structures**

Feldmann made a check list for accessory structures that was reviewed by the Plan Commission Chairperson and the building inspector. The board asked Brian Wittkowski if the check list could be used prior to handling any accessory structure building. If the ordinance is met, he can issue a permit. If not, it the plan for the structure would need to be approved by the planning commission.

### **New Business:**

#### **Building permits**

In a motion by Feldmann and seconded by Grunewald, the building permits were approved. Motion carried.

**Hall floors**

Daun had quotes last month from Maccos, Precision Flooring, and Dulmes, for removal of the existing hall flooring and installation of vinyl plank flooring. In a motion by Grunewald and seconded by Olm, the quote from Dulmes was approved for \$14,270.00. Motion carried.

**Plan Commission**

Olm stated that there will not be a commission meeting unless something came in by Saturday noon.

**Paul and Kathy Olm – garage**

Olm stated he would like to build a new garage and would require a variance to do so. He is planning a special PC meeting and would like to have the public hearing for the variance prior to the August board meeting.

**TIF District**

Nothing to report.

**Law enforcement**

The log was not available prior to the meeting.

**Operator licenses**

In a motion by Olm and seconded by Feldmann, all licenses were approved. Motion carried.

**Drop Box**

With National Exchange Bank closing the Glenbeulah branch, there was discussion about putting a drop box at the hall for the collection of utilities bills and taxes. Different types of drop boxes will be discussed in more detail next month.

**Postings**

The new sites for village postings will be at the hall, post office and the R-Store.

**Committee Report**

Mr. Kohlmann will spray the ball diamond and the park along with the Mill Pond. The Village pays for the spray and Mr. Kohlmann will donate his time and equipment to spray. The board wanted to thank Brian Keller for planting and maintaining the area of the Village sign coming into town on the west side. Grunewald had a few questions about future planning of the water service on Walnut Street and the width of West Appleton Street. It will be an 8" water service up Walnut and the street would be 31'. Wade from Sheboygan County contacted Dawn about crack filling Benson and Dillingham Street. Pricing will be checked into and the ½ % tax money can be used for repair. EverStream emailed a plan to update gas lines within the Village. The board did not have an issue with the plan.

**Approval of Invoices**

In a motion by Feldmann and seconded by Schillingowski, the July invoices were approved. Motion carried.

Meeting adjourned at 8:30PM in a motion by Feldman and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

**Village of Glenbeulah  
August 11, 2021 Minutes**

**DRAFT COPY**

Present: Daun, Grunewald, Feldmann, Schillingowski and Bertram

Absent : Olm

Guests: Dave from the Plymouth Review, David Yurk, Mike Meyer, Adam Konz, Scott Starnitcky, and Janet Biskobing

Daun opened the Village Board meeting at 7:00PM

Order of the agenda was changed to accommodate the audience

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the July 14, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website – glenbeulahwi.gov. Daun pointed out a typo under the trash/recycle bid and one in the committee report section. In a motion by Grunewald and seconded by Feldmann the minutes were approved with the corrections. Motion carried.

**Treasurer's Report**

In a motion by Feldmann and seconded by Grunewald, the treasurers report was approved. Motion carried.

**Citizen Comment**

Scott Starnitcky asked who is responsible in obtaining a building permit for a new roof, the homeowner or the contractor. Daun stated that either one can pull the permit.

**Old Business:**

**USDA Grants/Swift Street and Barrett Street Projects**

Daun talked to Eric Berg and he is hopeful we will hear back about the grant in October.

**Abandonment of allies**

Engineer Vandoske is still working on the surveying and legal descriptions for the listing of allies. Janet Biskobing is willing to work with the Board and Engineer Vandoske as well.

**Barb Schaefer – Meyer Park**

Nothing to report.

**Cell Tower – Cty Rd S**

The Town of Plymouth would like to schedule a meeting. Dates will be given to them that will work with the Glenbeulah board.

**Hall Floors**

Sample colors were available, a color was picked and Daun will get the flooring ordered.

**Speeding on Swift St/Law enforcement**

Both topics were discussed. After last meeting Daun asked the County to issue citations for anyone going 5MHP over the speed limit. The County said they would not do that, but would for 10MPH over. Scott Starnitcky wants to know the plan to slow the traffic down. He said when the County is sitting at the park, it is good, but needs a plan for the rest of the time. Ideas that the board already investigated were discussed. Daun will look for two signs saying, "children at play".

## **Paul & Kathy Olm – garage**

Nothing to report.

## **Drop Box**

Grunewald found three companies to choose from ranging in costs. Daun made a motion for Grunewald to purchase a drop box that will be self-contained through the wall kind for a cost not to exceed \$1500.00, seconded by Feldmann and carried by all.

## **Mill Pond Ash Trees**

Neither the Village nor the Yurk's have heard back from either tree cutting company yet.

*The order of the agenda was changed to accommodate the audience*

## **New Business**

### **Fire Dept/Emergency Responders general business**

The logs were reviewed – there were 11 fire calls for July. Hose testing has been completed. Pump testing and engine maintenance will be done next week. Two new members have joined. One as a cadet and one that is signed up for classes starting this month. Two drills were held. The kick ball tournament has been canceled due to lack of interest. Thank you to Chad Blanke of Lazi Boy Car Wash for polishing the diamond plate on Engine 960 and to PLM of West Bend for the donation of 30 cases of water. The EMS calls for the month were 31: 9 for Greenbush; 20 for Elkhart Lake and 2 for the village. July training was call review and introductions of newly graduated EMR members. On September 18<sup>th</sup> the department will be hosting Flight landing zone and patient care transitions with Life Net.

### **Angela Rogers – Clark St property**

Ms. Rogers reached out to the Village via email and phone to be put on the agenda with a list of questions pertaining to the empty lot on Clark St. They would like to purchase the property and put a small shed on it along with a camper until they are able to build a home. Attorney Bauer was notified and according to ordinance 9.05 they cannot because there is not a dwelling on it to have an accessory structure. If a camper is wanted, the owners will need to seek a conditional use permit. Water and sewer can be extended to the property, but they would be required to hook up at their own expense. Daun will call Ms. Rogers with the information from the meeting.

### **Trash/Recycle bids**

The Village received a letter from Waste Management that the contract will end 9/30/21 and the last trash pick up date will be 9/27/21. As information is received from the perspective companies, the Village will share with the residents.

### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Correspondences**

Daun received a letter from Adam Payne, Sheboygan County encouraging members to wear masks again at meetings. The League of Wisconsin is holding a conference for new board members "101" on Sept 10<sup>th</sup> in Waupaca.

### **Committee Reports**

Grunewald received a complaint about tall grass on a newly built home where the yard is still rough grade and under construction. Discussion was held and he will contact the builder to have the grasses/weeds cut down. Kathy Liebe contacted Daun about trash containers for their new home. He will take two containers from the park until the new company takes over.

**Approval of Invoices**

In a motion by Feldmann and seconded by Schillingowski, the August invoices were approved. Motion carried.

Meeting adjourned at 8:02PM in a motion by Grunewald and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

# Village of Glenbeulah

## September 8 , 2021 Minutes

### DRAFT COPY

Present: Daun, Grunewald, Feldmann, Olm, Schillingowski and Bertram

Absent :

Guests: Dave from the Plymouth Review, David Yurk, Mike Meyer, Adam Konz, Tad Matzdorf, Scott Starnitcky, Barb Schaefer, Garrett Krebsbach, Janet Biskobing, and Michael Mooney.

Daun opened the Village Board meeting at 7:00PM

### Approval of Minutes

Daun asked the Board if there were questions or changes to the August 11, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Feldmann and seconded by Olm the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Olm and seconded by Grunewald, the treasurers report was approved. Motion carried.

### Citizen Comment

None

### Old Business:

#### USDA Grants/Swift Street and Barrett Street Projects

Daun has not heard anything back from Eric Berg, Has tried to contact Glenn Grothmann by email and phone to see if he could help the Village with the grant, but has not gotten a response as of yet.

#### Abandonment of alleys

Janet Biskobing made a spread sheet of the alley parcel numbers and the abutting parcel numbers and owners name. This listing will be sent to Attorney Bauer to start the abandonment procedure.

#### Barb Schaefer – Meyer Park

Ms. Schaefer said the target to plant the prairie is on track for October 2022. She has been in contact with the DNR about clearing up the riverbank. No permits are needed unless we are in the water or the dam shore. She received a listing of plants from the DNR that would be good to use. The Fire Department will get Ms. Schaefer a date when the brush pile will be burned. In a motion by Feldmann and seconded by Schillingowski, the stumps will be removed by J & R Stump Removal. Motion carried.

#### Cell Tower – Cty Rd S

The Village has not heard back from the Town of Plymouth as to a date for the joint meeting.

#### Hall Floors

The flooring has been ordered and when available will be scheduled for installation.

### **Speeding on Swift St**

The yellow Child at Play cones are \$357.00 each. Discussion was held on how many to be purchased. In a motion by Feldmann and seconded by Olm, four sign cones will be purchased, two for Swift St and two for Main St. Motion carried. The County installed yellow speed limits signs for 15MPH when children are present. Daun will talk to Attorney Bauer and an ordinance will be written, then white signs will be installed.

### **Paul & Kathy Olm – garage**

Nothing to report.

### **Drop Box**

National Exchange Bank has graciously donated the cost for the drop box at the hall. It has been purchased and will be installed upon receipt.

### **Mill Pond Ash Trees**

The Village has not received a quote for the ash tree removal and the Yurk's tree company is not interested in doing it. Schillingowski will contact Weber Wood Cutting to see if a quote can be gotten by next month.

### **Angela Rogers- Clark St Property**

Daun will respond back to the email Mrs. Rogers sent and go over what needs to be done pertaining to the accessory building and camper they want to place on the property prior to building a home.

### **Trash/recycle updates**

Waste Management's last day for pick up will be September 30<sup>th</sup> and Harter's will start on October 4<sup>th</sup>. Bertram will get Harter's an address listing for container delivery. Daun will contact Waste Management on how they will handle container pickup.

### **New Business**

#### **Garrett Kresbach – Akin Street**

Mr. Kresbach owns property that abuts the end of Akin Street that is yet to be paved. He was looking for that portion to be abandoned. Discussion was held and no decision was made. It will be revisited next month.

### **Fire Dept/Emergency Responders general business**

The logs were reviewed – there were 12 fire calls for August. Two drills were done, water movement drill with the Greenbush Fire Dept. and a driving drill. One member has started A & B class. Maintenance and inspection have been completed by Northstar EVS. Engine 961 was not able to complete pump testing because of additional repairs needed. The County paid the \$4500.00 cost for ERS so they can report nifers and ems calls. The Fudgie fundraiser made \$2500.00. Thank you, Jake and Carey, for the continued support of the fire department. The EMS calls for the month were 23: 5 for Greenbush; 15 for Elkhart Lake and 3 for the village. There was no August training. On September 18<sup>th</sup> the department will be hosting Flight landing zone and patient care transitions with Life Net. The helicopter will be landing around 11-11:15AM.

### **Plan Commission**

There will be a plan commission meeting on 9/15 at 6:30PM.

### **Building Permits**

In a motion by Feldmann and seconded by Olm, the permits were approved. Motion carried.

**TIF District**

Nothing to report.

**Law Enforcement**

Log was reviewed.

**Sheriff contract**

The 2021 contract with the County was presented. Discussion was held and will be revisited next month. Chief Konz suggested we contact Elkhart Lake again for the additional help with emergency services.

**Correspondences**

All were passed around for the board members to review.

**Committee Reports**

Mike Mooney started August 1<sup>st</sup> as the village employee.

He was available for the board to ask any questions. The truck needs an oil change. Daun recommended making an appointment at Burkhart Ford. A budget meeting is scheduled for 10/6 at 6:30 to start the 2022 budget. The brush pile from the storm will be mulched up. Daun will call Weber Wood Cutting to schedule.

**Approval of Invoices**

In a motion by Feldmann and seconded by Olm, the September invoices were approved. Motion carried.

Meeting adjourned at 8:00PM in a motion by Olm and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## October 13 , 2021 Minutes

### DRAFT COPY

Present: Daun, Grunewald, Feldmann, Olm, and Bertram

Absent : Schillingowski

Guests: Dave from the Plymouth Review, David Yurk, Mike Meyer, Adam Konz, Steve Marchiando, Barb Schaefer, Garrett Krebsbach, Janet Biskobing, MK Whyte, Nicole Hiterstocker, Ryan Schroeder, and Michael Mooney.

Daun opened the Village Board meeting at 7:01PM

### Approval of Minutes

Daun asked the Board if there were questions or changes to the September 8, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Olm and seconded by Feldmann, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Olm and seconded by Grunewald, the treasurers report was approved. Motion carried.

### Citizen Comment

It was asked who is responsible to clean out the storm drains. Daun stated the Village employee will take care of clearing them.

### Old Business:

#### USDA Grants/Swift Street and Barrett Street Projects

Daun has been in communication with Eric Berg. A few items need to be passed along. Daun was told the Village will receive grant money, but the amount is yet to be determined. The Federal Government should be releasing that information in October.

### Abandonment of alleys

The information from last month was forwarded to our attorney. He is asking for legal descriptions of the alleys. It was asked if we should continue with the process and all members agreed to proceed.

### Barb Schaefer – Meyer Park

Ms. Schaefer thanked the fire department for a successful burn. J & J Stump Removal removed all the stumps. A workday was scheduled for 10/16 to remove some honeysuckle around the pond area. The Park received a donation from the Oshkosh Master Gardeners for some plants. Mr. Schaefer suggested the possibility of an observation deck on the riverbank with a rock garden and butterfly garden.

### **Cell Tower – Cty Rd S**

The Board had a joint meeting with the Town of Plymouth on 10/6 and agreed to a rental agreement of \$2150.00 for 10 years with zero increase. The rental agreement will be presented to American Tower by Begley Wireless Consulting Services.

### **Hall Floors**

The flooring is available for installation, but the glue is on backorder. Once everything is in, installation will be scheduled.

### **Speeding on Swift St**

Ordinance 2021-2 was read by President Daun pertaining to modifying the speed limit on Swift Street and Main Street to 15 MPH when children are present. In a motion by Olm and seconded by Grunewald, the adoption of the ordinance was approved. Motion carried. The children at play signs arrived and will be put out in the appropriate areas.

### **Paul & Kathy Olm – garage**

All paperwork has been submitted to the plan commission for a meeting on 10/20 with a special board meeting to follow.

### **Drop Box**

The drop box has been installed and is ready to be used for utility bills and tax payments.

### **Mill Pond Ash Trees**

No quotes have yet been received by either the Village or the Yurk's.

### **Angela Rogers- Clark St Property**

Daun communicated with Ms. Rogers and reviewed the information from our attorney and the next step in obtaining a conditional use permit.

### **Trash/recycle updates**

Daun will contact Advanced Disposal about a few containers that still need to be picked up yet. Some new Harter's containers were dropped off at some area businesses. The Village will pick those up.

### **Garrett Kresbach – Akin Street**

Mr. Kresbach suggested at last months meeting to have the end of Akin Street behind his property abandoned. Daun spoke to our attorney, and he suggested the board not abandon any part of the street just in case future expansion could happen. The board agreed and it will not be vacated.

### **Sherriff contract**

Daun reviewed notes from last year when it was suggested the Village contract with Elkhart Lake but will set up a meeting to see if anything may have changed.

## **New Business:**

### **School Property- Nicole Hinterstocker**

Nicole Hinterstocker and Ryan Schroeder spoke about the possible purchase of the school property. They would like to repurpose the school into apartments and if remediation cost would be too high to convert into climate controlled storage. Also, to put two, thirty-unit storage buildings out in the west portion of property. Daun stated he would like to see the apartments before the storage idea. Also, if the storage buildings would be built, there would need to be landscaping to obstruct the view and no outside storage. The possible owner agreed.

### **Fire Dept/Emergency Responders general business**

The logs were reviewed – there were 4 fire calls for September. Drill for the month was burning the brush pile in Meyer Park with an extra drill of replacing SCAB batteries. The enclosed trailer for the UTV was picked up. Members are ready to sell the 31 Days of Christmas raffle tickets. The washer toss tournament will be replaced with a corn hole tournament the same weekend as the softball tournament. Daun passed along some grant information received from Glen Grothman's office. The EMS calls for the month were 29: 6 for Greenbush; 22 for Elkhart Lake and 1 for the village. The LifeNet training and helicopter landing exercise was a success. The October training will be CPR re-certification for both Fire and EMS.

### **Trick or Treat**

Discussion was held on the time and date for Trick or Treat. In a motion by Olm and seconded by Feldmann, Trick or Treat will remain on October 31<sup>st</sup> with the new time of 4PM-7PM. Motion carried.

### **Plan Commission**

The plan commission passed to the board a "yes" referral for Steve Marchiando to construct a temporary accessory garage for consideration of the board. The board agreed that this type of structure would need a conditional use permit to receive consideration of approval. In a motion by Feldmann and seconded by Grunewald, the referral for the temporary structure was denied. Motion carried. Mr. Marchiando will work with the plan commission to obtain a conditional use permit.

ALL ACCESSORY STRUCTURES MUST GET APPROVAL PRIOR TO BEING CONSTRUCTED OR MOVED ON TO PREMISE

### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the September permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Proposed 2022 budget**

The 2022 was presented and reviewed. Adoption of the budget will be next month.

### **Voting redistricting – Resolution 2021-6**

In a motion by Feldmann and seconded by Olm, the Village of Glenbeulah will be comprised of one voting ward being of less than a population of 1000. Motion carried.

### **Joint powers agreement with County 911 Emergency System**

In a motion by Olm and seconded by Feldmann, the agreement was approved and signed. Motion carried.

### **Correspondences**

An email was received by EverStream about removal and relocation of two banners on the poles located on South Swift Street. Feldmann will contract them about clarification.

### **Committee Reports**

Grunewald will work with Jeremy from the County on some telephone poles that need to be addressed.

### **Approval of Invoices**

In a motion by Feldmann and seconded by Olm, the October invoices were approved. Motion carried.

Meeting adjourned at 8:49PM in a motion by Olm and seconded by Grunewald. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## November 10 , 2021 Minutes

DRAFT COPY

Daun opened the public hearing at 7:00PM for the purpose of the 2022 proposed budget that was published in the Plymouth Review and posted for public review. There were not questions or comment from the audience. In a motion by Feldmann and seconded by Olm, the public hearing was closed at 7:01PM

Present: Daun, Grunewald, Feldmann, Olm, Schillingowski, and Bertram

Absent :

Guests: Dave from the Plymouth Review, David Yurk, Mike Meyer, Adam Konz, Barb Schaefer, Travis & Melissa Clevenger, Craig Nearing, Mary Nelson, Scott Starnitcky, and Michael Mooney.

Daun opened the Village Board meeting at 7:01PM

### Approval of Minutes

Daun asked the Board if there were questions or changes to the December 13, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Feldmann and seconded by Olm, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

### Citizen Comment

#### Old Business:

#### USDA Grants/Swift Street and Barrett Street Projects

Daun left a message with Eric Berg about the status of the grant but did not hear back in time for the meeting.

#### Abandonment of alleys

Nothing to report.

#### Barb Schaefer – Meyer Park

Ms. Schaefer thanked the volunteers that came on 10/16 to help clear 120' of the riverbank. Another 60' has been cleared since. Timbers were put down as silt barriers. She asked if the fire department could schedule another burn of brush. She commented that some areas of the riverbank are very eroded and there are at least three trees that have fallen into the water. She is gathering a mix of plants and shrubs that would work well in the area. The cost could be approx. \$200-500. The village did receive a

\$500.00 grant check from the League and in a motion by Olm and seconded by Schillingowski, those funds will be designated to the prairie part. Motion carried.

### **Cell Tower – Cty Rd S**

Nothing to report.

### **Hall Floors**

The flooring is available for installation, but the glue is on backorder. Once everything is in, installation will be scheduled.

### **Speeding on Swift St & Main St**

Daun talked to the attorney about the pedestrian cone signs on Swift and Main. The attorney said the signs would be appropriate as long as there is no verbiage of crosswalk on them. They are there to slow traffic to pedestrians. The white 15MPH signs are being made and will be installed with the direction of the County Highway Department. Scott Starnitsky would like to see the cone sign on the north side of Swift Street moved closer to the park. The board agreed. He also, thanked the board for the action that was taken in this matter.

### **Mill Pond Ash Trees**

A quote was received by the Village for \$1800.00 and a verbal quote was received by the Yurk's for \$1200.00. Discussion was held and the board agrees that the Village has set the precedence in removing trees in the right of way and on Village property. Daun asked if the Yurk's would pay for half of the removal. This will stay on the agenda until next month.

### **Angela Rogers- Clark St Property**

Nothing to report. This line item will be removed from future agendas

### **Sherriff contract**

Olm and Daun met with the Elkhart Lake Chief and discussed the possibility of contracting with them. The Elkhart Chief discussed the municipal court process that the village would be required to enter, and pending court cases could cost the village approximately \$1500-\$2000 per month. The board agreed that those are costs the village did not want to incur. So, in a motion by Olm and seconded by Feldmann the sheriff contract with the county will be signed. Motion carried. The Elkhart Chief will check if there can be some sort of contract/agreement with the Village that when a EMS call is in the Village that the Elkhart Police could come to the call.

### **New Business:**

#### **School Property- Craig Nehring**

Craig Nehring and Melissa Clevenger have an accepted offer on the school property. They came to the board with the intentions for the building. They would like to work with the Historical Society to get the school on the Historical Register of Deed. They would like to use the building for school reunions, family reunions and birthday parties. Have historical and paranormal tours, vendor fairs and other events for the community. Daun said they need to go before the plan commission and have the ideas reviewed.

The fire department asked that when the building is open to the public if they could tour to make strategies in case of emergencies. The owners agreed.

### **Fire Dept/Emergency Responders general business**

The logs were reviewed – there were 5 fire calls for September. Training for October was search and rescue. Fall fire inspections are completed. On December 12<sup>th</sup> the department will walk around the village selling the 31 days of Christmas raffle tickets. Daun went to Kennedy Ford and received pricing for a potential first responder truck. The existing rig is no longer compliant, and the village needs to find a replacement. Daun received two quotes. One would be a Ford Superduty F250 diesel truck for \$64,340 and with government concessions and a \$20,000.00 vehicle trade would be \$34,690.00. The other would be a Ford Superduty F250 gas truck for \$56,200 and with government concessions and a \$20,000.00 trade would be \$27,600.00. This will remain on the agenda for discussion next month.

Chief Konz will arrange a phone conference with the department mechanic about the repairs needed on the fire engine 961 for the board to ask questions. The EMS now has 8 licensed members. They responded to 13 calls: 4- Greenbush, 8- Elkhart Lake and 1-Glenbeulah. Training was CPR recertification for all members.

### **Plan Commission – Steve Marchiando**

A plan commission meeting will be held on November 17<sup>th</sup> to hear a petition from Steve Marchiando for a conditional use permit to put a non-conforming accessory structure on his property.

### **Building Permits**

In a motion by Feldmann and seconded by Grunewald, the October permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Operators Licenses**

In a motion by Feldmann and seconded by Grunewald, four operators' licenses for the RStore were approved. Motion carried.

### **Agreement with Sheboygan County half percent tax**

In a motion by Grunewald and seconded by Feldmann, the half percent tax agreement with the county was signed. Motion carried. The monies from the agreement will be used for the Barrett/Ottis/Swift Street projects.

### **Proposed 2022 budget**

The 2022 was presented and reviewed and in a motion by Feldmann and seconded by Olm, the budget was approved. Motion carried.

## **Correspondences**

All correspondences were passed around for the boards review

## **Committee Reports**

The holiday committee would like to have the Christmas Santa Parade again this year and collect food for the food pantry. The parade will be held on December 12<sup>th</sup> starting at 2:30. Santa will be escorted by the Fire Department through all village streets. Bertram commented that the village printer may need to be replaced. She was given permission to purchase one when needed. Daun stated that a few residents have chickens. The property owners were given ordinance 9:05(1) and given two weeks to have them removed. Daun will work with the attorney to rewrite the ordinance to clarify 9:05. D&M Hauling is still in need of trash cans from the new hauler. Daun will get them.

## **Approval of Invoices**

In a motion by Feldmann and seconded by Schillingowski, the November invoices were approved. Motion carried.

Meeting adjourned at 8:39PM in a motion by Feldmann and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## December 8, 2021, Minutes

DRAFT COPY

Present: Grunewald, Feldmann, Olm, Schillingowski, and Bertram

Absent : Daun- was facetedimed for the agenda item -Fire Dept/Emergency Responder general business

Guests: Dave from the Plymouth Review, David Yurk, Wendy Yurk, Mike Meyer, Adam Konz, Victor from NorthStar, and Steve Marchiando

Bertram opened the Village Board meeting at 7:00PM in the absence of President Daun, she asked for a nomination for someone to run the meeting. In a motion from Feldmann and seconded by Olm, Grunewald was nominated to run the meeting. Motion carried.

### Approval of Minutes

Grunewald asked the Board if there were questions or changes to the November 10, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Feldmann and seconded by Olm, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

### Citizen Comment

None

**The order of the agenda was changed to accommodate the audience with no objections**

### New Business

#### Plan Commission – Steve Marchiando

The plan commission submitted a yes referral for conditional use permit for Steve Marchiando to construct a non-conforming accessory garage. The structure meets all lot line requirements. Copies of the structure and maps were sent to surrounding neighbors and a public hearing was held prior to the plan commission meeting on 11/17/21. The conditions for the CUP are: in the event the camper is sold and not replaced the structure will be removed. Also, if the property is sold, the structure will be taken down. In a motion by Olm and seconded by Schillingowski, the board agreed with the Plan Commission referral and grant the CUP for Mr. Marchiando. Motion carried.

### Old Business:

#### Mill Pond Ash Trees

Mr. and Mrs. Yurk agreed to split the cost of the Ash Tree removal with a verbal quote received by the Yurks for \$1200.00 for the removal of five trees. The trees are in the right of way of the Yurk's property,

putting a garage structure in danger. In a motion by Feldmann and seconded by Olm, the village will pay \$600.00 for half of the tree removal. Motion carried.

### **Fire Dept/ Emergency Responders general business – truck replacement**

Victor from NorthStar, who has done all the maintenance on the fire trucks, spoke about engine 961. The engine has been out of service for several months. The need of repairs far out way the value of the engine, which is approximately \$5000.00. It needs new brakes, and the tank is leaking. The parts for the brakes are hard to come by and the brake system is no longer supported by manufacturers. In his opinion, the engine should be replaced. Discussion was held about what to purchase and guidelines on what to look for. The report from Chief Konz was received. There were 2 fire calls for November. Training for November was at the Elkhart Lake training structure. The trailer will be completed this month with lights and brackets installed for equipment. Raffle tickets will be sold by members walking door to door on 12/12 starting at 12PM. The responder log was also reviewed. November there were 17 calls: 7 for the town of Greenbush, 9 for Elkhart Lake and 1 for Glenbeulah. The members were recognized for a CPR save in the Village of Elkhart Lake. At last month's meeting, two quotes were received from Kennedy Ford for an EMS truck. In a motion by Feldmann and seconded by Olm, the Village will purchase the diesel pickup truck for \$34,690 and add a high idle switch and the money will be borrowed from the water utility. Motion carried. The loan from the utilities will be paid back in equal payments for 10 years. A \$30,000 donation was received to outfit the new EMS rig.

### **USDA Grants/Swift Street and Barrett Street Projects**

Daun has left multiple messages with Eric Berg about the status of the grant but did not hear back in time for the meeting. We will reach out to Abby from Martinson & Eisele to see if she can help get an answer about any grant information

### **Abandonment of alleys**

Nothing to report.

### **Barb Schaefer – Meyer Park**

Trees were ordered from Sheboygan County and should be here in spring.

### **Cell Tower – Cty Rd S**

Nothing to report.

### **Hall Floors**

Nothing to report.

### **Speeding on Swift St & Main St**

Nothing more to report and will be removed from future agendas.

### **New Business:**

#### **Building Permits**

In a motion by Feldmann and seconded by Olm, the November permit was approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Operators Licenses**

In a motion by Feldmann and seconded by Olm, the operators' licenses for the RStore were approved. Motion carried.

### **Election worker appointments**

In a motion by Feldmann and seconded by Schillingowski,- Janet Biskobing, Lynette Fiebrink, Ceil Petrie, Sue Damrow, Gail Weiss, Nate Barrington, Eileen Starnitcky, Kay Schill, and Penny Klefstad were re-appointed as election workers. Motion carried.

### **2022 Caucus date**

In a motion by Feldmann and seconded by Olm, the caucus date will be held on January 12, 2022, at 7:00PM. Motion carried. Corynn Feldmann and Dan Grunewald's trustee term will end April 2022.

### **Correspondences**

None

### **Committee Reports**

None

### **Approval of Invoices**

In a motion by Olm and seconded by Schillingowski, the December invoices were approved. Motion carried.

Meeting adjourned at 8:05PM in a motion by Olm and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer