

**Village of Glenbeulah  
January 12, 2022, Minutes**

DRAFT COPY

Present: Daun, Grunewald, Feldmann, Olm, Schillingowski, and Bertram

Absent :

Guests: Dave from the Plymouth Review, Don Ditter, Mike Mooney, Mike Meyer, Adam Konz, and Janet Biskobing

Daun opened the Board meeting at 7:12

**Approval of Minutes**

Daun asked the Board if there were questions or changes to the December 8, 2021, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Feldmann, the minutes were approved. Motion carried.

**Treasurer's Report**

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

**Citizen Comment**

None

**Old Business:**

**USDA Grants/Swift Street and Barrett Street Projects**

Abby from Martinson & Eisele has been working with Nate from the USDA and we should have an answer within the next 30 days. West Appleton and Walnut Streets have been added to the project. Still looking for a Spring start

**Abandonment of alleys**

Nothing to report.

**Barb Schaefer – Meyer Park**

Nothing to report

**Cell Tower – Cty Rd S**

Nothing to report.

**Hall Floors**

All the material is in and will be scheduled for install after the hall is painted.

**Mill Pond Ash Trees**

After the Yurks have the trees removed we will split the charge. This item will be removed from future agendas

**New Business:**

**Fire Dept/ Emergency Responders general business – truck replacement**

Daun had a breakdown of the EMS truck replacement. He had a few different payment options. The truck will not be available until the end of the year, and we will look at Daun's options then. The fire log was reviewed, and the call breakdown was reviewed as well. The Department held their annual banquet and Chief Mooney's retirement. Awards of the year were handed out – Donors – Jake and Cary Jacobson. Firefighter of the year – Holly Oberreich, EMS of the year – Joy Grunewald and Volunteer of the year – Jack John Loehr. The EMS log was also reviewed – Michael Mooney retired making membership to 6. EMS calls for December were 32: 8- Greenbush; 19- Elkhart Lake and 5- Glenbeulah.

### **Plan Commission**

Olm stated there would be no meeting for January.

### **Building Permits**

In a motion by Feldmann and seconded by Olm, the December permit was approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Operators Licenses**

In a motion by Grunewald and seconded by Feldmann, the operators' licenses for the RStore were approved. Motion carried.

### **Budget Resolution**

In a motion by Olm and seconded by Feldmann budget resolution 2021-7 was approved. Motion carried.

### **Correspondences**

Correspondences were passed around for review

### **Committee Reports**

There will be no February Primary election. Feldmann asked if the banner by the fire station could be removed. Grunewald asked that a spring cleanup date for the cemetery and park be set up and placed on the agenda for next month.

### **Approval of Invoices**

In a motion by Olm and seconded by Feldmann, the January invoices were approved. Motion carried.

Meeting adjourned at 7:30PM in a motion by Olm and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

## CAUCUS - JANUARY 12, 2022

Draft copy to be approved at the February Village Board Meeting.

Present: Janet Biskobing, Don Ditter, Doug Daun, Michele Bertram, Michael Mooney, Dan Grunewald, AJ Schillingowski, Corynn Feldmann, Paul Olm and Adam Konz.

Daun opened the Caucus at 7:00PM.

Daun announced there were two trustee positions that would need nominations.

Corynn Feldmann would not be seeking re-election.

Feldmann distributed ballots. The ballots were tallied, and the results were: Dan Grunewald, Amanda Schubert, Korin Rosenthal, Barb Schaefer Cory Bertram, Tod Hellmann, and Jerry Moriarty. From that list of nominations, the audience could vote for two candidates. The results - Dan Grunwald - 9, Barb Schaefer - 1, Amanda Schubert - 5, Cory Bertram - 2 Jerry Moriarty - 1, Korin Rosenthal - 1. There needed to be a runoff vote with Korin Rosenthal, Barb Schaefer and Jerry Moriarty. Ballots were casted again and Barb Schaefer received 4 and Korin Rosenthal received - 6 The top four nominees (Dan Grunewald, Amanda Schubert, Cory Bertram, and Korin Rosenthal) will be sent paperwork. All paperwork must be received back within 5 days of receipt to be on the spring ballot.

Caucus was closed at 7:12PM.

Respectfully submitted  
Michele Bertram

## **Village of Glenbeulah February 9, 2022, Minutes**

### **DRAFT COPY**

Present: Daun, Grunewald, Feldmann, Olm, Schillingowski, and Bertram

Absent :

Guests: Donald Ditter, Julie Boening, Steven Boening, Kari Mooney, Stewart Hasek, Warren Vandoske, Janet Biskobing, Art Birch, Christine A Birch, Isaiah Fries, James Hubble, Mike Schubert, Adam Konz, and Carter Bertram

Daun opened the Public Meeting regarding the proposed water and sewer improvement project at 7:00PM, Daun gave a run down as to what the project was. Reconstruction of curb, gutter, storm sewer, water, sewer and paving on all of Barrett Street, North Ottis from Main to Benson Street, Swift Street from Main to Benson and West Appleton to Walnut Street. Swift Street from Main to Benson will be lowered when the county does the repaving, so the Village will add a water main to tie into the well house for an alternate way to supply water to the well. He also stated to the audience that the amount of money we are spending on infiltration vs replacement, we are better in the long run to replace. Engineer Vandoske talked about the process and reasoning for applying for the USDA grant, which the Village was approved for. There are a few items the Village still needs to complete by the end of February. The village will secure an interim loan from National Exchange Bank. Daun explained there may be an additional grant we can apply for in conjunction with this one, but more information will be needed to make sure. Engineer Vandoske also said that new laterals will be installed to the stop box and from the stop boxes to the homes will need to also be replaced at the owner's expense. The laterals will be run under the footings and tied into the home. The floor was open to the audience for a Q & A.

Mike Mooney – 218 Kettle Ridge Cr – asked if the grant money could be used for safe water drinking. Grunewald stated that the Village does not have any lead waterline.

Arthur Birch – 110 S Clark St – asked when the ditch by his home on Clark Street would be cleaned up. Daun stated that would not be part of the USDA work but can be done in conjunction with the road work.

Janet Biskobing – 118 W Barrett St – asked if all the paperwork will be done before the February deadline. Daun responded yes.

Carter Bertram – 127 N Ottis St – mentioned that his driveway is larger than everyone else's and questioned the driveway approach. Grunewald said it will be a rolling curb and the existing driveway sizes will remain the same.

Janet Biskobing – 118 W Barrett St – asked if the driveway is currently blacktop would there be any charge to the property owner for the driveway approach and asked about the timing of the project. Daun said if the drive is blacktop or concrete the approach is no charge to the

owner. If the driveway is currently gravel, the approach would be at homeowners' expense. The timing depends on the bids process and contractor availability.

There were no additional questions and in a motion by Feldmann and seconded by Schillingowski, the meeting was closed at 7:34PM Motion carried.

Daun opened the Board meeting at 7:35PM

Present: Daun, Grunewald, Feldmann, Olm, Schillingowski, and Bertram

Absent :

Guests: Donald Ditter, Julie Boening, Steven Boening, Kari Mooney, Warren Vanoske, Janet Biskobing, , Isaiah Fries, James Hubble, Mike Schubert, and Adam Konz

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the January 12, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Feldmann and seconded by Grunewald, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

### **Citizen Comment**

Jim Hubble said he would like to replace his lateral to his house and wants to tie into the main. Grunewald said this would need to go on the Utility meeting agenda for next month.

### **Old Business:**

#### **USDA Grants/Swift Street and Barrett Street, Appleton Street Projects**

All was discussed at the street improvement meeting.

#### **Abandonment of alleys**

Nothing to report.

#### **Barb Schaefer – Meyer Park**

Feldmann will talk to Ms. Shaefer about a conservation grant and if it would work for Meyer Park.

#### **Cell Tower – Cty Rd S**

Nothing to report.

#### **Hall Floors**

Painting of the hall is taking place and the flooring will be installed starting February 21<sup>st</sup>. There will be no hall rentals until the project is completed.

## **New Business:**

### **Fire Dept/ Emergency Responders general business – truck replacement- temp liquor license - back payroll reimbursement**

The board reviewed the log – 2 fire calls for the month of December. January training was fire suppression and extraction of electric cars. Northstar will be onsite for general maintenance. The ice rescue boat will be delivered Friday the 11<sup>th</sup>.- it was fully purchased with fundraiser money. The enclosed trailer is fully outfitted and 100% ready for service. The Department will be purchasing a used set of jaws of life from the Elkhart Lake Fire Dept. Bertram explained from years 2019-2021 Social Security and Medicare tax had been withheld from the officers' wages. In order to refund, the Village could do a reimbursement, or all officers and the Village would need to amend tax documents for those years. In a motion by Feldmann and seconded by Schillingowski, those tax amount will be reimbursed in the amount of \$210.40 for the 3 years. Motion carried. The Seafood Raffle will be held on March 4<sup>th</sup>.

### **Plan Commission**

Olm stated there were some plan commission inquiries, but nothing set for a meeting as of yet.

### **Building Permits**

In a motion by Feldmann and seconded by Olm, the January permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Operators Licenses**

None

### **Fire Dept/ Emergency Responders general business – truck replacement- temp liquor license - back payroll reimbursement**

In a motion by Feldmann and seconded by Schillingowski, the temporary liquor license for the Seafood Party was approved. Motion carried.

### **Spring cleanup park/cemetery**

Grunewald wanted to set up a date that would be an annual date for spring cleanup. Discussion was held and it will be annually the first Saturday of May. Members of the community are welcome to come and help out.

### **Correspondences**

Correspondences were passed around for review. Bertram mentioned the assessor would like to hold Open Book on 5/5/21 from 11AM-1PM and the Board of Review on 6/2/21 from 6-8PM. Feldmann will be renting the park and asked if she could have a bounce house. The company the house will be coming from is fully insured but wanted the Village to sign off on the idea. Daun asked each board member and all were in agreement of allowing the bounce house at the park on the day of her rental.

## **Committee Reports**

None

## **Employee Wage**

The board went into closed session pursuant to Wis Stat 19.85(1)(c ) at 7:57PM by roll call vote Olm – yes; Schillingowski – yes; Feldmann – yes; Grunewald – yes; and Daun – yes. At 8:22 in a motion by Feldmann and seconded by Olm, the meeting was reconvened. Motion carried.

## **Approval of Invoices**

In a motion by Grunewald and seconded by Schillingowski, the February invoices were approved. Motion carried.

Meeting adjourned at 8:24PM in a motion by Grunewald and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## March 9, 2022, Minutes

### DRAFT COPY

Present: Daun, Olm, Schillingowski, and Bertram

Absent : Grunewald, Feldmann,

Guests: Dave from the Plymouth Review, Adam Konz, Jack Loehr, Mike Meyer, Mike Mooney, Barb Schaefer

Daun opened the Board meeting at 7:05PM

### Approval of Minutes

Daun asked the Board if there were questions or changes to the February 9, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Olm and seconded by Schillingowski, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Schillingowski and seconded by Olm, the treasurers report was approved. Motion carried.

### Citizen Comment

None

*The agenda was changed by the board*

### Old Business:

#### Abandonment of alleys

Nothing to report.

#### Barb Schaefer – Meyer Park

Feldman and Ms. Schaefer are working on the Stewardship grant. Ms. Schaefer handed out a development plan as to what had been completed in 2021 and what is to come. The Sheboygan Master Gardeners picked up the prairie park as a project. The riverbank plants are to arrive on April 3.

#### Cell Tower – Cty Rd S

Nothing to report.

#### Fire Dept/ Emergency Responders general business – truck replacement

The board reviewed the log – There were 7 calls for the month of February. They are switching the medical director to Aurora. The RDC ice rescue boat is in service. Northstar completed fluid changes in the engines. The department has been added to Haven and Kiel MABAS cards. February training was working on the FD renovation and cleaning. Three new members



have completed part A & B class at LTC. They have acquired two sponsors for the softball tournament Memorial Day weekend. They thanked everyone who attended the seafood raffle. It was another record year. The EMS responded to 21 calls – 6 in Greenbush; 13 in Elkhart Lake; 1 in Glenbeulah; and 1 in St Cloud. Training was a scenario-based training on addressing immediate trauma and medical issues and determining needs at a scene. April 2 at Anchor Lanes will be a benefit brat fry from 11-5, proceeds will be split between the Elkhart Lake and Glenbeulah EMS. In a motion by Schillingowski and seconded by Olm, the EMS agreement with Greenbush was signed. Motion carried. Discussion was held about making the agreement a multi-year agreement instead of annually.

### **Plan Commission**

Olm stated there will be no meeting this month unless an inquiry comes before Chairperson Whyte by Saturday noon.

### **Building Permits**

In a motion by Schillingowski and seconded by Olm, the February permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Ordinance 2022-1 – 6.04 regarding street and sidewalk excavations and opening**

Attorney Bauer drafted the ordinance but upon review it needs to be revised.

### **Resolution 2022-1 -Interim construction funding NEBAT**

In a motion by Olm and seconded by Schillingowski, Resolution 2022-1 was approved. Motion carried. An interim loan will be taken from National Exchange Bank for an amount not to exceed \$1,720,000, drawable as needed with a rate fixed at 2.45% and will mature no later than 12/31/2023.

### **Mike Mooney – employee credit card**

In a motion by Schillingowski and seconded by Olm, an employee credit card will be gotten for Mike Mooney from National Exchange Bank. Motion carried.

### **Correspondences**

Correspondences were passed around for review.

### **Committee Reports**

The sign on Main Street by County Rd A, broke from the wind. Daun had checked into a LED message sign and received some information and costs. This will be on the agenda for next month. Daun stated that the Fire Department doors and casings will be installed at the cost of \$1200.00

### **USDA Grants/Swift Street and Barrett Street, Appleton Street Projects**

Daun had attended a meeting with Attorney Bauer and Engineer Vandoske about tasks that need to be completed for the grant paperwork. Attorney Bauer will order the title report and will start the bond process. The auditor's agreement was sent to the accountant and Mr. Corson has questions and will contact Daun. Martinson and Eisele has already completed the environmental requirements and the Village right of way map. All paperwork needs to be completed before the project can go out for bid.

#### **Invoices**

In a motion by Olm and seconded by Schillingowski, the March invoices were approved. Motion carried.

Meeting adjourned at 8:37PM in a motion by Olm and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

# Village of Glenbeulah

## April 13, 2022, Minutes

### DRAFT COPY

Present: Daun, Olm, Feldmann, Grunewald, Schillingowski, and Bertram

Absent :

Guests: Dave from the Plymouth Review, Adam Konz, Jack Loehr, Mike Meyer, Mike Mooney, Amanda Schubert, Melissa Clevenger, Travis Clevenger, and Craig Nehring

Daun opened the Board meeting at 7:00PM

### Approval of Minutes

Daun asked the Board if there were questions or changes to the March 9, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Olm and seconded by Schillingowski, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Olm and seconded by Feldmann, the treasurers report was approved. Motion carried.

### Citizen Comment

None

The order of the agenda was changed

### Old Business:

#### USDA Grant/Swift Street, Barret, Otis Street & Appleton Street projects

Daun gave an update that the Attorney and Accountant are working on the necessary documents. Engineer Vandoski is getting the bids together. The items will most likely go out for bids for Spring 2023 start. The interim loan from NEBAT has been signed and the account is opened.

#### Abandonment of alleys

Engineer Vandoski will gather the information necessary while working on the other street projects. This item will be removed from the agenda until the necessary information is obtained.

#### Barb Schaefer – Meyer Park

Feldman and Ms. Schaefer are working on the Stewardship grant. A resolution needs to be signed authorizing Ms. Schaefer to act on behalf of the Village to sign the application. In a motion by Olm and seconded by Feldmann, Resolution 2022-2 was approved. Motion carried.

#### Cell Tower – Cty Rd S

Nothing to report.

## **Ordinance 2022-1 – 6.04 regarding street and sidewalk excavations and opening**

Nothing to report – the ordinance is being redrafted.

## **Fire Dept/ Emergency Responders general business – truck replacement**

The board reviewed the log – There were 4 calls for the month of March. Amanda Schillingowski was appointed to the treasure position and Tad Matzdorf has been appointed as secretary. Mike Meyer has been appointed to EMS captain. The annual Memorial Day softball tournament is being planned. They will also be holding a bag tournament. In a motion by Feldmann and seconded by Schillingowski, Engine 961 will be listed for sale. Motion carried. The EMS responded to 20 calls – 5 in Greenbush; 14 in Elkhart Lake; 1 in Glenbeulah. April 2<sup>nd</sup> benefit brat fry at Anchor Lanes was a success. Thanked everyone who attended.

## **Plan Commission**

Olm stated there will be no meeting this month unless an inquiry comes before Chairperson Whyte by Saturday noon. In a motion by Feldmann and seconded by Grunewald, Dave Rockhill was reappointed for a 2-year term. Motion carried.

## **Building Permits**

In a motion by Feldmann and seconded by Olm, the March permit was approved. Motion carried.

## **TIF District**

Nothing to report.

## **Law Enforcement**

Log was reviewed.

## **Village Sign**

Daun received quotes to replace the message board sign with an electronic sign. The information was given to the board members to review, and it will be discussed again next month.

## **Operator's License**

In a motion by Feldmann and seconded by Olm, the operators' licenses were approved. Motion carried.

## **Hall Updates**

Daun handed out items that still needs to be addressed with costs associated with them. They included new locks and keys for the doors. Door replacement for the kitchen door and the back hall exterior door. The room to house the tables and chairs from the other part of the garage is near completion. It will be carpeted, and the table organizers hung. In a motion by Grunewald and seconded by Feldmann, the list of updates was approved. Motion carried.

## **Correspondences**

Correspondences were passed around for review.

## **Committee Reports**

The Christmas trees from the park will be taken to Meyer Park to be burned by the Fire Department. The owners of the school were in attendance – they gave an update on the upgrades done at the school. The Fire Department will be doing a fire practice with all the brush removal from the school at some date to be announced to surround neighbors. Elgaa contacted Grunewald about using the soccer field again this season.

## **Invoices**

In a motion by Feldmann and seconded by Schillingowski, the April invoices were approved. Motion carried.

Meeting adjourned at 7:56PM in a motion by Grunewald and seconded by Schillingowski. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

DRAFT

# Village of Glenbeulah

## May 11, 2022, Minutes

### DRAFT COPY

Present: Olm, Schubert, Grunewald, Schillingowski, and Bertram

Absent : Daun

Guests: Dave from the Plymouth Review, Barb Schaefer, Dave & Wendy Yurk

Bertram opened the Board meeting at 7:00PM - In the absence of President Daun she asked for a motion and second for Dan Grunewald to run the meeting in his absence. In a motion by Olm and seconded by Schillingowski, Grunewald will run the meeting. Motion carried.

### Approval of Minutes

Grunewald asked the Board if there were questions or changes to the April 13, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

### Treasurer's Report

In a motion by Schillingowski and seconded by Schubert, the treasurers report was approved. Motion carried.

### Citizen Comment

Dave from the Review thanked the board for all the cooperation they give to him. The Yurk's also thanked the board for the issues with the trees in the Village right-of-way. The removal of the trees helped preserve the structures on their property.

### Old Business:

#### USDA Grant/Swift Street, Barret, Otis Street & Appleton Street projects

The attorney and accountant are still working on the audits and bonding for the grant. Grunewald was invited to meet with Rural Water and will report back next month.

#### Barb Schaefer – Meyer Park

The South boundary from the Swift St entrance had to be resurveyed and they did not change. Thirty arborvitaes were donated by Schaefer and the Daun's and with the help of Rick Hill were planted. The Sheboygan Master Gardeners helped replant some plants by the riverbank. The Sheboygan County Conservation grant was submitted. Upcoming items needed to be done will include 75' riverbank erosion. Schaefer will reach out to the DNR to see how the downed trees can be used. The board was in favor of repositioning an Osprey platform to the park.

#### Cell Tower – Cty Rd S

Nothing to report.

#### Ordinance 2022-1 – 6.04 regarding street and sidewalk excavations and opening

Nothing to report.

## **Village Sign**

The board was given at last month's meeting three electronic sign quotes. After a brief discussion, Olm made a motion to accept the quote from TV Liquidator for a 10mm color LED sign for \$10,285.00 with the \$550.00 WIFI option, Schubert seconded the motion, and it was carried by all.

## **Hall Updates**

Grunewald stated that we are still waiting for the doors and locks to come in.

## **New Business**

### **Fire Dept/ Emergency Responders general business – truck replacement- Operator and temp Liquor license**

Grunewald stated that the first responder truck was put in production. There was a onetime request for additional supplies for the responder jump bags. This will be discussed next month because no one was present from the Department at the meeting. In a motion by Olm and seconded by Schillingowski, the operator and temporary liquor license for the Memorial Day softball and bag tournament was approved. Motion carried.

## **Plan Commission**

Olm stated there will be no meeting this month unless an inquiry comes before Chairperson Whyte by Saturday noon.

## **Building Permits**

The building permit was reviewed and accepted as presented.

## **TIF District**

Nothing to report.

## **Law Enforcement**

Log was reviewed.

## **Operator's License**

In a motion by Olm and seconded by Schillingowski, the operators' licenses were approved. Motion carried.

## **National Flood Insurance Program**

An email was received asking the Village to join the program. Schubert will check with Corynn Feldmann, past trustee, about the information regarding this and report next month.

## **Yard Waste Dumpster**

Questions are being raised once again about what can be put in the dumpster. Thoughts will be discussed next month for clarification.

## **Correspondences**

Grunewald asked about getting a credit card from Menards for supplies. In a motion by Olm and seconded by Schubert, it was approved to obtain a card with a \$1500.00 limit. Motion carried.

## **Committee Reports**

The committee report listing was updated to include Schubert.

## **Invoices**

In a motion by Olm and seconded by Schillingowski, the May invoices were approved. Motion carried.

Meeting adjourned at 7:52PM in a motion by Schillingowski and seconded by Schubert. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

DRAFT



## **Village of Glenbeulah June 8, 2022, Minutes**

### **DRAFT COPY**

Present: Daun Olm, Schubert, Schillingowski – 7-7:10 Returned 8:15-8:35 (left for a fire call), and Bertram

Absent :

Guests: Janet Biskobing, Barb Schaefer, Adam Konz, Mike Meyer, Dave Gillis, Mike Mooney, Beth Roehl, Dave Mehnert, and Dave & Wendy Yurk

Daun read the resignation of Dan Grunewald for Village Trustee effective immediately.

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the May 11, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). In a motion by Olm and seconded by Schillingowski, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried.

### **Citizen Comment**

Dave Mehnert and Beth Roehl asked if a 10' x 12' greenhouse would need a building permit. Daun said he would contract the building inspector and or attorney and it will be put on the agenda if needed.

### **Old Business:**

#### **USDA Grant/Swift Street, Barret, Otis Street & Appleton Street projects**

The attorney and accountant are still working on the audits and bonding for the grant.

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer forwarded to the board that the Meyer Project was ranked number one for funding of the Stewardship grant from the Sheboygan County Planning and Conservation Department. It is a 50/50 grant for \$7180.00. The matching amount could come from the park cumulative account but fundraising will also be done for funds as well.

#### **Cell Tower – Cty Rd S**

Nothing to report.

#### **Ordinance 2022-1 – 6.04 regarding street and sidewalk excavations and opening**

In a motion by Olm and seconded by Schubert, ordinance 2022-1 was approved. Motion carried. Complete copy of the ordinance will be put on the website and posted.

## **Village Sign**

The Village received a full donation for the LED sign in the amount of \$10,835.00 from the NEB Foundation. The sign will be ordered, and the Foundation and the Village will work on sponsorship recognition and details.

## **Hall Updates**

The updates are nearing completion – locks and hardware need to be completed yet.

## **National Flood Insurance Program**

Schubert checked with past trustee Corynn Feldmann as to why the Village did not participate in the program. She reported that it entails many steps and funding. The village does not have any structures in the flood plain and at this time, the Village will continue to opt out.

## **Yard Waste Dumpster**

It was stated that the dumpster is for yard waste only and any branches that are less than 4" long and 4" round. If someone is cutting down a tree OR trimming a tree, it is the responsibility of the homeowner to have all brush removed. IT IS NOT TO BE PLACED IN THE DUMPSTER.

## **New Business**

The agenda was changed to accommodate the audience

## **Plan Commission**

Olm stated there will be a meeting on 6/15. Dave Gillis will be on the agenda for an accessory structure.

## **Building Permits**

The building permits were reviewed and accepted as presented in a motion by Olm and seconded by Schubert. Motion carried

## **TIF District**

Nothing to report.

## **Law Enforcement**

Log was reviewed.

## **Operator's License/ Liquor License/Cigarette license renewals**

In a motion by Olm and seconded by Schubert, the license renewals were approved. Motion carried.

## **Resolution 2022-2**

Olm made a motion to approve Resolution 2022-2 for the approval the 2021 DNR Compliance Maintenance Annual report. It was seconded by Schubert and approved by all. Motion carried.

## **Correspondences**

An Email was received from Harter's regarding dumpsters placed in the street. They may be put on the street for a maximum of 30 days and lighted barricades must be placed on both ends. They need to be lighted with lights not flames.

## **Fire Dept/ Emergency Responders general business – truck replacement**

The reports were handed out for review. Daun asked about the First Responder shortfall of supplies. Some of the supplies are needed because they are for new procedure that the responders are required to provide, and the others are for expired items. Some of the budget shortfall will come from the First Responder cumulative account. They are also working with Aurora as their medical director and they will check if they can order at discounted pricing. The responders went on 21 calls for May – 11 in Elkhart Lake; 6 in Greenbush; 2 in Glenbeulah and 2 Fire Assist. The EMS rig will be delivered sometime in June. The Fire Department responded to 11 calls in the month of May. Five members did water support for the triathlon. Engine 961 was sold at auction and a replacement may have been found. Brush pile at Meyer Park and the old school will be burned on 6/20. A website was created for the fire department – [www.glenbeulahfire.org](http://www.glenbeulahfire.org)

## **Committee Reports**

Schubert suggested two benches be removed or replaced at the park. Daun stated that there has been vandalism down at the park the last few weeks. He reported a bench was broken and the restrooms have been vandalized. Olm stated that Daun should use his best judgement if the vandalism required the rest rooms to be locked except when the park is rented or if ELGAA is using the soccer or soft ball area.

## **Invoices**

In a motion by Olm and seconded by Schillingowski, the June invoices were approved. Motion carried.

Meeting adjourned at 8:35PM in a motion by Schubert and seconded by Olm. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

VILLAGE OF GLENBEULAH  
BOARD OF REVIEW  
6/6/22

Draft Copy

Present: Schubert, Daun, Olm, Bertram and Tom Okrie, Associated Appraiser  
Absent: Starnitcky, Grunewald

Bertram opened the 2022 Board of Review at 6:00PM. Paul Olm was nominated as Chairperson in a motion by Schubert and seconded by Bertram Motion carried. The certified member was Doug Daun and the notices for the Board of Review were posted at the Post Office, the Community Center, Rstore, and also published in the Plymouth Review. There were no appointments scheduled and no one came during the session. The board reviewed the tax roll. The Board of Review was closed at 8:00PM in a motion by Schubert and seconded by Daun. Motion carried.

Sincerely Submitted

Michele Bertram  
Clerk/Treasurer

# Village of Glenbeulah

## July 13, 2022, Minutes

### **DRAFT COPY**

Present: Daun Olm, Schubert, and Bertram

Absent : Schillingowski

Guests: Dave from the Plymouth of Review, Barb Schaefer, Adam Konz, Dave Gillis, Mike Mooney, Beth Roehl, Dave Mehnert, Alyssa DeTroy and Sheriff Cory Roeseler

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the July 13, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – [glenbeulahwi.gov](http://glenbeulahwi.gov). Under dumpster it should state all branches must be less than 4' long and 4" round. In a motion by Schubert and seconded by Olm, the minutes were approved with the correction. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried.

### **Citizen Comment**

Dave from the Review questioned the replacement of the vacant Trustee position. It was stated that we are still looking to fill the position and they would be then appointed by the board.

### **Old Business:**

#### **USDA Grant/Swift Street, Barret, Otis Street & Appleton Street projects**

Daun is still waiting to hear back from Nate from the USDA questioning about the number of years audits are required. He will continue to make contact to get the question answered.

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer thanked the fire department for burning the brush piles. She has attended two meetings about the Stewardship Fund Grant. It is a 50/50 grant match, and our portion can come from donations or cost of labor. Discussion was held on how to recognize donors and it was agreed that a donor board would be a good idea.

#### **Cell Tower – Cty Rd S**

Nothing to report.

### **Village Sign**

The sign was ordered with the generous donation from the National Exchange Bank Foundation. A sign will be placed next to the sign for donor recognition.

### **New Business**

#### **David Gillis – accessory structure**

The plan commission passed a "Yes" referral for Mr. Gillis to construct a storage structure. In a motion by Olm and seconded by Shubert, the yes referral was approved. Motion carried. Mr. Gillis may apply for the building permit to construct the structure.

### **Beth Roehl & Dave Mehnert – accessory greenhouse structure**

Daun referred with the attorney and because the structure is less than \$1000.00, he does not need to obtain a permit but must abide by set back requirements. The greenhouse can be used for plants only.

### **Sarah Miller – accessory structure**

She was not able to attend and did not have things ready and would like to be on next month's agenda

The agenda was changed to accommodate the audience

### **Law enforcement – Cory Roeseler**

The log was reviewed by the board. Cory Roessler stated that an officer in April falsified records that affected 1.5 contracted hours for the Village. Those hours were made up and Sheriff Roeseler stated that the officer has since resigned. Discussion was held about recent vandalism at the park and mill pond area as well as speeding within the village.

### **Plan Commission**

Olm stated there will be no meeting if no one contacts Ms. Whyte by Saturday noon.

### **Building Permits**

The building permits were reviewed and accepted as presented in a motion by Olm and seconded by Shubert. Motion carried

### **TIF District**

Nothing to report.

### **Fire Dept/ Emergency Responders general business – truck replacement**

The reports were handed out for review – there were 7 calls for the month of June. June training was the brush burning at Meyer part and the old school. The department provided fire protection of Elkhart Lake and the Crystal Lake fire works. The new EMS pickup has arrived and will be taken to Custom Fire to be upfitted. They have gained two new members. A fire truck replacement was found in Tennessee through Brindlee Mountain Fire Apparatus. Victor from NorthStar and Daun went to see the fire apparatus. They were able to inspect the truck while it was on scene of a fire. Victor compiled a list of repairs needed and it was agreed that they would be taken care of prior to purchase. The cost of the truck is \$99,900.00. Chief Konz explained to the audience members how MABAS works and explained the ISO insurance ratings. Schubert asked the audience about their thoughts of purchasing the replacement engine. One stated they would rather see the Village purchase the engine then have our only engine out on a MABAS call and no backup here in the village in case of an emergency. Two other audience members thought it would be in the best interest of the village to purchase the used engine. Much discussion was held on how to pay for the engine. The village has a CD and an investment pool account that money can be taken from. Daun will contact Dan

Hinze from NEBAT to discuss options as well. A 25% down payment would be needed and the remaining monies due when the engine is ready -approximately 30-60 days. In a motion by Olm and seconded by Schubert the agreement to purchase was signed. Motion carried.

### **Correspondence**

Bertram received an email from the County Treasurer asking if we would like them to mail tax bills or would the Village be mailing them. The board stated that the county should mail them for 2022/2023 collection.

### **Committee Reports**

There was vandalism at the Mill Pond and two benches were damaged. They are covered under our property in the open insurance, but we are unable to replace them. Mike Mooney will check and see if they can be somehow repaired. A complaint about weeds and shrubs on a Main Street property was made. Daun will check with owner and if no response, the village will cut and spray the weeds and assess the property owner the cost. Shubert would like to power wash the play equipment at the park and drill small holes in some to drain the water in them. Two damaged benches at the park will be removed.

### **Invoices**

In a motion by Olm and seconded by Schubert, the July invoices were approved. Motion carried.

Meeting adjourned at 8:54PM in a motion by Schubert and seconded by Olm. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## August 10, 2022, Minutes

### **DRAFT COPY**

Present: Daun Olm, Schubert, Schillingowski and Bertram

Absent :

Guests: Dave from the Plymouth of Review, Adam Konz, Dave Gillis, Beth Roehl, Dave Mehnert, Alyssa DeTroye, Erik DeTroye and Tad Matzdorf

### **Trustee Appointment**

Daun asked the Board to appoint Alyssa DeTroye to the board as a trustee for the remainder of Dan Grunwalds 2-year term. In a motion by Schubert and seconded by Olm, the board appointed Alyssa DeTroye. Motion carried. She was invited to the table for the meeting.

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the July 13, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by Schubert, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schillingowski, the treasurers report was approved. Motion carried.

### **Citizen Comment**

None

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street & Appleton Street Projects**

Daun attended a meeting on 7/21/22 with Nate from the USDA and Attorney Bauer. He passed out notes from the meeting to go over the highlights. In a motion by Olm and seconded Schubert, a letter of engagement was approved with Hopp, Neumann and Humke representing the village for the grant process was approved. Motion carried. Attorney Bauer is working on deeds and bonding. No past audits are required, just a full audit for the year 2022.

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer was not present. A \$1200.00 donation was received from the Mintner family. A thank you will be sent.

#### **Cell Tower – Cty Rd S**

Nothing to report.

### **Village Sign**

The sign is here and the old one has been removed. The outside structure holding the sign will be cleaned and stained prior to the new sign being installed. The fire department will help with the install as well.



## **New Business**

### **Fire Dept/ Emergency Responders general business – truck replacement funding**

There were 6 fire calls for the month of July. Engine 9 had the emergency master switch replaced. Hose and ladder testing is completed. The new EMS rig should be back at the end of August. The fire truck replacement should be coming from Brindlee Mountain in 60-90 days. The department gained another member – someone transferred from Elkhart Lake. The annual meeting was held Aug 1 and the following people were voted as current officer and staff

Chief – Adam Konz; 1<sup>st</sup> Assistant – AJ Schillingowski; 2<sup>nd</sup> Assistant – Ryan Feldmann; Captain – Scott Nett; Lieutenant - Alex Schilsky; Secretary – Hannah Farnsworth; Treasurer – Amanda Schillingowski and Safety Officer/EMS Captain – Tad Matzdorf. The EMS responded to 30 calls for June and 33 calls for July. Training was combined with Elkhart. Inventory and reorganizing of inventory have started.

### **Plan Commission**

Olm stated there will be no meeting if no one contacts Ms. Whyte by Saturday noon.

### **Building Permits**

The building permits were reviewed and accepted as presented in a motion by Olm and seconded by Schillingowski. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **Correspondence**

Daun contacted the County Treasurer, and the village will be cutting the county owned parcel in the subdivision and putting the cost on the tax roll.

### **Committee Reports**

None

### **Invoices**

In a motion by Olm and seconded by Schillingowski, the August invoices were approved. Motion carried.

Meeting adjourned at 7:58PM in a motion by Schubert and seconded by Schillingowski. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## September 14, 2022, Minutes

### **DRAFT COPY**

Present: Daun, Olm, Schubert, Schillingowski, DeTroye, and Bertram

Absent :

Guests: Dave from the Plymouth of Review, Adam Konz, Tad Matzdorf, Mike and Kari Mooney, Janet Biskobing, and David Yurk

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the August 10, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried.

### **Citizen Comment**

David Yurk commented on how nice the new LED sign looked.

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street & Appleton Street Projects**

In a motion by Olm and seconded by Schillingowski, the letter of engagement was approved for Quarles & Bradey for bonding. Motion carried.

In a motion by Olm and seconded by Schubert, the letter of engagement was approved for Onward Accounting. Motion carried. Daun reviewed the timeline for the project to the audience.

### **New Business**

#### **Change of Accounting Programs**

The existing village accounting program with TownHall Software is only a single-entry system and it needs to be a double entry program to be compliant with annual audits and with the USDA. Ginny Hinz from Onward Accounting will help the Village and Utilities change to QuickBooks. The change was done with a motion by Schubert and seconded by Schillingowski. Motion carried.

### **Old Business:**

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer stated that the next six weeks will be busy. They want to get the prairie planted prior to winter. Mulching of the entrance will take place this weekend. October 1<sup>st</sup> the riverbank work will begin with rip rap. David Yurk asked if the pole for the osprey was still on track. Daun will check on a pole and installation.

#### **Cell Tower – Cty Rd S**

Nothing to report.

## **Village Sign**

Daun thanked the fire department for helping with the installation of the sign. Discussion was held about getting a laptop to program the sign with messages. The donation recognition for National Exchange Bank Foundation still needs to be installed.

## **New Business**

### **Fire Dept/ Emergency Responders general business – truck replacement funding**

There were 5 fire calls for the month of August. Drills for August were ropes and ladders. The EMS truck is in service. NorthStar did the pump testing and 6 month checks. All was good. Two new members were gained. Glenbeulah will be doing RIT for Kiel Fire on their structure fires. The replacement engine is ready to be shipped. Discussion of the remaining payment was discussed. Daun checked and the Village could obtain a one year note from NEBAT for 2.97% interest or we could take the \$74,000.00 from our CD, that is up for renewal, which is obtaining .1% interest. The board agreed to take the money from the CD in a motion by DeTroye and seconded by Schubert and carried by all.

The EMS reported to 31 calls for August : 1 for Glenbeulah, 14 for Greenbush and 16 for Elkhart Lake. Training for August and September will be held with Elkhart Lake. The supplies have been reorganized to make the reordering process easier.

## **Plan Commission**

Olm stated there will be no meeting if no one contacts Ms. Whyte by Saturday noon.

## **Building Permits**

There were no building permits for August

## **TIF District**

Nothing to report.

## **Law Enforcement**

Log was reviewed.

## **Sheriff contract 2023**

In a motion by Olm and seconded by Schubert, the 2023 contract was signed. Motion carried.

## **2023 Budget**

The budget committee will meet on 10/4 to start the proposed 2023 budget.

## **Operator License**

In a motion by Olm and seconded by Schubert, the operator license was approved. Motion carried.

## **Correspondence**

Daun received a schedule from Harters for 2023 service dates to include the holiday pickup. Changes need to be made and they will resend it.

**Committee appointments**

The appointments were updated to include DeTroye.

**Committee Reports**

None

**Invoices**

In a motion by Schillingowski and seconded by Schubert, the September invoices were approved. Motion carried.

Meeting adjourned at 8:09PM in a motion by Schillingowski and seconded by DeTroye. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

## Village of Glenbeulah October 12, 2022, Minutes

### **DRAFT COPY**

Present: Olm, Schubert, Schillingowski, and Bertram

Absent : Daun, DeTroye,

Guests: Dave from the Plymouth of Review, Adam Konz, Tad Matzdorf, Mike Mooney, Alex Schilsky, Jay Reimer, Barb Schaefer, and Chet Gerlach

In the absence of President Daun, Bertram opened the Village board meeting at 7:00PM and asked for a nomination and second for a chairperson to run the meeting. Schillingowski nominated Olm and it was seconded by Schubert. Motion carried. Olm took over the meeting as chair.

### **Approval of Minutes**

Olm asked the Board if there were questions or changes to the Sept 14, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Schubert and seconded by Schillingowski, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Schillingowski and seconded by Schubert, the treasurers report was approved. Motion carried. The CD was closed, and the entire amount was transferred to the checking account.

### **Citizen Comment**

None

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street & Appleton Street Projects**

None

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer thanked the Fire Department and the village residents who donated their time on a work detail 10/1. The bank was graded, and riprap was laid. The burn pile was removed, and dead trees removed and hauled away. The prairie will not be planted this fall.

#### **Cell Tower – Cty Rd S**

Nothing to report.

### **Change of accounting program**

Working with Onward Accounting services to change the accounts from a cash basis to accrual.

### **New Business**

#### **Chet Gerlach – Candidate for Assembly District 27**

Mr. Gerlach introduced himself and gave a brief presentation for running for Assembly District 27

### **Trick or Treat**

In a motion by Schillingowski and seconded by Schubert, Trick or Treat will be Oct 31 from 5PM-7PM and reoccur the same time every year.

### **Fire Dept/ Emergency Responders general business – truck replacement funding**

There were 8 fire calls for the month of September. Drills were water rescue with ELFD, GLFD, ELFR and the Sheriffs office. Pumped with Engine 961 to become familiar with it. Found some issues with the engine but Brindle Mountain will be taking care of them under warranty. The radio has been installed by Sheboygan County Sheriff's office. A set of gear has been ordered for a new member. The department did not receive the Compeer Financial Grant that they applied for. Next large replacement item will be air packs.

The EMS reported to 35 calls for September: 1 for Glenbeulah, 13 for Greenbush and 21 for Elkhart Lake. The EMS is requesting the Village to purchase a laptop for the EMS records and billings.

Yard signs are ordered to help recruit new members for both Fire Department and EMS personnel

### **Plan Commission**

A meeting will be held 10/19/22 at 6:30.

### **Building Permits**

September permits were reviewed and in a motion by Schubert and seconded by Schillingowski the permits were approved. Motion carried.

### **TIF District**

Nothing to report.

### **Law Enforcement**

Log was reviewed.

### **2023 Budget**

The proposed budget was received for review. Some changes need to be made to separate the TID and Debt from the working budget.

### **Resolution 2022-3 Capital Assesment Policy**

Olm read the resolution and in a motion by Schillingowski and seconded by Schubert, the resolution was approved. Motion carried.

### **Correspondence**

Bertram received from the County a request to update the after-hour contact form. Schubert said she would volunteer. Bertram will check with Daun to see if he is interested and return the form.

### **Committee Reports**

Schubert said they are planning a Santa parade again this year. The reimbursement check for that will be issued to Schubert.

### **Invoices**

In a motion by Schillingowski and seconded by Schubert, the October invoices were approved. Motion carried.

Meeting adjourned at 7:38PM in a motion by Schillingowski and seconded by Schubert. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

DRAFT

## **Village of Glenbeulah November 9, 2022, Minutes**

Daun opened the public hearing at 7:00 PM

Roll Call: Daun, Olm, Schubert, Schillingowski, DeTroye, and Bertram

Guests: Jill Daun, Scott Kelling, Dave from the Plymouth Review, Mike Mooney, and Adam Konz

### **2023 Proposed budget**

Daun asked if there were any questions on the 2023 proposed budget that was published in the Plymouth Review and posted. There were no questions and in a motion by Olm and seconded Schubert, the public hearing was closed at 7:01. Motion carried.

### **DRAFT COPY**

Present: Daun, DeTroye, Olm, Schubert, Schillingowski, and Bertram

Absent :

Guests: Jill Daun, Scott Kelling, Dave from the Plymouth Review, Mike Mooney, and Adam Konz

Daun opened the November 9 Village Board meeting at 7:01PM

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the October 12, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Schubert.

### **Citizen Comment**

None

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street & Appleton Street Projects**

Daun received an email from the USDA Sang Vang, he is new and going over all paperwork and checking to see if any more documents need to be signed. Attorney Bauer drafted two Quick Claim Deeds for two properties on Walnut Street where the right of way goes through their properties. Daun will coordinate to get them signed. The construction costs have gone up and if the bids come back higher than projected, the project may need to be scaled back, but we will not know that until bidding process in completed.

### **Barb Schaefer – Meyer Park**

Nothing to report.



## **Cell Tower – Cty Rd S**

Nothing to report.

## **New Business**

### **Scott Kelling – Cemetery**

Mr. Kelling was checking to see who is on the cemetery committee and suggesting some trees get cut down. Daun will check with Weber Woodcutting and get costs. There was a trail camera that Mr. Kelling allowed the Village to use at the reservoir. Daun will check to see where the camera is at and return it to Mr. Kelling.

### **Fire Dept/ Emergency Responders general business – truck replacement funding**

There were 9 fire calls for the month of October. October drill was RIT training and relay pumping. Lettering is near completed for Engine 961. A grant request was made to Elkhart Cares for the funding of jaws replacement. Members will be going door to door 11/13 selling 31 Days of Christmas raffle tickets. Recruitments yard signs have been distributed to members to help gain new members.

The EMS reported to 27 calls for October: 2 for Glenbeulah, 7 for Greenbush and 18 for Elkhart Lake. The EMS requested to purchase a laptop for the EMS records and billings, Tad Matzdorf was given approval to purchase and will be reimbursed. Training was combined with Elkhart to go over strokes.

### **Laptop for Village Sign**

Schubert and DeTroye will check into purchasing a laptop for the sign. It must be windows based with ethernet connection.

### **Plan Commission – Utility locations**

The plan commission met last month and passed on a Yes referral for water and sewer utility connections for the new construction. The USDA grant construction will be in the Village right of way. In a motion by Olm and seconded by Schubert, the board approved the referral. Motion carried. There will be no meeting for November if no one contacts MK Whyte by Saturday noon.

### **Building Permits**

October permits were reviewed and in a motion by Olm and seconded by Schubert, the permits were approved. Motion carried.

### **TIF District**

Daun spoke to Ginny from Onward Consulting, she stated that by the end of the TIF year 2031, the Village will have recovered all cost and expenditures.

### **Law Enforcement**

Log was reviewed.

### **2023 Budget**

In a motion by Olm and seconded by DeTroye the 2023 budget was approved. Motion carried.

### **Resolution 2022-4 Amend budget 2022**

Daun read the resolution and in a motion by Olm and seconded by Schubert, the resolution to amend the budget and add a separate debt fund and TIF account was approved. Motion carried.

### **911 Joint Powers Agreement**

Daun read the annual agreement and with a motion by Olm and seconded by DeTroye, the agreement was signed. Motion carried.

### **Holiday Party/Parade**

The holiday parade will be held on December 3 at 2PM. Santa will ride on the fire truck down every street in Glenbeulah. Goody bags will be given out to the children and a food drive will be held.

### **Correspondence**

None

### **Committee Reports**

Ceil Petrie has resigned from being an election worker after decades of service. A thank you will be sent.

### **Invoices**

In a motion by Olm and seconded by Schillingowski, the November invoices were approved. Motion carried.

Meeting adjourned at 7:51PM in a motion by Schubert and seconded by DeTroye. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

# Village of Glenbeulah

## December 14, 2022, Minutes

### **DRAFT COPY**

Present: Daun, DeTroye, Olm, Schubert, and Bertram

Absent : Schillingowski

Guests: Dave from the Plymouth Review, Mike Mooney, Barb Schaefer, and David Yurk

Daun opened the Board meeting at 7:04PM

### **Approval of Minutes**

Daun asked the Board if there were questions or changes to the November 9, 2022, Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website – glenbeulahwi.gov. In a motion by Olm and seconded by DeTroye, the minutes were approved. Motion carried.

### **Treasurer's Report**

In a motion by Olm and seconded by Schubert, the treasurers report was approved. Motion carried. The report was signed by Trustee Olm.

### **Citizen Comment**

None

### **Old Business**

#### **USDA Grant/Swift Street, Barrett, Otis Street & Appleton Street Projects**

Daun is working with the Attorney and Engineer Vandoske for the easements with Mr. Sheets and Mr. Baumann. Daun also has been reaching out to Mr. Vang, the USDA representative for the last month and a half with no response. He will continue to contact him.

#### **Barb Schaefer – Meyer Park**

Ms. Schaefer submitted an article to the Plymouth Review about Meyer Park and it generated phone calls of interest on the project. We received another donation of \$50.00. She read a list of businesses that were very gracious in donation of product or time for the last work detail done. The village has met our portion of the 50/50 grant. She received three bids for the removal of a pine tree of which \$1200.00 was budgeted for. Parms Tree Service was \$2600.00, Tree Up Tree Down Service was \$1900.00 and Price Tree Services was \$1000.00. In a motion by Schubert and seconded by DeTroye the Price Tree Service bid was approved. Motion carried.

#### **Cell Tower – Cty Rd S**

Nothing to report.

### **Cemetery**

Daun talked to past Trustee Grunewald, and he contacted Mr. Kelling about the trail camera. DeTroye and Schubert went to the cemetery and looks at the tree issue. Schubert said many trees need to be addressed but will use the monies set aside from this year budget to take

care of a few that need immediate attention and then look at spring for a few more. DeTroye will check into costs for removal.

### **Laptop for the Village Sign**

Schubert purchased a laptop and with the help from Mike Mooney will get the sign software installed and Schubert and DeTroye will also learn how to program the sign.

### **New Business**

#### **Fire Dept/ Emergency Responders general business -EMS laptop**

There were 10 fire calls for the month of November. Drills for the month were Blood Borne Pathogens and station duties. Lettering on Engine 961 is complete. The air dryer and check valve needed to be replaced on Engine 960. Thanks to member Brad Carmen for replacing the two items and saved the department approx. \$1000.00 on the repair. Response plans are going into effect 1/3/23 – Glenbeulah will be paged the same time as Plymouth Fire for any structure fire north of Hwy 23 and west of Hwy 67. The Department wants to thank the Village for the huge support on the walk around raffle ticket sale.

The EMS responded to 19 calls for November. The EMS laptop has been purchased. November training was Blood Borne Pathogens. All members are now certified and OSHA compliant

#### **Town of Greenbush EMS contract**

No members from the department were present, Daun will reach out to Tad Matzdorf and get a contract to Greenbush for approval.

#### **Plan Commission**

If no one contacts MK Whyte by noon on Saturday, there will be no plan commission meeting this month.

#### **Building Permits**

The November permit was reviewed and in a motion by Olm and seconded by Schubert, the permit was approved. Motion carried.

#### **TIF District**

Nothing to report.

#### **Law Enforcement**

Log was reviewed.

#### **Set Caucus Date**

The annual caucus will be held on January 11, 2023, at 7:00 for the nomination of Village President and two Trustee positions.

#### **Operator Licenses**

In a motion by Olm and seconded by Schubert, the three licenses for the R Store were approved. Motion carried.

**Associated Appraisal Consultant contract for maintenance assessment services**

In a motion by Olm and seconded by DeTroye, the maintenance of assessment contract was signed with Associated Appraisal for 2023-2027. Motion carried.

**Correspondence**

An email was received by all Trustees about the electronic sign pertaining to content and brightness. Adjustments have been made for the brightness.

**Committee Reports**

None

**Invoices**

In a motion by Olm and seconded by Schubert, the December invoices were approved. Motion carried.

Meeting adjourned at 7:51PM in a motion by Olm and seconded by DeTroye. Motion carried.

Respectfully Submitted  
Michele Bertram, Clerk/Treasurer

DRAFT